

# MUNICIPALITY OF McCREARY

**Minutes of the Regular Council Meeting of the Municipality of McCreary held September 23, 2015 in the Municipality of McCreary Council Chambers located at 432 First Avenue in McCreary, Manitoba.**

**Reeve McLauchlan called this regular meeting to order at 7:54 p.m.**

**PRESENT:**

<p><b>Reeve</b>  <b>Deputy Reeve</b>  <b>Councillor</b>  <b>Councillor</b>  <b>Councillor</b>  <b>Councillor</b>  <b>Chief Administrative Officer</b></p>	<p><b>Larry McLauchlan</b>  <b>Linda Cripps</b>  <b>Shawn Buchanan</b>  <b>Clayton Kohlman</b>  <b>Coreen Roy</b>  <b>Dave Smith</b>  <b>Allan Whyte</b>  <b>Wendy Turko</b></p>
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**#392/2015 BE IT RESOLVED THAT the Agenda for the September 23, 2015 Regular Meeting be adopted as prepared by the Chief Administrative Officer.**

**CARRIED.**

**#393/2015 BE IT RESOLVED THAT the Minutes of the September 9, 2015 Regular Meeting be approved as presented.**

**CARRIED.**

**DELEGATIONS and REPORTS:**

**None.**

**PETITIONS AND CORRESPONDENCE:**

DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
Sept 15/15	McCreary Alpine Manor Inc.	Requesting Donation of Cement Pad Area – COPIED;	Until there is a new location for the Skate Board Park this is not possible and it is to be suggested that an alternate location for consideration for the Barbeque/ Picnic Area be the North side of McCreary Alpine Manor. Filed McCreary Alpine Manor Inc.
Sept 17/15	McCreary Fitness Centre Inc.	Request Letter of Support – COPIED;	Resolution #401/2015 General Business. Filed McCreary Fitness Centre Inc.
Sept 18/15	Childcare – Family Access Network	Annual Fire Inspection – COPIED;	The Inspection has been completed as confirmed by an email from CFAN. Filed Fire Inspections.
Aug 26/15	NetSet1	Statutory Easement RE Land Lease and Internet Connection – COPIED;	Further information has been requested on the Internet connection included and registration of the Easement. Filed I-Net Link.

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DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
Sept 3/15	Association of Manitoba Municipalities	Non-Essential Pesticide Use Regulation Municipal Exemption Circumstances – COPIED.	Copied to the Operations Foreman. Weed Control and Certification was discussed. File Pesticide Information
Sept 9/15	Association of Manitoba Municipalities	17 <sup>th</sup> Annual Convention, Nov 23-25, 2015, Brandon, Manitoba – COPIED;	Resolution #399/2015 Unfinished Business. Filed Association of Manitoba Municipalities – Convention 2015.
Sept 16/15	Association of Manitoba Municipalities	By-Law Changes – COPIED;	Filed Association of Manitoba Municipalities.
Sept/15	Manitoba Housing and Community Development	Community Places Program Application Form – SUMMARY COPIED;	Filed Community Places.
Sept/15	Manitoba Municipal Government, Community Planning	Application for Approval of Subdivision – GUIDE COPIED;	Filed Subdivisions.
Aug 27/15	Office of the Fire Commissioner	Energy Efficiency for Buildings – COPIED;	Filed Office of the Fire Commissioner.
Sept 15/15	Manitoba Infrastructure and Transportation, Emergency Measures	Contribution Agreement – Sewer Back-Up Subsidy Program – LETTER COPIED;	Applications can now be made available. Filed Sewer Back-Up Subsidy Program and By-Law #12/2015.
Sept 10/15	Robert Sopuck, M.P.	Request to Attend Meeting – COPIED:	Meetings are open and anyone can attend as an observer but not as a delegation. Filed Requests.
Sept 4/15	Royal Canadian Mounted Police	August, 2015 Statistical Report – COPIED;	Filed Royal Canadian Mounted Police.

The Chronological Correspondence File was made available for review with no questions raised or items brought forward.

The Information File Listing and Information File were provided for review by Council with no items brought forward for the attention of Council.

**FINANCIAL:**

**#394/2015 BE IT RESOLVED THAT the following accounts be paid from the General Operating Fund:**

Joey Bond	Mileage – Drainage	\$ 17.50
Dauphin Speed N'Sport	New Rainbow Trailer	\$4,254.45
Portage & District Recycling Inc.	August, 2015 Recycling Curbside Depot	\$1,101.36
		<u>\$ 983.05</u>
		<u>\$2,084.41</u>

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**#394/2015 CONTINUED:**

Municipality Trading Company August, 2015 Fuel	<b>\$1,208.08</b>
of Manitoba Ltd. September, 2015 Fuel	<b><u>\$ 962.71</u></b>
	<b><u>\$2,170.79</u></b>

Wendy Turko	Mileage – By-Law	<b>\$ 55.00</b>
	Enforcement – Gilbert Plains	

**CARRIED.**

**#395/2015 BE IT RESOLVED THAT the following accounts be paid from the Utility Operating Fund:**

Tyler McFadyen	Western Canada	
	Water Conference – Winnipeg	
	Mileage	<b>\$ 245.00</b>
	Meals	<b><u>\$ 75.00</u></b>
		<b><u>\$ 320.00</u></b>

**CARRIED.**

**#396/2015 BE IT RESOLVED THAT the General Operating Fund List of Accounts numbered #570 to #604 totalling \$58,771.84 and the Utility Operating Fund List of Accounts numbered #3415 to #3418 totalling \$312.97 be hereby approved.**

**CARRIED.**

**Outstanding Taxes as at September 18, 2015 total \$1,389,942.94 with \$37,223.21 outstanding for 2014 on 33 properties and \$1,352,719.73 outstanding for 2015 with a due date of October 31, 2015.**

**Outstanding Water and Sewer Utility Accounts as at September 18, 2015 total \$44,642.57 with \$802.88 being two quarters past due and to be disconnected, \$5,030.78 being past due effective July 31, 2015 and \$38,806.22 outstanding for the quarter June 1 to August 31, 2015 with a due date of October 31, 2015.**

**2014 Audited Financial Statements of the Village of McCreary:  
Information concerning the status of splash/pad project has been received and provided to the Auditor for completion of the reports.**

**Review of Investments – Municipality of McCreary – TABLED.**

**Municipality of McCreary Financial Statements:  
Council was provided with a draft Revenue and Expense Statement for both the General Operating Fund and the Utility Operating Fund for information.**

**BY-LAWS:**

**#397/2015 BE IT RESOLVED THAT By-Law #13/2015 being a By-Law to Record the Disposition of Records of the Municipality of McCreary, Rural Municipality of McCreary, Village of McCreary and the Committees thereof be given first reading.**

**CARRIED.**

**#398/2015 BE IT RESOLVED THAT By-Law #13/2015 being a By-Law to Record the Disposition of Records of the Municipality of McCreary, Rural Municipality of McCreary, Village of McCreary and the Committees thereof be given second reading.**

**CARRIED.**

**UNFINISHED BUSINESS:**

- a) **Insurance Claim – McCreary Centennial Arena:**  
Work is complete but we are waiting for final invoices to complete claim.
- b) **Municipal Land Leases:**  
The lease document is being worked on.
- c) **Association of Manitoba Municipalities:**

**#399/2015 BE IT RESOLVED THAT the Municipality of McCreary authorizes Larry McLauchlan, Linda Cripps, Coreen Roy, Allan Whyte, Dave Smith and Shawn Buchanan to attend the Association of Manitoba Municipalities Annual Convention on November 23, 24 and 25, 2015 in Brandon Manitoba on the understanding that early bird convention registration fees of \$250.00 plus GST each, accommodations for the nights of November 23 and 24, 2015 or daily mileage, as well as meals and mileage will be at the cost of the Municipality of McCreary.**

**CARRIED.**

**There are no rooms available at this time but may become available after November 1, 2015.**

**October 7, 2015 Visit:**

**Lunch arrangements have been made. The Assistant CAO will attend as recorder.**

- d) **Thomas Sill Foundation – Street Name Signs:**  
This matter can be removed from the Agenda and diarized for Spring, 2016.
- e) **McCreary Centennial Arena Land Consolidation:**  
Nothing further at this time.
- f) **Building Location – 615 First Avenue:**  
This matter can be removed from the Agenda until the requested documents are received from the property owner.

**g) Regional By-Law Review and Contract – COPIED:**

**Draft Agreement for By-Law Enforcement Services:**

A resolution for approval of the agreement is to be prepared for the next regular meeting.

**Draft By-Law – Maintain Property, Regulate Nuisances, Derelict, Abandoned and Unsightly Property:**

Council would like to further time to review this draft.

**h) Insurance Coverages:**

**Golf Course Golf Carts and Trike:**

We are waiting for the quote for the addition of this equipment from our insurer.

**Museum – School House and Train Station:**

The information necessary on the buildings and contents has been received so that our insurer can prepare a quote.

**i) Rain Event – July 28, 2015 – Disaster Financial Assistance:**

Cost Estimates for municipal disaster sites are being worked on for provision to Manitoba Emergency Measures Organization by week's end.

**j) Winding Up of McCreary & District Economic Development Board:**

Nothing further at this time.

**k) MTS:**

**E-911 Agreement:**

We have not received a signed copy of the agreement back from MTS. A further follow up has been sent.

**Municipal Rights-of-Way Application #9121975:**

This project has not yet been completed.

**l) Municipal Amalgamation:**

Work is proceeding as time permits.

**m) Appointee to Parkland Tourism Board of Directors:**

The request of Council for an interested person has been posted.

**n) Contracts Review: TABLED.**

**GENERAL BUSINESS:**

**#400/2015 BE IT RESOLVED THAT the decision of the Board of Revision as recorded by the Secretary under the direction of the Board of Revision as #1/2015 be hereby approved and adopted by the Municipality of McCreary.**

**CARRIED.**

**#401/2015 BE IT RESOLVED THAT the Municipality of McCreary provide a letter of support in principle to McCreary Fitness Centre Inc. to accompany its applications for funding to grant programs.**

**CARRIED.**

**STANDING COMMITTEES OF COUNCIL:**

**a) Legislative, Finance, Personnel and Policy (Roy-Cripps-Kohlman-McLauchlan):**

**#402/2015 BE IT RESOLVED THAT a Committee of the Whole of the Municipality of McCreary go in camera for the purposes of discussing an employee or employees.**

**CARRIED.**

**#403/2015 BE IT RESOLVED THAT the Municipality of McCreary close its in camera discussion and re-open the meeting to the public.**

**CARRIED.**

**b) Protective Services (Buchanan-McLauchlan-Smith):**

**Development and Building Permit Applications Review:  
No new information to report.**

**Request Approval of Portable Camp on NE 31-21-16W – COPIED:**

**#404/2015 WHEREAS Alexis Desjardins and April Desjardins have requested approval for a portable camp to be located upon their property at NE 31-21-16 W for provision to Manitoba Conservation and Water Stewardship, Licensing Advisory Committee.**

**THEREFORE BE IT RESOLVED THAT the Municipality of McCreary has no objection to a portable camp for use by Desjardins Outfitting Services being located upon NE 31-21-6 W within the Municipality of McCreary.**

**CARRIED.**

**Approval of Emergency Plan Updates:**

**The 2013 copies of the Emergency Plan are being asked to be returned to the office for updating. A by-law will be drafted for consideration by Council at the next regular meeting.**

**c) Transportation and Drainage (Buchanan-Cripps-McLauchlan-Smith):**

**Bridge Structure Crossing Norgate Drain:  
Nothing more at this time.**

**Highway Contract Subsidy for #462 – Detail Confirmation:  
This is being worked on with the Operations Foreman.**

**Highway Contract Areas of Responsibility:  
Areas of responsibility under the contract as well as CNR regulations were discussed. Drainage on #462 was discussed.**

**License Application to Construct Minor Control Works – COPIED:**

**#405/2015 BE IT RESOLVED THAT the Municipality of McCreary apply for a Licence to Construct Municipal Minor Water Control Works as follows:**

- 1. SE 33-21-14W – Access Crossings with 16 Inch Culvert;**
- 2. SW 24-20-15W – Replacement with 18 Inch Culvert.**

**CARRIED.**

**Site Tour:**

**A tour is to be planned once harvest is over.**

**Utility Trailer Removed from Service:**

**#406/2015 BE IT RESOLVED THAT the utility trailer removed from service be tendered for sale with a closing date of October 23, 2015 at 12:00 Noon.**

**CARRIED.**

**Beaver Program:**

**This matter was discussed.**

**Back Lane Signs:**

**Placement of the signs is to proceed at the earliest possible opportunity.**

**The invoicing for the gravelling program is to be followed up on.**

**Use of shale on Road 113N was discussed.**

**Drainage in the near SW 32-20-14 W was discussed.**

**d) Buildings (Kohlman-McLauchlan-Whyte):**

**Building Security:**

**Improvements were discussed.**

**436 Second Avenue Tenants:**

**The lease has not been signed by McCreary Fitness Centre Inc. The committee has asked to attend the October 14, 2015 regular meeting as a delegation.**

**Internet Services – NetSet1, MTS, Westman Communications:**

**Further information has been requested from NetSet1.**

**e) Environmental Health Services (McLauchlan-Buchanan-Whyte):**

**Nothing to report at this time.**

**f) Public Health and Welfare Services (Smith-McLauchlan-Whyte):**

**Nothing to report at this time.**

**g) Environmental Development Services (Roy-Cripps-McLauchlan):**

**Nothing to report at this time.**

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- h) Economic Development Services (Roy-McLauchlan-Smith):  
Nothing to report at this time.**
  
- i) Recreation, Culture, Parks, Playgrounds (Kohlman-McLauchlan-Whyte):**  
  
**Placement of Fletcher Park Bronze Plaque:  
An appropriate rock is being looked for to place the plaque on.**  
  
**Use of Campsites for Storage of Camper Trailers:  
Our insurer has been asked for an opinion.**
  
- j) Water and Sewer Utility (Cripps-Kohlman-McLauchlan-Roy):**  
  
**Rip Rap – Sewage Lagoon:  
This is an ongoing project.**  
  
**Repair Projects:  
Two projects have been completed this week. Others scheduled for next week.**  
  
**Sewer Subsidy Back-Up Program:  
Applications can now be made available by mail and by posting.**  
  
**The Operations Foreman is to obtain quotes for the parts necessary for the water plant and proceed if within policy.**

**ORGANIZATIONS:**

- a) Planning District (McLauchlan-Whyte):  
Nothing to report.**
  
- b) McCreary & District HandiVan (Cripps-Roy):  
The Minutes of July 21, 2015 and Reports were reviewed and filed. The September 15, 2015 meeting was reported on. The location of the garage will be considered further upon receipt of the requested documents. A new handivan has been purchased with Provincial grant funds.**
  
- c) McCreary District Library (Roy-Buchanan):  
The September 14, 2015 meeting was reported on. Summer Reading Program was well attended. Overall usage has dropped. The issue of concern has been raised and will be given attention.**
  
- d) Parkland District Library (Roy-Buchanan):  
The September 21, 2015 meeting was reported on. Effective June 30, 2016 or earlier the Book Mobile will be out of service. Those who used the book mobile will receive service by having books requested mailed to them. The cost to replace the bookmobile is approximately \$250,000.00 which is not feasible. Alternate employment will be offered to the employees affected. Membership changes resulting from municipal amalgamations were discussed. New arrangements with Ste. Rose, Eriksdale, Ellice/Archie, Oakview Colony, Rapid City, and Ethelbert were discussed.**



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- e) **McCreary Recreation Commission (Kohlman-Whyte):**  
The Meeting of September 21, 2015 was reported on. \$22,000.00 in capital funding has been allocated as applied for by the facilities in their 5 year plans. Upcoming events at Texas HoldEm on October 17, 2015 and Bingo on October 18, 2015. The crop at the Golf Course is being harvested shortly. McCreary Fitness Centre Inc. attended the meeting and has asked to be considered as a recreation facility under the Umbrella Program. The original structure and qualifiers for capital funding under the umbrella is to be researched for the next regular meeting. Insurance costs and rental costs are of concern to the committee, which are not capital costs. Insuring under our policy is to be researched. Alternate rate structures for rent, how other gym facilities are structured and/or owned, and comparisons to other local facilities were discussed.
  
- f) **Turtle River Watershed Conservation District #2 – Sub-District #44 (Buchanan-Smith):**  
The Bridge on Road #89 at the McKinnon has a limited traffic weight of 5 tonnes. The replacement project is being fast tracked with an estimated completion being 1.5 years. Further shale clean out on the Wilson is to proceed this Fall. An approved landowner project was discussed. Traps on drains and areas of responsibility was discussed. Watershed will work with us on trap issues on the understanding that costs will be ours or will be cost shared with funding then requested from Manitoba Infrastructure and Transportation. The Minutes of August 27, 2015 were reviewed and filed.
  
- g) **Riding Mountain Liaison (Smith-Cripps):**  
No meetings to report on.
  
- h) **Riding Mountain Biosphere (Smith-Cripps):**  
The letter with respect to the gardening project will be provided as soon as possible. A meeting is scheduled for the evening of September 24, 2015.
  
- i) **Whitemud Watershed Conservation District – Big Grass Sub-District (Smith-Buchanan):**  
Use of drain tiles was discussed. The Minutes of August 20, 2015 and Reports were reviewed and filed.
  
- j) **Inter-Ridge Veterinary Services (Kopytko-Buchanan):**  
Nothing new to report at this time.
  
- k) **Westlake Veterinary Board (Buchanan-Whyte):**  
Renovation to the building are to proceed.
  
- l) **Neepawa & Area Veterinary Board (Buchanan-Smith):**  
A meeting is scheduled for the evening of September 24, 2015.
  
- m) **McCreary Golf Course Development (Roy-Kohlman):**  
The Minutes of August 12, 2015 were received and filed.

**Notice of Motion:**

**None.**

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**Remarks:**

The next Regular Meeting is scheduled for October 14, 2015 at 7:30 p.m.

A supply of 50 business cards is to be prepared for each member of Council.

Name tags are also to be obtained for each member of Council.

Manitoba Hydro will be in the area next week working on tree trimming. The loss of the office in McCreary was discussed.

**Committee of the Whole - Confidential - In Camera:**

Nothing further.

**#407/2015 BE IT RESOLVED THAT this regular council meeting do now adjourn.**

**Time of Adjournment: 10:48 p.m.**

**CARRIED.**

**MUNICIPALITY OF McCREARY**

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**LARRY McLAUCHLAN, Reeve**

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**WENDY L. TURKO, Chief Administrative Officer**