

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE RURAL MUNICIPALITY OF McCREARY,
WEDNESDAY, SEPTEMBER 10, 2014

DATE	FROM	SUBJECT	HOW DEALT WITH
Aug.15/14	Village of McCreary	Move to the R.M. of McCreary Office on or about September 20, 2014 – COPIED.	Filed Village of McCreary/ Amalgamation.
Aug. 15/14	Village of McCreary to Association of Manitoba Municipalities	Municipal Visit – Parkland District – COPIED.	Filed Village of McCreary/AMM.
Aug. 15/14	Manitoba Emergency Measures Organization – Disaster Financial Assistance Program	Confirmation – DFA Program for the June 27-30, 2014 Heavy Rains – COPIED.	Filed 2014 DFA Claim.
Aug. 18/14	Village of McCreary to Yellowhead Road Runners Auto Club	Acceptance of tender for the 1989 Ford Fire Van E350 – COPIED.	Filed Village of McCreary/Fire Department.
Aug.18/14	Village of McCreary to Wm. Roncin, McCreary Volunteer Fire Department	Sale of 1989 Ford Fire Van E350 – COPIED.	Filed Village of McCreary/Fire Department.
Aug. 18/14	Royal Canadian Mounted Police – Cpl. Scott Linklater	Monthly Statistical Report for July, 2014 – COPIED.	Filed RCMP.
Aug.15/14 Sept.3/14	Jill Falloon, Manitoba Agriculture, Food and Rural Development	Economic Development Learning Opportunity scheduled for September 11, 2014 – COPIED.	Filed McCreary District Economic Development.
Aug. 20/14	Ralph Fletcher	Culvert request for NW 22-21-15W – COPIED.	Refer to Turtle River Watershed Conservation District. #2 by Councillor Evenson. Filed Requests.
Aug. 22/14	Manitoba EMO – Glenn Negrich	MEM Training Courses – COPIED.	Filed EMO. Many municipalities responded indicating that training be delayed until after the Municipal Election of October 22, 2014.
Aug.25/14	AMM	Member Advisory – 2014/15 AMM Membership Fee – COPIED.	Filed AMM.
Aug.26/14	Erin Szymesko, Youth Engagement Leader 2014 MYJC	Thank you – COPIED.	Filed Youth Job Centre.
Aug. 28/14	MB Maple Syrup Festival	Thank you for support – COPIED.	Filed McCreary District Economic Development Board.
Aug. 28/14	MB Conservation and Water Stewardship	Receipt of Approval for Municipal Minor Water Control Works Application – COPIED.	Filed Drainage Licences. Forward work orders to Public Works Department.

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Aug. 28/14	Manitoba Conservation and Water Stewardship	Acknowledge receipt of Application for the Municipal Minor Water Control Works – COPIED.	Filed Drainage Licences.
Sept. 3/14	Tom Henry	Tree Removal – COPIED.	To response in writing indicating that permission is required by Council. Filed Requests.
Aug. 29/14	MB Infrastructure and Transportation – Steve D. Topping, P. Eng.	Lake Manitoba and Lake St. Martin Outlet Channels Conceptual Design Study Open House for September 18, 2014 – COPIED.	Filed MIT.
Sept.5/14	Royal Canadian Mounted Police	Invitation to meet at the AMM Annual Convention Nov. 24-26, 2014 – COPIED.	Filed RCMP and AMM.
Sept. 4/14	Tina Stanley, R.M. of Pipestone	September 8, 2014 Meeting in Souris for the PMMHC has been cancelled – COPIED.	Filed PMMHC.
Sept. 4/14	Parkland Tourism – Kathy Swann	Parkland Tourism Learning experience/conference – COPIED.	Filed Parkland Tourism.
Sept. 4/14	Village of McCreary to McCreary District Economic Development Board	Economic Development Learning Opportunity – COPIED.	Decision will be up to the new council through the budgeting process. Filed McCreary District Economic Development Board.
Sept. 4/14	Manitoba Infrastructure and Transportation Operational Services	R.M. Gravel Roads Maintenance Agreement – extension for the 2012-2014 Agreement – COPIED.	Filed MIT/Highways Contract for #462 & 19. To remain as per Res. #2014/223.
Sept. 4/14	Manitoba Infrastructure and Transportation Operational Services – Lorie Gavelin	R.M. Gravel Roads Maintenance Agreement – Bidders Certificate – COPIED.	Filed MIT/Highways Contract for #462 & 19.
Sept. 4/14	AMM	Member Advisory – Voting Information – AMM Annual Convention – COPIED.	Filed AMM.
Sept.5/14	Portage & District Recycling – Chris Tompkins CEO	Providing Notice of his resignation from Portage & District Recycling – COPIED.	Filed Recycling.
Aug.14/14	Village of McCreary	Acceptance of Munisoft Quote for the Amalgamated Data Setup – COPIED.	Refer to unfinished business. Filed Village of McCreary and Munisoft.

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Sept. 9/14	The Agassiz Planning District to Rural Municipality of McCreary	Recommendation of Agassiz Planning District – Future of Planning Services – COPIED.	Refer to Committee Reports. Filed Agassiz Planning District.
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CARRIED.

Information Correspondence Listing for Listing for August 12, 2014 to September 8, 2014 was presented to council for their review with no concerns brought forward.

FINANCE

#2014/270 WHEREAS THE ACCOUNTS for the Rural Municipality of McCreary for the period of August 1-31, 2014 have been examined and found to be in order. THEREFORE BE IT RESOLVED THAT the List of Accounts, including general cheque #8496 - #8539 in the amount of \$93,596.38 be approved as presented. CARRIED.

#2014/271 BE IT RESOLVED THAT the 2013 Audited Financial Statements for the Rural Municipality of McCreary for the year ended December 31, 2013 as prepared by SENSUS Partnership of Chartered Accountants, be hereby approved the Rural Municipality of McCreary and the council of the Rural Municipality take full responsibility for the financial statements for the year ended December 31, 2013.

BE IT FURTHER RESOLVED THAT the Reeve and the Chief Administrative Officer be authorized to sign the 2013 Financial Statements as of December 31, 2013, the December 31, 2013 Management Representation letter, the trial balance and adjusting entries for the year December 31, 2013 and the December 31, 2014 Engagement letter and other documents pertaining the 2013 year-end audit.

AND BE IT FURTHER RESOLVED THAT in accordance with Section 194 the municipality must give public notice that the report and the municipality's financial statements are available for inspection in one issue of the Neepawa Press or the Neepawa Banner.

CARRIED.

The Unaudited August 31, 2014 Financial Statement subject to PSAB Requirements has not been completed.

#2014/272 BE IT RESOLVED THAT the Invoice Edit List for the period as of September 8, 2014 in the amount of \$5,866.77 be hereby approved for payment. CARRIED.

#2014/273 BE IT RESOLVED THAT the following invoices be paid from the General Operating Account #124-292-4:

Earle Krunek	15 Beaver at \$50.00/Beaver	\$750.00
Hoes for Hire Ltd.	Advance Payment for 2014 Gravelling Program	45,000.00
Whitemud Watershed Conservation District	2 nd and final levy payment for 2014	1,503.20
Turtle River Watershed Conservation District #2	Inv. #01-L – 3 rd and final levy payment for 2014	\$27,003.79
Association of Manitoba Municipalities	Membership dues September 1/14 – August 31/15	\$1,130.65
R.M. of Ste. Rose	2014 Gravelling Boundary Roads Inv. #20130229	\$3,248.89
SENSUS Partnership of Chartered Accountants	Final Billing for 2013 Audit of Financial Statements for the year ended December 31, 2013	\$2,980.39
Keywin Municipal Limited	Inv. #1019 – Installation of New Coin Acceptor with electronics and miscellaneous material to include travel, installation and set up	\$3,900.90

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Five and Fifty Sales and Service	Inv. #10062 – Application of calcium at SE 31-21-14W	378.55
Lorne McNarland	Mileage for August and cell phone expense	383.50
Joey Bond	Mileage for August, 2014	34.00
Neepawa Banner & Rivers Banner	Inv #6913 – Board of Revision Advertisement; Inv #6967 – McCreary Fair Sponsor Ad; Inv. #7148 – Call for Nominations – Public Notice	\$672.63
Mazergroup Ste. Rose	Engine oil	99.26
Village of McCreary	50% cost sharing expenses for January 1- June 30, 2014	24,287.89
Village of McCreary	Bulk Water June 1, 2014 – August 31, 2014	2,230.26
Municipalities Trading Company of Manitoba Ltd.	Invoice #PF-2606-73907 Invoice #PF-2596-73835	974.16 2,693.17

CARRIED.

BY-LAWS:

McCreary Emergency Plan – to follow up with Municipal Emergency Coordinator.

UNFINISHED BUSINESS

DFA – preparation of sites – Stantec will be assessing the sites on September 17, 2014.

Grass Mowing – MIT #462 East and Norgate Road east of #5 – received confirmation to proceed with the mowing for 2014.

R.M. of McCreary and R.M. of Glenella Boundary Road – Drainage Licence 19-19-14W. The application for the drainage licence to construct a seepage ditch along the south side of 19-19-14W and for the installation of a culvert through Road 111N has been submitted to Manitoba Conservation and Water Stewardship and we are currently waiting on a response from Ingrid Rothnie. Eric Munro to be provided with an update as well.

The By-Law Enforcement Agreement has been received and will be endorsed in accordance with Resolution #2014/256 passed at the August 13, 2014 meeting.

#2014/274 BE IT RESOLVED THAT the Rural Municipality of McCreary accept the quote of Munisoft in the amount of \$1,000.00 plus taxes for the Amalgamated Data Setup required to proceed with creation of the Municipality of McCreary in accordance with the Village of McCreary Resolution #257/2014.

CARRIED.

#2014/275 BE IT RESOLVED THAT the Rural Municipality of McCreary accept the quote from Gold Business Solutions in the amount of \$350.00 plus taxes for the network support charge for the photocopier to the new computer equipment to be installed on September 23, 2014; on the understanding that this is agreeable with the Village of McCreary.

CARRIED.

Quote for color laserjet printer from Munisoft was discussed and will proceed with purchase of the printer as per Resolution Res. #2014/258 passed at the August 13, 2014 meeting.

#2014/276 BE IT RESOLVED THAT the Rural Municipality of McCreary amend the approved Drainage Licence #14-WCW-547 to Construct Minor Water Control Works at the NE 29-20-15W to include a 450 mm culvert with flood gate and to be submitted to Manitoba Conservation and Water Stewardship for further approval.

CARRIED.

Municipal Land – NW 26-21-15W – request has been submitted to the Manitoba Assessment Office at Minnedosa Office. CAO will follow up.

Survey N of 20-20-14W and NW 17-20-14W has not been completed.

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Invitational quotes for crushing of 12,000 yards of gravel – 2 quotes were received. Upon reviewing the quotes and the financial status of the Municipality as of August 31, 2014 the Council decided not to proceed with the gravel crushing due to limited financial funds as per the 2014 Budget. This item for the crushing of gravel to be diarized for the 2015 Budget.

Approach at NE 7-20-14W was discussed. Policy for 2nd approaches is that the Municipality will supply the culvert and the fill and installation of the culvert is the responsibility of the ratepayer.

GENERAL BUSINESS

#2014/277 BE IT RESOLVED THAT the Rural Municipality of McCreary does hereby appoint Fred Bourgouin and Terry Hoggins as trappers for the Problem Beaver Programs for the R.M. of McCreary subject a to a current and valid trappers licence for the 2014/2015 Season.
CARRIED.

#2014/278 BE IT RESOLVED THAT the Chief Administrative Officer be authorized to sign the Wild Animal Kill Permit for the Problem Beaver Control Program for 2014 and submit to the Manitoba Conservation and Water Stewardship Office at Neepawa, MB. CARRIED.

Water breaching the Glencairn Road on September 4, 2014 at 3:56 p.m. was discussed. It was agreed that the picture with the coordinates be forwarded to Whitemud Watershed for their reference and file.

#2014/279 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary will purchase a wreath for the McCreary Royal Canadian Remembrance Day Ceremony 2014 at a cost of \$57.00.
CARRIED.

Municipal Office Complex - Cleaning of carpets was reviewed and tabled.

#2014/280 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize the Chief Administrative Officer to attend the Manitoba Municipal Administrators' Association District #5 Meeting being held at McGregor, MB on Thursday, September 25, 2014.
AND FURTHER BE IT RESOLVED THAT the mileage be the responsibility of the municipality.
CARRIED.

Grain Piles on Municipal Road was discussed. The CAO has been asked to review.

COMMITTEE REPORTS – All Reports are placed on File.

McCreary Golf and Country Club – meeting minutes of August 13, 2014.

McCreary District Library (Shawn Buchanan)

- Reported on the September 8, 2014 Meeting. Decision held on Fundraising ideas.

Turtle River Watershed Conservation District # 2 (Gordon Evenson)

- A meeting is scheduled for September 11, 2014.

McCreary Recreation Commission (Dennis Battershell)

- Meeting scheduled for September 10, 2014.

McCreary Landfill – shredding to take place September 11, 2014.

Don Fletcher has a kit for repairs to the Bio Tech Shed at the Landfill.

Agassiz Planning District – MLA-Monthly Expense Claim for August 2014 – COPIED.

Agassiz Planning District – Amalgamation of municipality – Agassiz Planning District will no longer exist as of December 31, 2014.

The Agassiz Planning District to Rural Municipality of McCreary - Recommendation of Agassiz Planning District – Future of Planning Services – COPIED.

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#2014/281 WHEREAS the Rural Municipality of McCreary and the Village of McCreary are amalgamating to become the Municipality of McCreary effective January 1, 2015;

AND WHEREAS The Agassiz Planning District will be lost due to the amalgamation of the Rural Municipality of McCreary and the Village of McCreary.

AND WHEREAS the Board of the Agassiz Planning District recommends that development services continue to be obtained by regional contract with Paul Clark, Regional Development Officer and that building inspection services continue to be obtained by contract with the Office of the Fire Commissioner, Building Inspection Officer.

THEREFORE BE IT RESOLVED THAT the Rural Municipality of McCreary request that the Lakeshore Planning District be asked to consider accepting the Rural Municipality of McCreary and the Village of McCreary; which will become the Municipality of McCreary on January 1, 2015; as a member(s) of the Lakeshore Planning District as per the recommendation of the Agassiz Planning District – Resolution #20/2014. CARRIED.

Agassiz Planning District – MLA Monthly Expense Claim for August, 2014 – COPIED.

Development Permits – New Farm Shed SW 22-19-15W.

Building Permit - None.

PUBLIC WORKS REPORTS & COMMITTEE

Mowing is ongoing due to the time frame only the tops of the drains will be mowed.

Dragging of roads for preparation of the winter season will begin next week.

Municipal Grader is being repaired by Toromont Cat. New Grader still has not arrived.

RECEPTION OF PETITIONS

None.

REEVE/COUNCILLOR/ADMINISTRATOR REMARKS

Councillor Remarks

Rules of Operation for the Joint Flood Protection for the Village of McCreary were reviewed.

Administrator:

CAO provided a brief verbal report on the Amalgamation Panel Session held on September 5, 2014 at Dauphin, MB.

NOTICE OF MOTION:

PERSONNEL:

#2014/282 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary approve Joey Bond's request to take September 25, 2013 off for a personal appointment. CARRIED.

#2014/283 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize Margaret I. Roncin, Chief Administrative Officer vacation request for September 12, 2014, November 19, November 20, and November 21, 2014 leaving a balance of 14.5 vacation days for the 2014 Vacation Leave.
AND BE IT FURTHER RESOLVED THAT the Rural Municipality of McCreary Administration Office be closed on September 12, 2014. CARRIED.

IN CAMERA:

None.

RECEPTION OF DELEGATIONS:

None.

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ADJOURNMENT

#2014/284

BE IT RESOLVED THAT this regular meeting of Council now adjourns to meet again on October 8, 2014 at 9:00 a.m. for the Regular Meeting to follow or at the call of the Reeve.
Time: 12:15 p.m. CARRIED.

THE RURAL MUNICIPALITY OF McCREARY

LARRY McLAUHLAN, Reeve

MARGARET I. RONCIN, Chief Administrative Officer