

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE RURAL MUNICIPALITY OF McCREARY,
WEDNESDAY, OCTOBER 10, 2012

PRESENT:

Reeve	Larry McLauchlan
Councillor	Allan Whyte
Councillor	Shawn Buchanan
Councillor	Dennis Battershell
Councillor	Gordon Evenson
Chief Administrative Officer	Margaret I. Roncin

CALL TO ORDER

Reeve McLauchlan called the Meeting to order at 8:58 a.m.

ADOPTION OF AGENDA

#2012/244

BE IT RESOLVED THAT the Agenda be adopted with the following amendments:

Information Correspondence Listing – COPIED.

Alcom Electronic Communications – Cellular Booster Options
David Bosiak – Parkland Community Places Program – Regional Workshop for October 18, 2012.

FINANCE – COPIED.

Gold Business Solutions – photocopier reading for September 2012 - \$49.78
Trickle Creek General Store – coffee supplies - \$14.84
Gordon Evenson – Expenses – Gladstone Landfill – shredding - \$130.00
Brendonn Holdings Ltd – drum of 15/40 oil - \$755.38
Roncin Electric – toilet and light repairs in office - \$119.35
Shawn Buchanan – Sept. 25, 2012 – mileage – Neepawa Vet Board Meeting - \$60.00

General Business

Joint Council meeting – suggested Thursday, Oct. 11, 2012 at 7:00 p.m. re: Landfill.
Request for drainage ditch cleanout at south of SE 23-20-15W

Committees

McCreary Golf and Country Club Inc. – Meeting Minutes of September 12, 2012.

Personnel

Margaret I. Roncin, CAO – Vacation request for Nov. 23 & 26, 2012. CARRIED.

CONFIRMATION OF MINUTES

#2012/245

BE IT RESOLVED THAT the Minutes for the Regular Meeting of September 13, 2012; the Special Telephone Meeting of September 18, 2012 and the Special Telephone Meeting of September 25, 2012 of the Rural Municipality of McCreary be adopted as presented. CARRIED.

CORRESPONDENCE

DATE	FROM	SUBJECT	HOW DEALT WITH
Sept.14/12	Village of McCreary to Pat Blake – Municipal Emergency Coordinator	Authorized attendance for the Disaster Management Conference on Nov. 7, 8 and 9, 2012 – COPIED.	Res. #2012/246. File Village of McCreary & McCreary Emergency Plan.
Sept.20/12	Turtle River Watershed Conservation District #2 TO MAFRI, Ste. Rose	Continue to monitor the Leafy Spurge Program - COPIED	Res. #2012/247. Filed Turtle River Watershed.
Oct. 2/12	Manitoba Local Government Community Planning Services	Proposal to subdivide SW 28-21-15W – COPIED.	Res. #2012/248. Filed Subdivisions.
Oct. 1/12	Childcare Family Access Network	Request for financial support towards Fund Raising Event on October 27, 2012 – COPIED.	Res. #2012/249. Filed Requests.

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Oct.3/12	Westlake Veterinary Services Board	Request support for Province to reinstate the Technical Enhancement Grant – COPIED.	Res. #2012/250. Filed Westlake Veterinary Services Board.
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#2012/246 BE IT RESOLVED THAT the Rural Municipality of McCreary does authorize Pat Blake, Municipal Emergency Coordinator for the Rural Municipality of McCreary and the Village of McCreary to attend the Disaster Management Conference being hosted by Manitoba Emergency Measures Organization in Winnipeg, MB on November 7, 8 and 9, 2012. AND BE IT FURTHER RESOLVED THAT registration, accommodations, mileage and meals will be cost shared 50/50 with the Village of McCreary. CARRIED.

#2012/247 BE IT RESOLVED THAT the Rural Municipality of McCreary would like Manitoba Agriculture Food and Rural Initiatives (MAFRI) to continue with the Leafy Spurge monitoring program in the Rural Municipality of McCreary. CARRIED.

#2012/248 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary hereby approves the application for proposal to subdivide PT S.W. ¼ Sec. 28-21-15W, Manitoba Intergovernmental Affairs File No. 4-147-12-7012, made by Jerry and Carol Caumartin to allow subdivision of a 6.20 acre lot of the property as per Schedule “A” attached hereto which contains the existing yard site and is to be used for rural residential purposes. CARRIED.

#2012/249 BE IT RESOLVED THAT a donation in the amount of \$100.00 be made to the Childcare Family Access Network (CFAN) Halloween Social Fundraiser on October 27, 2012. CARRIED.

#2012/250 BE IT RESOLVED THAT the Rural Municipality of McCreary supports the Dauphin Veterinary Services Board for their request that the Province of Manitoba reinstate the Technical Enhancement Grant for Manitoba Veterinary Clinics. CARRIED.

#2012/251 BE IT RESOLVED THAT the following correspondence be dealt with as necessary:

DATE	FROM	SUBJECT	HOW DEALT WITH
Sept.14/12	Village of McCreary	Acknowledge Receipt of Keys after completion of the installation of Screw Gates & Signage – COPIED.	Filed Village of McCreary/McCreary Emergency Plan.
Sept.18/12	Association of Manitoba Municipalities	Fire Code Frequently Asked Questions – COPIED.	Filed Building Permits.
Sept.17/12	Village of McCreary to Western Financial Group Insurance	Requesting inspection of buildings insured for Wind/Hail Damage – COPIED.	Filed Village of McCreary and Insurance.
Sept.20/12	SENSUS Partnership of Chartered Accountants	Letter of Engagement to Audit for the year ending December 31, 2012 – COPIED.	Filed Audit.
Sept.21/12	Manitoba Conservation and Water Stewardship to Association of Manitoba Municipalities	Problem Beaver Management Program 2012-2013 – COPIED.	Filed Problem Beaver Program.

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Sept. 24/12	Manitoba Conservation and Water Stewardship	Receipt of fully endorsed Licence #12-WCW-2945 for Between Section 29 & 30 and NW 30 of 21-15W – COPIED.	Filed Drainage. Work to be completed in Spring 2013 upon confirmation with Darren Nicklin, Water Resource.
Sept.23/12	McCreary Ski & Outdoor Club	Winter Services RMNP, Trail Maintenance – COPIED.	Filed McCreary Ski & Outdoor Club.
Sept. 17/12	AMM TO Environmental programs and Strategies Branch – Manitoba Conservation and Water Stewardship	Cosmetic Lawn Pesticide Consultation – COPIED.	Filed AMM.
Sept.25/12	AMM – Member Advisory	Cosmetic Pesticide Consultations – COPIED.	Filed AMM.
Sept.21/12	City of Brandon - E911/Police Emergency Communications	Fee for enhanced 9-1-1 Services for 2013 will remain at \$2.99 per resident per annum – COPIED.	Filed E911.
Sept.25/12	Tom and Linda Henry	Trees on Road Allowance between NE 7-20-15W and NE 8-20-15W – COPIED.	Filed Road Allowances. To respond by letter.
Sept. 22/12	Ken Pisichko	Trees on Road Allowance – COPIED.	Filed Road Allowance.
Sept. 20/12	SENSUS Partnership of Chartered Accountants	Interim Audit Report for period of January 1, 2012 – August 31, 2012 – COPIED.	Filed Audit.
Sept. 28/12	Minister of Local Government	Receipt of 2012 Final VLT Payment of \$5,600.30 – COPIED.	Filed VLT.
Oct. 1/12	Association of Manitoba Municipalities	Elections of AMM President and Vice-President at 2012 Annual Convention – COPIED.	Filed AMM.
Oct. 1/12	Association of Manitoba Municipalities	Handheld Electronic Voting Devices at 2012 Annual Convention – COPIED.	Filed AMM.
Oct. 1/12	Association of Manitoba Municipalities	Free Member Benefit - Safety Training Videos – COPIED.	Filed AMM.
Oct. 1/12	Association of Manitoba Municipalities	Parkland District Member Notice – elect Parkland Rural District Director at 2012 Convention – COPIED.	Filed AMM.

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Sept. 28/12	MAFRI – Ann Dandeneau	September 20, 2012 Meeting Notes from the East Escarpment Regional Economic Development Strategy – COPIED. Draft Regional Economic Assessment Process for the East Escarpment Region – NOT COPIED.	Filed MAFRI. Councillor Whyte reported on the September 20, 2012 meeting.
Oct.3/12	MB Deputy Minister of Local Government	Meeting Request with Cabinet Ministers at Convention – COPIED.	Filed AMM.
Oct.3/12	Robert Sopuck, Dauphin, Marquette, Swan River	Community Places Grant – deadline December 15, 2012 – COPIED.	Dauphin/Swan River/Marquette.
Oct.3/12	Manitoba Agriculture Hall of Fame Inc.	Nomination of candidate into Hall of Fame & Financial support by way of annual membership - \$250.00 – COPIED.	Filed Requests.
Oct.4/12	Royal Canadian Mounted Police	September, 2012 Monthly Statistics Report – COPIED.	Filed RCMP.

Information Correspondence Listing for September 11, 2012 – October 5, 2012 was provided to Council with no concerns raised or items brought forward at this time. In the future to provide only the Information Correspondence Listing with no photocopies.

FINANCE

#2012/252 WHEREAS THE ACCOUNTS for the Rural Municipality of McCreary for the period of September 1-30, 2012 have been examined and found to be in order. THEREFORE BE IT RESOLVED THAT the List of Accounts, including general cheque #7493 - #7535 in the amount of \$61,100.33 be approved as presented. CARRIED.

#2012/253 BE IT RESOLVED THAT the Unaudited Draft Financial Statements for September 30, 2012 as prepared and presented by the Chief Administrative Officer be accepted subject to PSAB requirements as per the Auditor. CARRIED.

#2012/254 BE IT RESOLVED THAT the Invoice Edit List for the period as of October 5, 2012 in the amount of \$8,018.79 be hereby approved for payment. CARRIED.

#2012/255 **BE IT RESOLVED THAT** the following invoices be paid from the General Operating Account #124-292-4:

Ken Beatty Construction Ltd.	2012 Gravelling Program – Crush & Haul	\$84,578.55
SENSUS Partnership of Chartered Accountants	Services for 2012 Interim Audit -	\$ 2,954.01
Hoes for Hire Ltd.	Inv. #568- 2011 DFA Program – Site 21 – NE 6-21-15W	\$ 1,029.00
Village of McCreary	Bulk Water – June 1, 2012 – August 31, 2012	\$ 1,834.50
Village of McCreary	2012 Property Taxes — R.M. of McCreary Office	\$ 5,194.04
Margaret I. Roncin	Mileage – MMAA Fall District Meeting – Sept. 18/12	\$ 40.00

As per Resolution #2012/272 – passed at the November 14, 2012 meeting

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Gold Business Solutions	Photocopier reading September/12	\$ 49.78
Trickle Creek General Store	Coffee supplies for Office	\$ 14.84
Gordon Evenson	Expenses – Gladstone Landfill Shredding	\$ 130.00
Brendonn Holdings Ltd.	Drum of 15/40 oil	\$ 755.38
Roncin Electric	2 toilet flapper valves, lamp ballasts and repair of lights in office	\$ 119.35
Shawn Buchanan	Sept.25/12 Mileage – Neepawa Vet Board Meeting	\$ 60.00

CARRIED.

- #2012/256 BE IT RESOLVED THAT Chief Administrative Officer be authorized to transfer the following funds as per the 2012 Financial Plan:
- From the Health Care Initiatives Reserve Account #100-279-9 for preparation of civic addressing and address atlas - \$2,570.00;
 - From the Health Care Initiatives Reserve Account #100-279-9 for purchase of road signs - \$1,736.00 for a total of \$4,306.00; and
 - From Nominal Surplus for the purchase of one 2010 Schulte Mower - \$14,231.00.

CARRIED.

BY-LAWS:

- #2012/257 BE IT RESOLVED THAT By-Law #2012-04 to establish standards, process and penalties for the enforcement of by-laws of the Rural Municipality of McCreary when council employs a person or agency for that purpose receive second reading. CARRIED.

- #2012/258 BE IT RESOLVED THAT #2012-05 for being a by-law for objects on or near Municipal Road Allowance receive second reading amending Municipal Road Allowance to read "Roads". CARRIED.

- #2012/259 BE IT RESOLVED THAT the Chief Administrative Officer be authorized to prepare a by-law authorizing the Lease of Real Property Owned by the Rural Municipality of McCreary with the necessary schedules and Land Lease Agreement.
AND BE IT FURTHER RESOLVED THAT By-Law #1795 be rescinded. CARRIED.

UNFINISHED BUSINESS

Unauthorized fence at S of 36-19-14W – meeting to be arranged with landowner.
Livestock Enforcement Officer - ongoing.
Research respecting unauthorized fences on Municipal Road Allowance – ongoing.
Regional By-Law Enforcement Officer – Ongoing and refer to by-law #2012-04.

Health and Safety Manual – ongoing.

2011 Tax Sale process – CAO to proceed.

Boundary Road Allowance – south of 19-19-14W – Drainage licence has been submitted. Currently awaiting reply from Manitoba Conservation and Water Stewardship.

Drainage Licence for clean out of roadside ditch and reset culvert and cleanout roadside ditch and install 1-450 mm culvert and reset 1-500 mm culvert located between SW 29-21-15W and SE 30-21-15W and NW 30-21-15W – Receipt of endorsed drainage licence from the Minister – refer to correspondence.

R.M. of McCreary request for a survey to be performed at NW 34-20-14W has been submitted to Turtle River Watershed Conservation District #2 – Survey has been completed and currently awaiting for finalized documents.

R.M. of McCreary Leased Lands – Listing the Lessee on the Assessment Roll as an Occupier would generate more administration steps for the Assessment Branch and the R.M. of McCreary Office, therefore the process will remain the same and the Lessee will not be listed as an occupier on the Assessment Roll.

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McCreary Community Centre – Insurance Claim for replacement of shingles – quote has been approved and work will not proceed until the spring of 2013. This item is to be removed from the agenda and diarized for the spring of 2013.

AMM – 2012 Conference – Registration and hotel reservations were finalized.

Provincial Active Transportation Plan and Provincial AT Web Portal Template has been completed and submitted.

GENERAL BUSINESS

2012 Brushing Program was reviewed with locations indentified as: E side of 23-19-14W; SW 27-19-14W in SW Corner at Stop Sign; E of SE 23-21-15W; SW 6-20-14W; W of 35-19-15W; S. of 36-20-15W; S of 17-20-15W. Manitoba Hydro will be contacted to see if they are willing to cost share this program as they have in the past.

#2012/260 BE IT RESOLVED THAT the Rural Municipality of McCreary does hereby make an application to Construct Drainage Works for replacement of a 12 inch galvanized culvert to a 24 inch plastic culvert in existing approach at SE 36-20-16W. CARRIED.

Office Complex Door Lock Repairs – CAO to make necessary arrangements.

Joint Council Meeting scheduled for Thursday, October 10, 2012 at 7:00 p.m. – awaiting confirmation from the Village of McCreary.

Request for drainage ditch clean out at SE 23-20-15W and N. of NW 9-20-14W was discussed. Manitoba Infrastructure and Transportation to be contacted to confirm regulations and permits as these drainage ditches run adjacent to 462.

COMMITTEE REPORTS – All Reports are placed on File.

-McCreary Recreation Commission – Meeting Minutes for July 5, 2012 and September 12, 2012.

-Riding Mountain Biosphere Reserve – Draft Meeting of September 13, 2012.

-Turtle River Watershed Conservation District #2 – Meeting Minutes of August 23, 2012.

-McCreary District Economic Development Board – Meeting Minutes Jan. 11, 2012, Feb. 15, 2012, March 14, 2012 and May 11, 2012, Executive Meeting of June 20, 2011.

-Whitemud Watershed Conservation District – Agenda and Meeting Minutes for September 20, 2012 and Manager’s Report for August, 2012.

-McCreary Golf and Country Club Inc. – Meeting Minutes of September 12, 2012.

Riding Mountain Biosphere Reserve (Allan Whyte)

- Reported on the September 13, 2012 meeting.
- Relocation of office was discussed.
- The executive director position returns to full time as of October 1, 2012.

Neepawa Veterinary Board (Shawn Buchanan)

- Reported on the September 25, 2012 indicated that there is someone interested in working at the Clinic.

Westlake Veterinary Board Services (Gordon Evenson)

- Reported on the October 1, 2012 meeting.

Landfill Committee (Gordon Evenson)

- Reported on the visit at the Gladstone Landfill to view the shredder in working progress on October 9, 2012.

- Agassiz Planning District – September 30, 2012 Expenses Report

- Development and Building Permits File was reviewed.

PUBLIC WORKS REPORTS & COMMITTEE

Update - 2012 Grass Mowing Program - the first top cut is almost completed.

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N. of 27-20-15W and 26-20-15W and North of 11-20-15W will be gravelled to upgrade some of the construction areas.

RECEPTION OF PETITIONS

None.

REEVE/COUNCILLOR/ADMINISTRATOR REMARKS

Councillor Remarks

Administrator:

Thank you letter has been sent to Ken Beatty Construction Ltd. to acknowledge their donation for the trucking costs for the hauling of the 3 loads of gravel to the McCreary Centennial Arena.

Parks Canada would like to make a presentation on the East Escarpment. Council indicated that they would prefer a joint meeting with other organizations.

NOTICE OF MOTION:

None.

PERSONNEL:

#2012/261 BE IT RESOLVED THAT Lorne McNarland's medical leave from September 12, 2012 – October 19, 2012 be approved. CARRIED.

#2012/262 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize Margaret I. Roncin, Chief Administrative Officer vacation request for November 23, 2012 and November 26, 2012. CARRIED.

IN CAMERA:

None.

RECEPTION OF DELEGATIONS:

None.

ADJOURNMENT

#2012/263 BE IT RESOLVED THAT this regular meeting of Council now adjourns to meet again on November 14, 2012 at 9:00 a.m. or at the call of the Reeve.
Time: 11:45 a.m. CARRIED.

THE RURAL MUNICIPALITY OF McCREARY

LARRY McLAUHLAN, Reeve

MARGARET I. RONCIN, Chief Administrative Officer