

MINUTES OF THE REGULAR MEETING OF THE  
COUNCIL OF THE RURAL MUNICIPALITY OF McCREARY,  
WEDNESDAY, JANUARY 11, 2012

**PRESENT:**

Reeve	Larry McLauchlan
Councillor	Allan Whyte
Councillor	Shawn Buchanan
Councillor	Dennis Battershell
Councillor	Gordon Evenson
Chief Administrative Officer	Margaret I. Roncin

**CALL TO ORDER**

Reeve McLauchlan called the Meeting to order at 9:05 a.m.

**ADOPTION OF AGENDA**

#2012/01

BE IT RESOLVED THAT the Agenda be adopted with the following amendments:

**Correspondence**

January 10/12 Riding Mountain National Park – Open Houses – Management Plan, Agassiz and Feasibility Study – COPIED.

January 8/12 Royal Canadian Mounted Police – Quarterly and Monthly Statistics Report for December, 2011 – COPIED.

Dec.20/11 Vic Walker – regarding brushing on Road Allowance – COPIED.

**Finance:**

Shawn Buchanan – mileage expense for Dec. 19/11 Neepawa Vet Board Meeting - \$60.00.

**Unfinished Business**

Brushing – update

Survey Monument Restoration - update

McCreary Swimming Pool – financial statement ending December 30, 2011 for Change Room Project – COPIED.

South ½ mile between SE 29-21-15W and SW 30-21-15W – drain clean out – update  
NE 30-21-15W – lowering of culvert – update.

**General Business**

New Signage for the R.M. entrance signs

Turtle River Watershed requesting support from MIT for a 5 year funding commitment – COPIED.

**Committee Reports – COPIED.**

Riding Mountain Biosphere – The Parkland Habitat Partnership – Landscape Conservation Analysis & Data Management – forwarded to Councillor Whyte for review.

CARRIED.

**CONFIRMATION OF MINUTES**

#2012/02

BE IT RESOLVED THAT the Meeting Minutes for the Regular Meeting of December 14, 2011 and the Special Meeting of December 21, 2011, of the Rural Municipality of McCreary, having been provided to each Council member previously with all statutory requirements having been fulfilled be adopted as presented. CARRIED.

**MATTERS ARISING FROM THE MINUTES**

None.

**CORRESPONDENCE**

DATE	FROM	SUBJECT	HOW DEALT WITH
Dec. 9/11	MTS	Municipal Rights of Way Application – COPIED.	Res. #2012/03. Filed MTS.
Dec./11	Robert Bluhm	Request for approach extension - SW 29-21-14W – COPIED.	Res. #2012/04. Unfinished Business – Drainage Licencing.
Dec.29/11	Parkland Tourism	Request for 2012 Membership renewal - \$325.00 – COPIED.	Res. #2012/05. Filed Parkland Tourism.

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Dec.21/11	Office of the Fire Commissioner	Receipt of endorsed Municipal Part 9 Building Code Inspection Services Contract - letter COPIED ONLY. Invoice for Municipal Contract Retainer Fee for 2012 - \$1,575.00 – COPIED.	Res. #2012/06. Filed Building Inspection Services/Agreements.
Jan.4/12	McCreary Winter Carnival	Request for 2012 Carnival sponsorship – COPIED.	Res. #2012/07. Filed McCreary Recreation Commission.
Jan.7/12	Lymphedema Association of Manitoba – Kim Avanthay	Proclaim March 6 as Lymphedema Awareness Day – COPIED.	Res. #2012/08. Filed Proclamations.

- #2012/03 BE IT RESOLVED THAT the Rural Municipality of McCreary does hereby approve the MTS Municipal Rights-Of-Way Application as per MTS File #P:06219/9766259 dated December 9, 2011 to directional push along the south side of PTH#50 for approximately 80m, set one (1) pedestal/vault and then push across to the north side of PTH#50 to provide additional service to the Turtle River School Division Office located at 808 Burrows Road, McCreary, MB. CARRIED.
- #2012/04 BE IT RESOLVED THAT an application be made for to Construct Drainage Works at SW 29-21-14W to replace the culvert. CARRIED.
- #2012/05 BE IT RESOLVED THAT the Rural Municipality of McCreary does hereby agree to purchase a 2012 membership to the Parkland Tourism in the amount of \$325.00. CARRIED.
- #2012/06 BE IT RESOLVED THAT the Rural Municipality of McCreary does hereby authorize payment to the Office of the Fire Commissioner for the Municipal Contract Retainer Fee for 2012 in the amount of \$1,575.00. CARRIED.
- #2012/07 BE IT RESOLVED THAT the Rural Municipality of McCreary makes a grant of \$50.00 towards the McCreary Winter Carnival being hosted by the McCreary Recreation Commission on February 18, 2012 towards the cost of candidate's prizes. CARRIED.
- #2012/08 BE IT RESOLVED THAT the Rural Municipality of McCreary does hereby proclaim March 6, 2012 to be Lymphedema Awareness Day in the Rural Municipality of McCreary, MB. CARRIED.
- #2012/09 BE IT RESOLVED THAT the following correspondence be dealt with as necessary:

DATE	FROM	SUBJECT	HOW DEALT WITH
Dec.12/11	AMM – Donna Belbin	Education Workshop – February 17, 2012 – COPIED.	Filed AMM.
Dec.14/11	Village of McCreary to Dobchuk Anderson Funeral Home	McCreary Municipal Cemetery – COPIED.	Filed Village of McCreary/Municipal Cemetery.
Dec.14/11	Village of McCreary to McCreary Recreation Commission	Request for 2011 Audited Financial Statements – COPIED.	Filed Village of McCreary & Recreation Commission.

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Dec. 14/11	Village of McCreary to Agassiz Planning District	Request for 2011 Audited Financial Statements – COPIED.	Filed Village of McCreary & Agassiz Planning District.
Dec. 15/11	Prairie Mobile – Bob Edmundson	2-Way Radio Information Update – COPIED.	Filed Fire Department.
Dec.15/11	Manitoba Infrastructure and Transportation - EMO	2011 DFA program – COPIED.	Filed EMO.
Dec. 15/11	Ground Force Training Inc. – Ted Butler	Motor Grader Snow Plow Training Programs – COPIED.	Filed Public Works – Education.
Dec.15/11	McCreary District Economic Development Board to Dale Wallis	Snow plowing agreement for Oak Ridge X Country Ski Trail – COPIED.	Refer to unfinished business – Agreement received from Parks Canada
Dec. 16/11	Association of Manitoba Municipalities	2012 Parkland June District Meeting set for June 11, 2012 – R.M. & Village of McCreary are the hosts – COPIED.	Unfinished Business. Filed AMM.
Dec. 21/11	Manitoba Infrastructure and Transportation - EMO	Request review of local emergency plans – COPIED.	Filed EMO.
Dec./11	Manitoba Conservation District Association	Ministerial Forum – 2011 Conference Results – COPIED.	Filed Watersheds.
Dec./11	Honourable Stan Struthers – Manitoba’s Finance Minister	Hosting a series of 2012 Provincial Pre-Budget Consultations – COPIED.	Filed Provincial Budgets.
Dec./11	Hudson Bay Route Association	Request for membership – COPIED.	Filed Requests.
Dec.16/11	Minister of Public Safety – Vic Toews	Preparation of 2012-2013 Federal Budget – COPIED.	Filed Federal Budgets.
Dec.30/11	Manitoba Agriculture, Food and Rural Initiatives	Invitation to attend the advisory council consultation – Jan. 12, 2012 – COPIED.	Filed MAFRI. – Agriculture.
Jan.4/12	Manitoba Planning Conference Committee	Conference – February 22, 23 & 24, 2012 – COPIED.	Refer to Agassiz Planning District. Filed Agassiz Planning.
Jan.6/12	Inter-Ridge Veterinary Services District Board	2012 Proposed Budget – COPIED.	Refer to 2012 Budget Preparations. Filed Inter-Ridge Vet.
Jan.9/12	McCreary District Economic Development Board	Agenda for January 11, 2012 meeting – COPIED.	Filed Economic Development Board (McCreary)
Jan.4/12	Manitoba Infrastructure and Transportation to Owen Sellman	Access Driveway off of P.T.H. #50 – SW 1-21-14W - COPIED.	Filed MIT – Permits.

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Jan.10/12	Riding Mountain National Park	Open Houses – Management Plan, Agassiz and Feasibility Study – COPIED.	Filed Riding Mountain National Park.
Jan.1/12	Royal Canadian Mounted Police	Quarterly and Monthly Statistics Report December 11, 2011 – COPIED.	Filed Royal Canadian Mounted Police.
Dec.20/11	Vic Walker	Brushing Road Allowance - W side of 23-19-14W – COPIED.	To provide a reply by letter. Filed Requests.

CARRIED.

The Information Correspondence Listing for December 13, 2011 – January 6, 2012 was provided to Council with no concerns raised or items brought forward at this time.

**FINANCE**

#2012/10 WHEREAS THE ACCOUNTS for the Rural Municipality of McCreary for the period of December 31, 2011 have been examined and found to be in order. THEREFORE BE IT RESOLVED THAT the List of Accounts, including general cheque #7122 – 7169 in the amount of \$70,104.23 be approved as paid by the Administrator and the same be posted for public viewing. CARRIED.

Unaudited Draft December 31, 2011 Financial Statements subject to PSAB Requirements – have not been completed due to year end preparations and final audit.

#2012/11 BE IT RESOLVED THAT the Invoice Edit List for the period as of January 9, 2012 in the amount of \$11,205.57 be hereby approved for payment. CARRIED.

#2012/12 **BE IT RESOLVED THAT** the following invoices be paid from the General Operating Account #124-292-4:

- Turtle River School Division - 2011 3<sup>rd</sup> payment for education levy for school taxes -\$2,028.23
- Mountain View School Division – 2011 – 3<sup>rd</sup> payment for education levy for school taxes -\$45,125.02
- Public School Finance – 2011 – 3<sup>rd</sup> payment for education levy for provincial school taxes - \$621.52
- Turtle River Watershed Conservation District #2 Custom Work order #11-08 - \$427.26
- Shawn Buchanan – mileage expense for Dec. 19/11 Neepawa Vet Board Meeting - \$60.00. CARRIED.

**BY-LAWS:**

None.

**UNFINISHED BUSINESS**

McCreary Emergency Plan – Emergency Plan Coordinator – on going.

Drainage Licence for controlled gates for culverts at SE 33-20-15W and NW 33-20-15W at the Junction of Highway #5 and #50– is in circulation for signatures. A verbal quote has been obtained from Rolling Acres Colony for \$3,000.00 to manufacture the controlled gates. With other expenses being the installation of the gates, the areas will need to be prepared and supply of materials.

Unauthorized fence at S of 26-19-14W – signage in place – ongoing.

R.M. of McCreary Disaster Sites – completion of DFA claim – ongoing.

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Civic Addressing for the Rural Municipality of McCreary – Quote has been received from DataLink Mapping Technologies – Referred to the 2012 Budget.

CNR – R.M. of McCreary request for drainage clean out under Railway Bridge on Road 119N south of 34-20-15W – to continue with follow ups.

Margaret Andrew – Municipal Land Lease Transfer Request – still awaiting documentation.

Health and Safety Manual – ongoing.

2011 Tax Sale process – ongoing.

#2012/13 BE IT RESOLVED THAT SENSUS, Partnership of Chartered Accountants, be appointed to act as Auditors for the Rural Municipality of McCreary for the fiscal years ending December 31 2012, 2013, and 2014 for the sum of \$5,275.00 plus GST and PST (all inclusive) per year.

BE IT FURTHER RESOLVED THAT the Reeve and the Chief Administrative Officer be authorized to sign the Letter of Appointment and the Engagement Letter on behalf of the Rural Municipality of McCreary. CARRIED.

#2012/14 BE IT RESOLVED THAT the Rural Municipality of McCreary does hereby authorize entering into a Contractual Agreement with Parks Canada from January 5, 2012 – March 31, 2012 to plow snow from the Mount Agassiz Road (extension of PTH #361 west into Riding Mountain National Park) when requested by Parks Canada Staff, from the eastern park boundary to the Oak Ridge Trail Parking Lot.  
FURTHER BE IT RESOLVED THAT the Reeve and the Chief Administrative Officer be authorized to sign the necessary documents. CARRIED.

Taxervice – Property Tax Recovery – research ongoing.

Drainage Licence for replacement of culvert at N. of NE 11-21-15W has been completed and ready to be filed with Manitoba Water Stewardship.

#2012/15 BE IT RESOLVED THAT an application be made for to Construct Drainage Works at South ½ mile between SE 29-21-15W and SW 30-21-15W for a drain clean out and for culvert installation through road and  
NE 30-21-15W lowering of culvert through road and small clean out to culvert on east side of road. CARRIED.

Hoes for Hire Ltd. has completed the brushing between SE 30-19-15W and SW 29-19-15W, and E of SE 27-19-15W.

#2012/16 BE IT RESOLVED THAT brushing be performed at the East side of 26-19-14W by Hoes for Hire Ltd. CARRIED.

Survey Monument Restoration – SW 12-21-15W – Balchen and Kulchycki Surveys have received our request and will proceed as soon as they receive the necessary plans requested from the Winnipeg Land Titles Office.

McCreary Swimming Pool – a copy of the Change Room Project Financial Report as of December 30, 2011 was provided to Council for their review.

**GENERAL BUSINESS**

2012 Spraying Program – Council asks that the necessary arrangements be made with Dauphin-Ochre River Weed District and CN.

#2012/17 WHEREAS SECTION 11(1) of the Noxious Weeds Act provides that a Council must appoint, by resolution, as least one official to be known as the "Municipal Weeds Inspector".

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AND WHEREAS THE "Municipal Noxious Weeds Inspector" shall be that the provisions of the Noxious Weeds Act are observed and carried out;

THEREFORE BE IT RESOLVED THAT Council, in their respective wards be hereby appointed to service as "municipal noxious weeds inspector" for the Rural Municipality of McCreary for the term commencing immediately and ending December 31, 2012.

CARRIED.

New Signage for the entrances to the Rural Municipality of McCreary – referred to the 2012 Budget.

#2012/18

WHEREAS each fiscal year the Province of Manitoba Department of Infrastructure and Transportation provides additional infrastructure funding to the Turtle River Watershed Conservation District #2 to complete projects outside the scope and budget of their normal operations;

AND WHEREAS these monies must be spent within that fiscal year;

AND WHEREAS all drainage works must be completed prior to October 15<sup>th</sup> in accordance with the Department of Fisheries and Oceans;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of McCreary supports the Turtle River Conservation District in its request to receive such funding approval from the Treasury Board prior to May 1<sup>st</sup> of each year;

AND BE IT FURTHER RESOLVED THAT the Rural Municipality of McCreary supports the Turtle River Conservation District's request for a five year funding commitment for these projects that would assist both the Conservation District and its Municipal partners in their budget planning.

CARRIED.

**COMMITTEE REPORTS – All Reports are placed on File.**

Whitemud Watershed Conservation District – Agenda and Meeting Minutes for December 15, 2011 and Manager's for December, 2011.

Riding Mountain Regional Liaison Committee – Meeting Minutes for December 1, 2011.

Riding Mountain Biosphere Reserve – Draft Periodic Review.

Riding Mountain Biosphere – The Parkland Habitat Partnership – Landscape Conservation Analysis & Data Management.

McCreary District Economic Development Board – Meeting Minutes for November 9, 2011 and December 14, 2011.

Agassiz Planning District – December, 2011 Report – COPIED.

Development and Building Permits – None.

#2012/19

BE IT RESOLVED THAT any unspent 2011 fire equipment budget allocation for the McCreary Volunteer Fire Department be placed in the Fire Reserve. CARRIED.

Creation of a Fire Hall or Municipal Building Reserve – referred to the 2012 Budget.

Riding Mountain Regional Liaison Committee (Allan Whyte)

- Reported on the January 5, 2012 meeting. There will be no mustering fees for TB Testing.

Neepawa Veterinary Board (Shawn Buchanan)

- Reported on the December 19, 2011 meeting. Dr. Foss Taylor has entered into an Agreement with the condition that another Veterinary be recruited by October 1, 2012.

Turtle River Watershed Conservation District #2 (Gordon Evenson)

- Reported on the December 15, 2011 meeting.  
- Subdistrict #44 meeting to be held on January 17, 2012.

Westlake Veterinary Services Board (Gordon Evenson)

- Reported on the January 9, 2012 meeting.

**PUBLIC WORKS REPORTS & COMMITTEE**

None.

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**RECEPTION OF PETITIONS**

None.

**REEVE/COUNCILLOR/ADMINISTRATOR REMARKS**

**Councillor Remarks**

**Administrator:**

**NOTICE OF MOTION:**

None.

**PERSONNEL**

Casual Office Assistant Position – 3 applications received.

- #2012/20 BE IT RESOLVED THAT the Applications for the Casual Office Assistant Position now be opened. CARRIED.
- #2012/21 BE IT RESOLVED THAT Roxanne Lodge be offered the Casual Office Assistant Position for the Rural Municipality of McCreary at a hourly rate of \$11.00 per hour.
- #2012/22 BE IT RESOLVED THAT the By-Law#2011/04 being a by-law of the Rural Municipality of McCreary to authorize entering into an agreement with Municipal Employees respecting conditions of employment to employees was reviewed.  
AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer prepares the necessary By-Law with the amendments. CARRIED.

**IN CAMERA:**

None.

**RECEPTION OF DELEGATIONS**

None.

**ADJOURNMENT**

- #2012/23 BE IT RESOLVED THAT this regular meeting of Council do now adjourn to meet again on February 8, 2012 at 9:00 a.m. or at the call of the Reeve.  
Time: 12:05 p.m. CARRIED.

THE RURAL MUNICIPALITY OF McCREARY

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LARRY McLAUHLAN, Reeve

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MARGARET I. RONCIN, Chief Administrative Officer