

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE RURAL MUNICIPALITY OF McCREARY,
TUESDAY, DECEMBER 11, 2012

PRESENT:

Reeve	Larry McLauchlan
Councillor	Allan Whyte
Councillor	Shawn Buchanan
Councillor	Dennis Battershell
Councillor	Gordon Evenson
Chief Administrative Officer	Margaret I. Roncin

CALL TO ORDER

Reeve McLauchlan called the Meeting to order at 8.55 a.m.

ADOPTION OF AGENDA

#2012/309

BE IT RESOLVED THAT the Agenda be adopted with the following amendments:

Correspondence – COPIED.

Dec. 10/12	McCreary District Economic Development Board – Pam Little	Update McCreary Brochure.
Dec. 10/12	Village of McCreary	Received request for a joint meeting with Fire Department – re: Equipment Purchases.

Finance – COPIED.

Enviroway Detergent Mfg. Inc.	One pail of melt down	\$81.85
Neepawa- Gladstone Cooperative Limited	Materials for construction of Bio Tech Shed at Landfill	\$2,523.62

General Business

McCreary Centennial Arena – request letter of support for Community Places Grant.

PERSONNEL

Amendment to CAO Vacation Request. CARRIED.

CONFIRMATION OF MINUTES

#2012/310

BE IT RESOLVED THAT the Minutes for the Regular Meeting of November 14, 2012 of the Rural Municipality of McCreary be adopted as presented. CARRIED.

CORRESPONDENCE

DATE	FROM	SUBJECT	HOW DEALT WITH
Nov.22/12	McCreary Winter Carnival	Request for 2013 Sponsorship – COPIED.	Res. #2012/311. Filed McCreary Recreation Commission.
Nov. 19/12	Parks Canada – Richard Dupuis	Snow plowing agreement – Oak Ridge X Country Ski Trail – COPIED.	Res. #2012/312. Filed Parks Canada.
Nov. 29/12	Lee Dunning	Request – letters of support for McCreary Centennial Arena & McCreary Minor Hockey Association to accompany grant applications – COPIED.	Res. #2012/313. Filed McCreary Centennial Arena.
Nov.25/12	Western Financial Group	Annual Renewal for Municipal Health & Dental Benefits – COPIED.	Res. #2012/314. Filed Blue Cross Program.

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- #2012/311 BE IT RESOLVED THAT the Rural Municipality of McCreary makes a donation of \$50.00 towards the McCreary Winter Carnival being hosted by the McCreary Recreation Commission on February 16, 2013 towards the cost of candidates' prizes. CARRIED.
- #2012/312 BE IT RESOLVED THAT the Rural Municipality of McCreary does agree to snow plow the road from the Park Boundary up to the Oak Ridge Cross Country Ski Trail Sign on the park road and will also clear the driveway to the Parking Lot and the Parking Lot for the 2012/2013 Season.
FURTHER BE IT RESOLVED THAT the municipality will perform the snow plowing at a rate of \$198.90 per hour. CARRIED.
- #2012/313 BE IT RESOLVED THAT the Rural Municipality of McCreary does authorize letters of support to accompany the grant applications for the McCreary Minor Hockey Association and the McCreary Centennial Arena under the Sport Opportunities Program. CARRIED.
- #2012/314 BE IT RESOLVED THAT the Rural Municipality of McCreary does authorize to renew the 2013 Association of Manitoba Municipalities Group Health and Dental Program for Plan III for a monthly premium of \$278.68.
AND FURTHER BE IT RESOLVED THAT the Rural Municipality of McCreary does continue to cost share 50% of the monthly premium with the employee. CARRIED.

#2012/315 BE IT RESOLVED THAT the following correspondence be dealt with as necessary:

DATE	FROM	SUBJECT	HOW DEALT WITH
Nov. 8/12	Village of McCreary	Res. #332/2012 - Agreed to cost share insurance for 5 golf carts – McCreary Golf and Country Club Inc. – COPIED.	Filed Village of McCreary and McCreary Golf and Country Club.
Nov.8/12	Village of McCreary	Res. #344/2012 – Accept quote of Lewis Blake Construction to construct Bio-Tech Shed – COPIED.	Filed Landfill.
Oct. 22/12	CN	Notice - Snow Removal at Railway Crossings – COPIED.	Filed Public Works. Referred to Public Works.
Nov.14/12	Prairie Mountain Health	Media Release – Name Change for Health Region – COPIED.	Filed Prairie Mountain Health.
Nov.15/12	Pam Little	Copy of letter sent to Parks Canada re snow clearing – up to Oak Ridge X Country Ski Trail – COPIED.	Filed Parks Canada.
Nov.21/12	Village of McCreary to Clifford Butterfield, Charlotte Brunen, Robert Moyer	Notification of Change of Operations for Landfill and Recycling Centre – COPIED.	Filed Village of McCreary/Landfill.

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Nov.21/12	Village of McCreary	Authorizing release of a 2 nd key for Equipment Operator – COPIED.	Filed Village of McCreary/Landfill.
Nov.23/12	Minister of Local Government	2 nd and final 2012 Federal Gas Tax Funding – COPIED.	Filed Gas Tax.
Nov.26/12	MB Agriculture, Food & Rural Initiatives	Further of Community Pastures in Manitoba – COPIED.	Filed MAFRI.
Nov.20/12	MB Emergency Measures Organization Disaster Financial Assistance Program	Receipt of claim for site 21 – 2011 Spring Flood – COPIED.	Filed DFA.
Nov.27/12	Manitoba Conservation & Water Stewardship	Update for Problem Beaver Management Program – COPIED.	Filed Beaver Program.
Nov. 26/12	Village of McCreary to Environmental Waste Reduction & Management (MB) Ltd.	Obtaining services for shredding of garbage at the McCreary Waste Disposal Site – COPIED.	Filed Village of McCreary/Landfill.
Nov. 20/12	AMM CBC News Manitoba PC Caucus	Member Advisory – Amalgamation – COPIED. Article – Throne Speech – Amalgamation – COPIED. NDP – Led Municipal Amalgamation – COPIED.	Filed AMM/ Amalgamation. Refer to General Business.
Nov. 29/12	Tom and Linda Henry	Trees on road allowance between 7-20-15W & NW 8-20-15W – COPIED.	Unfinished Business. Respond by letter.
Dec.3/12	Manitoba Conservation and Water Stewardship	Receipt of drainage licence for works at SE 23-20-15W – COPIED.	Filed Drainage. Work order to be completed for spring 2013.
Dec. 3/12	McCreary District Economic Development Board – Pam Little	East Escarpment – COPIED.	Filed McC. District Economic Development Board.
Dec. 3/12	Manitoba's Executive Heartsine Distributor – Jerry Kozub	AED Information – COPIED.	Filed Office.
Dec. 5/12	Prairie Fuel Advisors (2008) Ltd.	PFA/AMM Commission Change Effective Dec. 15/12 – COPIED.	Filed Public Works.

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Nov. 28/12	Workers Compensation Board of Manitoba	Assessment Rate for 2013 \$0.65 per \$100.00 of the assessable payroll – COPIED.	Filed Workers Compensation.
Dec. 5/12	Province of Manitoba	Will be providing more than 1,000 free defibrillators to public places – COPIED.	Filed Community Centre, Curling Club & Golf Course. Announcement and information, application to be forwarded to McCreary Curling Club, McCreary Community Centre & McCreary Golf Course.
Nov. 27/12 Dec. 6/12	Royal Canadian Mounted Police – Ste. Rose du Lac Detachment	October, 2012 November, 2012 Monthly Statistics Reports – COPIED.	Filed RCMP.
Dec. 7/12	MAFRI – Ann Dandeneau	East Escarpment – Invitation to Attend an Action Planning Session – January 24/13 at Kelwood, MB – COPIED.	Filed MAFRI.
Dec.6/12	Murray Slawinski	Drainage request – E of SE 32-20-15W & approach improvement – COPIED.	Refer to Unfinished Business.
Dec. 10/12	McCreary District Economic Development Board – Pam Little	Update respecting McCreary Brochure – COPIED.	Filed McCreary District Economic Development Board
Dec. 10/12	Village of McCreary	Received request for a Joint Meeting with Fire Department re: equipment purchases – COPIED.	Filed Village of McCreary. Suggested that Fire Department to meet with council representatives.

CARRIED.

Information Correspondence Listing for November 10, 2012 – December 7, 2012 was provided to Council with no concerns raised or items brought forward at this time.

FINANCE

#2012/316 WHEREAS THE ACCOUNTS for the Rural Municipality of McCreary for the period of November 1-30, 2012 have been examined and found to be in order. THEREFORE BE IT RESOLVED THAT the List of Accounts, including general cheque #7585 - 7641 in the amount of \$364,532.96 be approved as presented. CARRIED.

#2012/317 BE IT RESOLVED THAT the Unaudited Draft Financial Statements for November 30, 2012 as prepared and presented by the Chief Administrative Officer be accepted subject to PSAB requirements as per the Auditor. CARRIED.

#2012/318 BE IT RESOLVED THAT the Invoice Edit List for the period as of December 7, 2012 in the amount of \$10,382.41 be hereby approved for payment. CARRIED.

#2012/319 BE IT RESOLVED THAT the following invoices be paid from the General Operating Account #124-292-4:

Public School Finance	2012-2 nd payment for	354.18
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Approved at the Regular Meeting of January 9, 2013 as per Resolution #2013/02

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	education levy of school taxes – 80.2%	
Turtle River School Division	2012 2 nd payment for submission of School Taxes – 80.2%	9,684.90
Mountain View School Division	2012 2 nd payment for submission of School Taxes – 80.2%	123.22
Rocky Mountain Equipment	Maintenance/parts Tractor	674.79
Turtle River Watershed Conservation District #2	Invoice 677– custom works for surveying E & W 30-21-15W, NW 34-20-14W & 30-21-15W	\$1,246.53
Turtle River Watershed Conservation District #2	Invoice # 675 - one culvert for SE 36-20-16W	684.80
Enviroway Detergent Mfg. Inc.	1 pail of Melt Down	\$81.85
Neepawa Gladstone Cooperative Limited	Materials for construction of Bio Tech Shed at Landfill	2,523.62

CARRIED.

#2012/320 WHEREAS the Chief Administrative Officer has only manually calculated the December 31, 2012 yearend Financial Statement.
THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby agree to transfer up to \$23,300.00 nominal surplus for general operating expenses and up to \$40,000.00 from the Federal Gas Tax Reserve for the 2012 Capital Projects as stated in the 2012 Financial Plan. CARRIED.

#2012/321 WHEREAS, in accordance with SECTION 163 of the Municipal Act, the Council of the Rural Municipality of McCreary has prepared estimates of all operating and capital expenditures of the municipality for the period from January 1, 2013 until the adoption of the annual financial plan;
THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary shall hereby adopt the following interim operating budget:

Operating Requirements

General Government Services	\$ 98,000.00
Protective Services	\$ 9,500.00
Transportation Services	\$160,000.00
Environmental Services	\$ 5,000.00
Public Health/Welfare	\$ 2,450.00
Environmental Development	\$ 10,000.00
Economic Development	\$ 27,500.00
Recreation/Cultural	\$ 17,500.00
Fiscal Services	<u>\$205,000.00</u>
Total	<u>\$534,950.00</u>

Capital Requirements

Borne by Operating	25,000.00
Borne by Reserves	<u>75,000.00</u>
Total	<u>\$100,000.00</u>

CARRIED.

BY-LAWS:

#2012/322 BE IT RESOLVED THAT By-Law #2012-06 to authorize the lease of Real Property owned by the Rural Municipality of McCreary receives second reading. CARRIED.

#2012/323 BE IT RESOLVED THAT By-Law #2012-06 to authorize the lease of Real Property owned by the Rural Municipality of McCreary receives third and final reading.

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In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-Law #2012-06 third reading. CARRIED.

For: McLauchlan, Buchanan, Battershell, Evenson

Against: None Denied: None

Councillor Whyte excused himself from voting as he currently holds a Rural Municipality of McCreary Municipal Property Lease Agreement.

McCreary Emergency Plan – annual by-law – ongoing.

UNFINISHED BUSINESS

2012 Tax Sale – is no longer required as all outstanding taxes for 2010 have been paid in full.

NW 34-20-14W – Drainage Application for a Licence to construct water control works is being prepared.

Drainage works at SW 29-21-15W and SW 30-21-15W and NW 30-21-15W – Amendments to drainage licence has been submitted to Manitoba Conservation and Water Stewardship.

#2012/324 BE IT RESOLVED THAT brushing be performed at the following locations:
E Side of 23-19-14W E of SE 23-21-15W W of 35-19-15W
SW of 36-20-15W SW 25-20-15W S side of SW 29-20-15W
E side of SE 6-20-15W E of NE 32-19-15W CARRIED.

Quotes - Office Complex Door Locks – upon receipt of quotes to be referred to Budget 2013.

#2012/325 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary adopts an Council Members' Code of Conduct as per Section 84.1 of the Municipal Act; and BE IT FURTHER RESOLVED THAT the Council Members' Code of Conduct shall be reviewed annually and Council may, at its discretion and by resolution amend the code. CARRIED.

#2012/326 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary adopts a Municipal Private Works Policy as per Subsection 250 (3) (4) and (5) of the Municipal Act to set out the rates for private works carried out by the municipality and that the Municipal Private Works Policy shall be reviewed annually and Council may, at its discretion and by resolution amend the policy. CARRIED.

#2012/327 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary adopts a Municipal Tendering and Procurement Policy as per Section 251 (1) of the Municipal Act to establish guidelines for the purchase of goods and services and for construction projects undertaken by the Municipality and guidelines for the sale of municipal capital assets and that the Municipal Tendering and Procurement Policy shall be reviewed annually and Council may, at its discretion and by resolution amend the policy. CARRIED.

Project signage for Federal Gas Tax Projects – to be given further consideration upon receipt of final costs for the Landfill improvements.

Correspondence from Robert Sopuck regarding Growing Forward II – Farm and Rural Water Infrastructure was given further consideration. Nothing further at this time.

#2012/328 BE IT RESOLVED THAT the Rural Municipality of McCreary does hereby make an Application to Construct Drainage Works as follows:
East side of NE 32-20-15W for a general clean out and relocation of approach at the ½ mile and
East side of SE 32-20-15W for a general clean out.
AND FURTHER BE IT RESOLVED THAT Turtle River Watershed Conservation District be obtained to perform a profile and or survey if needed to accompany the application. CARRIED.

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GENERAL BUSINESS

#2012/329 BE IT RESOLVED THAT the Christmas Season Administration Office Hours for the Rural Municipality of McCreary will be as follows:
Monday, December 24, 2012 - CLOSED
Tuesday, December 25, 2012 – CLOSED in Lieu of Christmas Day
Wednesday, December 26, 2012 – CLOSED in Lieu of Boxing Day
Thursday, December 27, 2012 – OPEN
Friday, December 28, 2012 – OPEN
Monday, December 31, 2012 – CLOSED at 3:00 p.m.
Tuesday, January 1, 2013 – CLOSED
Returning to normal office hours on Wednesday, January 2, 2013. CARRIED.

#2012/330 BE IT RESOLVED THAT the Rural Municipality of McCreary Regular Council Meeting schedule for 2013 be adopted as follows and is subject to changes:

January 9, 2013	July 10, 2013
February 13, 2013	August 14, 2013
March 13, 2013	September 11, 2013
April 10, 2013	October 9, 2013
May 8, 2013	November 13, 2013
June 12, 2013	December 11, 2013

CARRIED.

Recycling Blue Box Program was discussed. The program is funded by the Village of McCreary and the R.M. of McCreary is not a part of the program.

Amalgamation – discussion held on the Speech from the Throne respecting municipal amalgamations. Currently waiting for information from the Manitoba Local Government department.

#2012/331 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does accept the revised Organizational Chart for the Rural Municipality of McCreary. CARRIED.

#2012/332 BE IT RESOLVED THAT the Rural Municipality of McCreary does authorize a letter of support to accompany the grant application for the McCreary Centennial Arena for the Community Places Grant for a new Zamboni room and rink improvements. CARRIED.

COMMITTEE REPORTS – All Reports are placed on File.

Riding Mountain Liaison Committee – Meeting Minutes of November 1, 2012

Whitemud Watershed Conservation District – Agenda and Meeting Minutes of November 22, 2012 and the Manager Report for November, 2012.

Parkland Tourism – Meeting Minutes for September 27, 2012 with new membership fees for 2013.

McCreary Golf and Country Club – meeting minutes for October 10, 2012 and October 24, 2012.

Westlake Veterinary District Board (Gordon Evenson)

- Clinton Cleave is the chairperson of the Board.

McCreary Waste Disposal Grounds (Gordon Evenson)

- Bio Tech Shed was delivered on November 23, 2012. To be installed upon availability of the contractor Lewis Blake Construction.

- Landfill Controller Contract – applications closed on December 10, 2012 at Noon.

McCreary Recreation Commission (Dennis Battershell)

- Next meeting scheduled for December 12, 2012.

- Agassiz Planning District – November 30, 2012 Expenses Report

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- Development and Building Permits File – no permits for November, 2012.

PUBLIC WORKS REPORTS & COMMITTEE

9:00 a.m. – Lorne McNarland met with council to review the conditions of the roads. Ice on the roads was discussed in length agreeing that serrated ice blades are to be installed on the grader. It was agreed that new serrated ice blades are to be ordered as the ones at the Municipal Shed are not in good condition. Roads #19 and #462 were reviewed along with the bus routes. Lorne reported that there are 1,091 hours on the tractor and 2,370 hours on the grader and presented dragging maps from March – October, 2012. Lorne was given authorization to call Kirk Mutch when extra help is needed. Lorne was provided with the amended Organizational Chart for the R.M. of McCreary. Mr. McNarland departed at 9:15 a.m.

RECEPTION OF PETITIONS

None.

REEVE/COUNCILLOR/ADMINISTRATOR REMARKS

Councillor Remarks

- Christmas Party:
#2012/333 BE IT RESOLVED THAT the Rural Municipality of McCreary host a Christmas Party for Council, Staff and Spouses on December 19, 2012 at Agassiz Park Lodge at 6:00 p.m.
CARRIED.

Administrator:

R.M. of McCreary 2013 Appointments were provided to Council for their reference.

NOTICE OF MOTION:

None.

PERSONNEL:

- #2012/334 BE IT RESOLVED THAT Margaret I. Roncin, Chief Administrative Officer be authorized to use 3 - 2012 vacation days for December 21, December 24, December 27, 2012 and 2 – 2012 vacation days for January 3 and January 4, 2013;
AND FURTHER BE IT RESOLVED THAT Margaret I. Roncin, Chief Administrative Officer be authorized to defer 11-2012 vacation days to the 2013 vacation as of December 31, 2012.
CARRIED.

IN CAMERA:

None.

RECEPTION OF DELEGATIONS:

None.

ADJOURNMENT

- #2012/335 BE IT RESOLVED THAT this regular meeting of Council now adjourns to meet again on January 9, 2013 at 9:00 a.m. or at the call of the Reeve.
Time: 11:38 a.m. CARRIED.

THE RURAL MUNICIPALITY OF McCREARY

LARRY McLAUCHLAN, Reeve

MARGARET I. RONCIN, Chief Administrative Officer