

MINUTES OF THE REGULAR MEETING OF THE  
COUNCIL OF THE RURAL MUNICIPALITY OF McCREARY,  
WEDNESDAY, AUGUST 8, 2012

**PRESENT:**

Reeve	Larry McLauchlan
Councillor	Allan Whyte
Councillor	Shawn Buchanan
Councillor	Dennis Battershell
Councillor	Gordon Evenson
Chief Administrative Officer	Margaret I. Roncin

**CALL TO ORDER**

Reeve McLauchlan called the Meeting to order at 8:58 a.m.

**ADOPTION OF AGENDA**

#2012/208 BE IT RESOLVED THAT the Agenda be adopted with the following amendments:

**CORRESPONDENCE**

DATE	FROM	SUBJECT
July 31/12	Manitoba Local Government – Assessment Services	Assessment Changes as of July 31, 2012 – COPIED.
Aug.3/12	Western Financial Group	Amendment to Policy – re: Addition of relief grader operator – COPIED.

**FINANCE – COPIED.**

Gold Business Solutions – Photocopier reading contract for July, 2012 - \$77.01  
Municipalities Trading Company of Manitoba Ltd. – Fuel for July 17, 18, 23 and 27, 2012 - \$1,220.52  
Penno’s Machining & Mfg. Ltd. – repair bearings surface – Mower - \$199.63  
CNH Capital – 2<sup>nd</sup> – 2012 Lease Payment for Case Tractor - \$8,431.16

**PERSONNEL**

CAO - request for time off for funeral for August 9, 2012. CARRIED.

**CONFIRMATION OF MINUTES**

#2012/209 BE IT RESOLVED THAT the Minutes for the Regular Meeting of July 11, 2012 and for Public Hearing for Variation Application Order #2012-05-14-147-DP04 of July 11, 2012 Meeting of June 6, 2012 of the Rural Municipality of McCreary be adopted as circulated. CARRIED.

**CORRESPONDENCE**

DATE	FROM	SUBJECT	HOW DEALT WITH
July 11/12	McCreary District Economic Development Board	Funding request – Update McCreary Brochures – COPIED.	Res. #2012/210. File MDEDB.
July 10/12	Manitoba Local Government – Assessment Services	Assessment Changes as of July 10, 2012 – COPIED.	Res. #2012/211. Filed Assessment/ Supplementary Notices.
July 31/12	Muscular Dystrophy Canada – Kristen Pachet, Revenue Development Manager	Proclamation Request – COPIED.	Res. #2012/212. Filed Proclamations.
Aug.2/12	Manitoba Conservation and Water Stewardship	WWCD WRL Application – NE 13-19-14W & NW 18-19-14W – COPIED.	Res. #2012/213. Filed Drainage/Licences.
July 31/12	Manitoba Local Government – Assessment Services	Assessment Changes as of July 31, 2012 – COPIED.	Res. #2012/214. Filed Assessment/ Supplementary Notices.

#2012/210 BE IT RESOLVED THAT the Rural Municipality of McCreary amends Resolution #2012/174 to read that the R.M. of McCreary does make a grant in the amount of \$1,000,000 to the McCreary District Economic Development Board for the fiscal year 2012.

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AND BE IT FURTHER RESOLVED THAT funding for the McCreary Brochure "McCreary Manitoba All Season Wonderland" as per Resolution #2012/158 will be given further consideration in the Rural Municipality of McCreary 2013 budget as per the correspondence dated July 11, 2012 from the McCreary District Economic Development Board.  
CARRIED.

#2012/211 WHEREAS the Supplementary Tax List dated July 10, 2012 received from the Manitoba Intergovernmental Affairs – Rural Development Assessment, Branch – Minnedosa itemizing revised assessment changes to Roll # 47400, 75400, 75450 and 82000 made to the 2012 Assessments as per Section 326 and Section 300(6) of the Municipal Act.

THEREFORE BE IT RESOLVED THAT the 2012 Tax Roll be amended to include the revised supplementary tax in accordance with the said list of Amendment to Roll # 47400, 75400, 75450 and #82000 being revised in the amount of \$1,732.99 decreased and \$983.01 increased.

AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be hereby instructed to prepare and distribute the necessary supplementary statement and demand for taxes together with the necessary notices in accordance with Sections 300(7) and 327(1) (2) of the Municipal Act to make the necessary entries in the 2012 Tax Roll.  
CARRIED.

#2012/212 Muscular Dystrophy is a group of neuromuscular disorders that have no known cure. In almost all cases, there are few treatments and no way to stop the disorder's progression. Muscular Dystrophy Canada is a national, non-profit organization committed to funding research into the causes, treatments, and eventual cure of neuromuscular disorders, as well as providing services to people with neuromuscular disorders and public education.

**WHEREAS:** People today have the opportunity to live longer lives because of breakthroughs in medical research, and;

**WHEREAS:** Muscular Dystrophy is a neuromuscular disorder that affects many and has no known cure, and;

**WHEREAS:** Only through the support of the community may a cure be found;

**NOW THEREFORE THE COUNCIL OF THE RURAL MUNICIPALITY OF McCREARY** does hereby declare September 2012 as "Muscular Dystrophy Awareness Month" in the Rural Municipality of McCreary.  
CARRIED.

#2012/213 BE IT RESOLVED THAT the Rural Municipality of McCreary does not have any objections to the proposed works as per the Water Rights Application to Construct Drainage Works – File #1.43.330 at NE 13-19-14W and North of NW 18-19-13W as submitted by the Rural Municipality of Glenella as being circulated by Manitoba Conservation and Water Stewardship.  
CARRIED.

#2012/214 WHEREAS the Supplementary Tax List dated July 31, 2012 received from the Manitoba Intergovernmental Affairs – Rural Development Assessment, Branch – Minnedosa itemizing revised assessment changes to Roll #13250 24900, 49900, 69800, 72900 and 90800 made to the 2012 Assessments as per Section 326 and Section 300(6) of the Municipal Act.

THEREFORE BE IT RESOLVED THAT the 2012 Tax Roll be amended to include the revised supplementary tax in accordance with the said list of Amendment to Roll #13250, 24900, 49900, 69800, 72900 and 90800 being revised in the amount of \$301.63 decreased and \$1,840.98 increased.

AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be hereby instructed to prepare and distribute the necessary supplementary statement and demand for taxes together with the necessary notices in accordance with Sections 300(7) and 327(1) (2) of the Municipal Act to make the necessary entries in the 2012 Tax Roll.  
CARRIED.

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#2012/215

BE IT RESOLVED THAT the following correspondence be dealt with as necessary:

<b>DATE</b>	<b>FROM</b>	<b>SUBJECT</b>	<b>HOW DEALT WITH</b>
July 6/12	Kathy Levandoski	Brushing concerns – COPIED.	Filed Brushing with photos placed on file.
July 5/12	Manitoba Infrastructure and Transportation – Highway Traffic Board	Notice for Public Hearing for August 1/12 – COPIED.	Filed MIT.
July 13/12	Village of McCreary	Agree to gravel Landfill Road – COPIED.	Filed Village of McCreary/2012 Gravelling Program.
June 5/12	Green Team and Maple Syrup Festival Manager – Erin Szymesko	Hosting Manitoba Maple Syrup Festival – March 9/13 and requesting organizations commitment to the festival – COPIED.	Filed MDEDB. No suggestions at this time.
July 10/12	Office of the Fire Commissioner to Glen Turko	Provincial Building Permit – for Shed NW 35-20-15W – COPIED.	Filed Building Permits.
July 10/12	SENSUS Partnership of Chartered Accountants	Gas Tax Report and Independent's Report for our records – COPIED.	Filed Audit/Gas Tax Reporting.
July 17/12	Village of McCreary to Association of Manitoba Municipalities	Municipal Visits in the Parkland – COPIED.	Filed AMM/Village of McCreary.
July 13/12	Minister of Local Government – R. Lemieux	Receipt of 1 <sup>st</sup> Gas Tax Funding for 2012 - \$12, 989.82 – COPIED.	Filed Gas Tax Agreement.
July/12	CFAN – Childcare Family Access Network	Thank you for donation for Oct. /11 event – COPIED.	Filed Requests.
July 23/12	Royal Canadian Mounted Police	Transfer of Corporal in McCreary – residence – COPIED.	Filed RCMP.
July 24/12	Association of Manitoba Municipalities	Receipt of Municipal Insurance Program – self insurance loss pool refund - \$1,994.93 – COPIED.	Filed AMM.

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July 20/12	Minister of Local Government – R. Lemieux	Bill 23 – Amended Municipal legislation to strengthen the accountability and transparency of municipal governments – COPIED.	Filed Local Government.
July 23/12	Office of the Fire Commissioner	Municipal Part 9 Building Code Inspector will be Shane Chartrand until further notice – COPIED.	Filed Building Permits.
July 24/12	Ashley Shaw – Marketing & Project Administrator – Gilbert Plains	Invitation to Grand Opening of the Gilbert Plains Regional Waste Disposal Site – COPIED.	Filed "Other Municipalities".
July 24/12	Emergency Measures Organization – Sara Wiebe	Disaster Management Conference – Nov. 7-9, 2012 – COPIED.	Information has been forwarded to Municipal Emergency Coordinator. Filed EMO Seminars.
Aug.1/12	McCreary District Economic Development Board	Summer 2012 Update – COPIED.	Filed MDED.
Aug.1/12	AMM	2012 Convention Handbook – In Memoriam – COPIED.	Filed AMM.
July 30/12	Minister of Local Government	Receipt of 2 <sup>nd</sup> payment – 2012 General Assistance Grant – Building Manitoba Fund – COPIED.	Filed Building Manitoba Fund.
Aug.3/12	Western Financial Group	Amendment to Policy re: Addition of relief grader operator – COPIED.	Filed Insurance.

CARRIED.

Information Correspondence Listing for July 10, 2012 – August 2, 2012 was provided to Council with no concerns raised or items brought forward at this time.

**FINANCE**

- #2012/216 WHEREAS THE ACCOUNTS for the Rural Municipality of McCreary for the period of July 1-31, 2012 have been examined and found to be in order. THEREFORE BE IT RESOLVED THAT the List of Accounts, including general cheque #7394 – 7445 in the amount of \$41,426.36 approved as paid by the Administrator and the same be posted for public viewing. CARRIED.
- #2012/217 BE IT RESOLVED THAT the Unaudited Draft Financial Statements for June 30, 2012 and July 31, 2012; subject to PSAB requirements as prepared and presented by the Chief Administrative Officer be accepted as presented. CARRIED.
- #2012/218 BE IT RESOLVED THAT the Invoice Edit List for the period as of August 2, 2012 in the amount of \$19,916.92 be hereby approved for payment. CARRIED.  
Approved at the September 13, 2012 Meeting – Res. #2012/227 – page 4

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#2012/219 **BE IT RESOLVED THAT** the following invoices be paid from the General Operating Account #124-292-4:

The Agassiz Planning District – 2012 Requirement for MLA - Regional Development Officer -	\$2,500.00
Reit-Syd Equipment Ltd. – For the Purchase of one 2010 Schulte Mower -	\$14,896.00
DataLink Mapping Technologies – preparation of civic addressing & address atlas -	\$ 2,695.00
Workers Compensation Board of Manitoba – 2 <sup>nd</sup> – 2012 Payment -	\$255.60.
Lorne McNarland – expenses for July, 2012 -	\$558.50
Gold Business Solutions – photocopier reading contract for July, 2012 -	\$77.01
Municipalities Trading Company of Manitoba Ltd. – fuel for July 17, 18, 23 and 27, 2012 -	\$1,220.52
Penno’s Machining & Mfg. Ltd. – repair bearings surface – Mower -	\$199.63
CNH Capital – 2 <sup>nd</sup> – 2012 Lease Payment for Case Tractor -	\$8,431.16

CARRIED.

**BY-LAWS:**

None.

**UNFINISHED BUSINESS**

Screw gates - installation of gates on culverts and signage at SE 33-20-15W and NW 33-20-15W has been completed.

Unauthorized fence at S of 36-19-14W – nothing further at this time.

Health and Safety Manual – ongoing.

2011 Tax Sale process – ongoing.

McCreary Emergency Planning – to be removed from Agenda until further correspondence received from the Municipal Emergency Coordinator.

Livestock Enforcement Officer – nothing further at this time.

Boundary Road Allowance – south of 19-19-14W – nothing further at this time.

Drainage Licence for clean out of roadside ditch and reset culvert and cleanout roadside ditch and install 1-450 mm culvert and reset 1-500 mm culvert located between SW 29-21-15W and SW 30-21-15W and NW 30-21-15W has been submitted to Manitoba Conservation and Water Stewardship for circulation. Municipality will notify landowners Ralph Fletcher, Perry Van Humbeck and Mervin Law by letter.

Request for ditch clean out and approach at NW 34-20-14W – levels/shots have been completed.

#2012/220 **BE IT RESOLVED THAT** a survey be performed at NW 34-20-14W and an application for Drainage Works for a ditch clean out and installation of an approach at NW 34-20-14W.  
CARRIED.

Vibern Holdings Ltd. – drainage concerns – nothing further at this time as the fence has not been removed. Item to be removed from Agenda until the removal of the fence has been completed.

Research respecting unauthorized fences on Municipal Road Allowance – The July 20, 2012 meeting for the Regional By-law Enforcement Officer was cancelled. A new date is to be set for the Week of August 13-17, 2012. Council agreed that they would like the CAO to attend the next scheduled meeting.

R.M. of McCreary Leased Lands – the assessment review has been completed by the Minnedosa Assessment Branch. Placing the Lessee on the Assessment Roll as an Occupier was discussed. It was agreed that this item be tabled until further information is provided.

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Leafy Spurge Program – to follow up with Dauphin Ochre Weed District regarding a possible 2<sup>nd</sup> application.

**GENERAL BUSINESS**

Brushing at SE 33-21-14W and SW 33-21-14W to accommodate farm machinery was discussed. It was agreed that a letter be sent to Allan Krieser stating that Council accepts the verbal quote of \$650.00 from Allan Krieser to perform the brushing with a deadline of August 27, 2012 that the underbrush be cleaned up and that the area to be brushed is 60 feet in width being 30 feet on each side from the center of the road.

#2012/221

BE IT RESOLVED THAT the Rural Municipality of McCreary's policy for installation of additional approaches on quarter section of land be as follows:

1. Ratepayer/landowner makes a written request to the Rural Municipality of McCreary.
  2. Council authorizes to apply for the drainage licence and/or a survey if required.
  3. Additional approaches will be fully the responsibility of the ratepayer/landowner which includes the cost of the installation of approach, culvert and materials upon approval of drainage licence.
- CARRIED.

**COMMITTEE REPORTS – All Reports are placed on File.**

Turtle River Watershed Conservation District #2 Meeting minutes of June 19, 2012.

Whitemud Watershed Conservation District – Agenda and Meeting Minutes for July 19, 2012 and Manager's Report for July, 2012.

Whitemud Watershed Conservation District – 1<sup>st</sup> Quarterly report to Suzanne Smith.

McCreary Recreation Commission (Dennis Battershell)

- Reported that the sign for sponsorship for the crop at the McCreary Golf Course has been installed.

Westlake Veterinary Board (Gordon Evenson)

- Next meeting scheduled for August 13, 2012.

Turtle River Watershed Conservation District #2 (Gordon Evenson)

- Next meeting scheduled for August 23, 2012.

McCreary District Library Board (Shawn Buchanan)

- Reported that four quotes had been obtained for the Grant Project and Tereck Builders was awarded the contract.

Agassiz Planning District – July 31, 2012 Expenses Report

Development and Building Permits –

Dennis Battershell – grain bins SE 21-21-14W

Greg Dunning and Nicole Musgrave – new house – NW 26-20-15W

**PUBLIC WORKS REPORTS & COMMITTEE**

The 2012 Gravelling Program – expected date for completion is August 10, 2012.

Pit Run and Crushed Gravel are being stockpiled at the Municipal Shed.

Grass Mowing Program to begin – 2<sup>nd</sup> week of August with one cut on each side of road.

**RECEPTION OF PETITIONS**

None.

**REEVE/COUNCILLOR/ADMINISTRATOR REMARKS**

**Councillor Remarks**

**Administrator:**

Reminder: The September 12, 2012 regular meeting had been rescheduled to September 13, 2012 with the Board of Revision at 10:00 a.m.

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Provided a copy of the Municipal Haul Road Form to Council for their information.  
Form placed on file.

**NOTICE OF MOTION:**

None.

**PERSONNEL**

- #2012/222 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize Margaret I. Roncin, Chief Administrative Officer vacation request for August 20, 24, 27, 28 and 29, 2012.  
AND BE IT FURTHER RESOLVED THAT the Administration Office shall be closed if the Casual Office Assistant is not available for August 24, 2012. CARRIED.
- #2012/223 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize Margaret I. Roncin, Chief Administrative Officer request to have September 5, 2012 – A.M. off for a personal appointment.  
AND BE IT FURTHER RESOLVED THAT the Administration Office shall be closed pending on availability of the Casual Office Assistant. CARRIED.
- #2012/224 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary authorizes Margaret I. Roncin to take bereavement leave for August 8, 2012 p.m. and August 9, 2012.  
AND BE IT FURTHER RESOLVED THAT the Administration Office be closed during the leave. CARRIED.

**IN CAMERA:**

**RECEPTION OF DELEGATIONS**

**ADJOURNMENT**

- #2012/225 BE IT RESOLVED THAT this regular meeting of Council now adjourns to meet again on September 13, 2012 at 9:00 a.m. or at the call of the Reeve.  
Time: 11:10 a.m. CARRIED.

THE RURAL MUNICIPALITY OF McCREARY

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LARRY McLAUHLAN, Reeve

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MARGARET I. RONCIN, Chief Administrative Officer