

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE RURAL MUNICIPALITY OF McCREARY,
WEDNESDAY, OCTOBER 8, 2014

PRESENT:

Reeve	Larry McLauchlan
Councillor	Allan Whyte
Councillor	Shawn Buchanan
Councillor	Dennis Battershell
Councillor	Gordon Evenson

Chief Administrative Officer Margaret I. Roncin

CALL TO ORDER

Reeve Larry McLauchlan called the Meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

#2014/285

Correspondence:

Oct. 7/14	Prairie Mountain Health	Accepting applications for creation of local health involvement groups – COPIED.
Oct. 7/14	McCreary Centennial Arena	Sewer and Drainage Issues – COPIED.

Finance:

Earle Kronek – Payment for 14 Beaver as per the TRWS Beaver Removal Program - \$700.00
Eugene Fred Bourgouin – payment for 1 beaver as per the TRWS Beaver Removal Program - \$50.00
Inv. #16753-2 TIC Parts and Service – Tire and Hub Assembly – \$999.78
Hoes for Hire Ltd. – Invoice #1094 – slopes on Road 89W – 31-21-15W - \$3,381.00
Lorne McNarland – Mileage expenses for September, 2014 - \$226.00
Five & Fifty Sales and Service – Inv. #0007, 0013, 0029 for def fluid for tractor and parts - \$64.39

Transfer of Funds as per the 2014 Financial Plan.

By-Laws:

By-Law – 2014-04 – to provide for Destruction of Municipal Records and Documents.

Unfinished Business:

Village of McCreary – re: 50% of the sale from the Fire Van.
Approved Drainage Licences – work orders.
Grain Piles on Municipal Road – was reviewed by the CAO

General Business:

2014 Dinner and Dance – December 6, 2014 – no cost has been set yet.
Request from SEO for a greeter for the Municipal Election on October 22, 2014
Disposal of old brown desk and chair

CAO Report:

Q&A from the Amalgamation Session in Dauphin

Personnel

Public Works Employee - Probationary Period ends November 12, 2014. Necessary forms will be provided for completion in order to comply with the Rural Municipality of McCreary Employees Benefits Program.
CARRIED.

CONFIRMATION OF MINUTES:

#2014/286

BE IT RESOLVED THAT the Minutes of the Regular Meeting of September 10, 2014 of the Rural Municipality of McCreary be adopted as presented. CARRIED.

CORRESPONDENCE:

DATE	FROM	SUBJECT	HOW DEALT WITH
Sept. 4/14	Manitoba Conservation and Water Stewardship	Drainage Applications – 8-20-14W; 21-21-14W & 30-20-14W – COPIED.	Res. #2014/287. Filed Drainage Licences. Work order for 8-20-14W to indicate that an on-site meeting be held before any work to be started.
Oct.1/14	AMM	Notice to Councils of Amalgamated Municipalities – COPIED.	Res. #2014/288. Filed Amalgamation/AMM.

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Oct. 6/14	Manitoba/NW Ontario Command of the Royal Canadian Legion	Request financial support for the Military Service Recognition Book – COPIED.	Res. #2014/289. Filed Legion.
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#2014/287 BE IT RESOLVED THAT the Rural Municipality of McCreary does hereby agree to accept the terms and conditions of the Water Rights Licences as follows:

Licence No. 14-WCW-1129 – File 1.44.142 for minor ditch cleanout 30cm (1ft) Max and lowering of approach culvert 30 cm (1ft) Max at the SE 21-21-14W;

Licence No. 14-WCW 1128 – File #1.44.143 to relocate approach to ½ mile line and install 450 mm plastic culvert at west half 30-20-14W; and

Licence No. 14-WCW 1131 – File #1.44.141 to install a 450 mm x 18 meters plastic approach culvert at the SW 8-20-14W.

AND BE IT FURTHER RESOLVED THAT the Reeve and the Chief Administrative Officer are authorized to sign the Water Rights Licence. CARRIED.

#2014/288 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize those new council members from the October 22, 2014 Municipal Election for the Municipality of McCreary to attend the Seminar for Transition Committees being held at the Parkland Recreation Complex at Dauphin, MB on November 4, 2014.

AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer also be authorized to attend the seminar.

AND BE IT FURTHER RESOLVED THAT mileage shall be the responsibility of the municipality. CARRIED.

#2014/289 BE IT RESOLVED THAT the Rural Municipality of McCreary does hereby agree to purchase a 1/10 Page Business advertisement space in the Royal Canadian Legion Manitoba/NW Ontario Command “Military Service Recognition Book” for a cost of \$195.00 which includes taxes. CARRIED.

#2014/290 BE IT RESOLVED THAT the following correspondence be dealt with as necessary:

DATE	FROM	SUBJECT	HOW DEALT WITH
Sept. 10/14	Jacques Saquet	Mowing of Road Allowances – COPIED.	Filed Public Works. Referred to Public Works for their reference.
Sept. 2/14	E911/Police Emergency Communications	Fee for Enhanced 911 Services for 2015 will be \$3.64 per resident per annum – COPIED.	Filed 911. To be placed in the 2015 Budget File.
Sept. 12/14	Village of McCreary	Acceptance of quote from Gold Business Solutions – COPIED.	Filed Office and Village of McCreary.
Sept. 15/14	Village of McCreary to Lakeshore Planning District	Request to Join Lakeshore Planning District – COPIED.	Filed Agassiz Planning.

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Sept. 11/14	Manitoba Habitat Heritage Corporation	Notice of Intent to file a Caveat at NE ½ 23-20-14W & SW 24-20-14W – COPIED.	Filed Drainage Licence. A copy of the R.M. of McCreary Resolution #2014/182 be sent to reconfirm the R.M. of McCreary Status on Water Rights Application to Construct Drainage Works – File #1.43.450 at SW 24-20-14W.
Sept. 15/14	Village of McCreary to Western Financial	Replacement Value of 1991 Dodge B350 Cargo Van – COPIED.	Filed Fire Department /Village of McCreary
Sept. 30/14	Minister of Municipal Government	Receipt of final payment for 2014 for the Municipal Program Grant – COPIED.	Filed Municipal Program Grant.
Oct. 2/14	R.M. of Gilbert Plains	Receipt of Signed Agreement for By-Law Enforcement Services – COPIED.	Filed By-Law Enforcement Services and Agreements.
Oct. 3/14	Prairie Mountain Health	Request for financial support for Dauphin Regional Health Centre redevelopment of Emergency Room and Special Care Unit – COPIED.	Filed Prairie Mountain Health/Amalgamation. Deferred to the Municipality of McCreary Council for January 1, 2015.
Oct. 1/14	Ste. Rose du Lac RCMP Detachment	Monthly Statistical Report for September, 2014 – COPIED.	Filed RCMP.
Oct. 1/14	Manitoba Conservation and Water Stewardship	Beaver Damage Control Workshops – COPIED.	Filed Beaver Program.
Oct. 6/14	Robert Sopuck, MP	Beaver Damage Control Workshops – COPIED.	Filed AMM.
Oct. 3/14	Pam Little	Hometown Manitoba 2015 – Would the program be eligible for repairs for the Alpine Archie & Welcome to McCreary Mural -COPIED.	Filed Grants. CAO asked to review the condition of the Alpine Archie Statue with the McCreary Recreation Director and to report to Pam Little.
Oct. 6/14	AMM	Member Advisory – Voting Update – AMM Annual Convention – COPIED.	Filed AMM and Amalgamation.
Oct. 6/14	MMAA	How the Manitoba Government Works Workshop for Friday, November 14, 2014 – COPIED.	Filed MMAA.
Oct. 7/14	Prairie Mountain Health	Accepting Applications for creation of local health involvement groups – COPIED.	Filed Prairie Mountain Health. More details to be obtained and forwarded to Council.
Oct. 7/14	McCreary Centennial Arena	Sewer and Water Damage – COPIED.	Filed McCreary Centennial Arena. A claim with Western Financial Insurance will be submitted.

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Information Correspondence Listing for September 8 – October 6, 2014 was presented to council for their review with no concerns brought forward.

FINANCE

- #2014/291 WHEREAS THE ACCOUNTS for the Rural Municipality of McCreary for the period of September 1-30, 2014 have been examined and found to be in order. THEREFORE BE IT RESOLVED THAT the List of Accounts, including general cheque #8540 - 8587 in the amount of \$91,419.42 be approved as presented. CARRIED.
- #2014/292 BE IT RESOLVED THAT the Unaudited Draft Financial Statements for August 31, 2014 and September 30, 2014 subject to PSAB requirements as prepared by the Chief Administrative Officer be accepted as presented. CARRIED.
- #2014/293 BE IT RESOLVED THAT the Invoice Edit List for the period as of October 8, 2014 in the amount of \$3,744.01 be hereby approved for payment. CARRIED.
- #2014/294 BE IT RESOLVED THAT the following invoices be paid from the General Operating Account #124-292-4:

Earle Krunek	Payment for 14 Beavers for the TRWS Beaver Removal Program	700.00
Fred Bourgouin	Payment for one Beaver at SE 25-20-16W –	50.00
Village of McCreary	2014 Property Taxes for 432 1 st Avenue	4,396.04
Turtle River Watershed Conservation District #2	Inv. #704 – Purchase of culvert and coupler	401.47
Joey Bond	Mileage and cell phone expenses for September, 2014	111.50
Hoes for Hire Ltd.	Inv. #1060 – Balance of Invoice for 2014 Gravelling Program	53,795.29
Scott's Trucking & Backhoe Service Ltd.	Inv. #5679 – work at Road 119N (Barry Penner)	275.63
Roncin Electric	Inv. #88 – fluorescent light bulbs Inv. #161- Flood Bulbs	162.03
R.M. of Rosedale	Inv. #2014- 00174 Boundary Gravelling	1,058.76
T.I.C. Parts and Service	Inv. #16753 – Tire and Hub Assembly and Labour	999.78
Municipalities Trading Company of Manitoba Ltd.	Inv. #PF 2615-73990 Fuel Inv. #PF 2625-74083 Fuel	2,027.24 1,953.85
Munisoft	Inv. #2014/15 – 02776 New equipment and file transfer and software configuration	4,466.33
Munisoft	Inv. #2014/15-02777 – HP Laser Jet Printer	318.66
Munisoft	Inv. #2014/15-02824 – one back up tape	134.47
Munisoft	Inv. #2014/15-02792 – removal of equipment from EMA Oct 1- Dec 31, 2014	(107.35)
Hoes for Hire Ltd.	Inv. #1094 – slopes on Road 89W – 31-21-15W	3,381.00
Lorne McNarland	Mileage Expenses for September, 2014	226.00
Five & Fifty Sales & Service	Inv. #0007, 0013, 0029 for def fluid for tractor and parts	64.39

CARRIED.

- #2014/295 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize to make the following transfer of funds as per the 2014 Financial Plan:
- From the Municipal Buildings and Equipment Reserve Account #100-275-7 for the Purchase of new computer equipment and printer - \$4,594.43;
 - From the Fire Machinery and Operating Expense Reserve Account #100-278-1 for the purchase of the 1991 Dodge Fire Van - \$3,271.89; and
 - From the Municipal Buildings/Equipment Reserve Account #100-275-7 for the purchase of the upgrade to the bulk water coin operating dispensing unit - \$3,728.29. CARRIED.

BY-LAWS:

McCreary Emergency Plan – to follow up with Municipal Emergency Coordinator.

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- #2014/296 BE IT RESOLVED THAT By-Law #2014-04 provide for the Destruction of the Municipal Records and Documents receive first reading. CARRIED.
- #2014/297 BE IT RESOLVED THAT By-Law #2014-04 receive second reading. CARRIED.

UNFINISHED BUSINESS

Municipal Road - DFA Sites - Stantec assessed the sites on September 17, 2014.

R.M. of McCreary and R.M. of Glenella Boundary Road – Drainage Licence 19-19-14W – ongoing.

As per Resolution #2014/276 the Municipal Drain – E of 29-20-15W request for a 450 mm culvert with flood gate – the Municipality requires permission from Turtle River Watershed. A written request will be forwarded to Turtle River Watershed.

Municipal Land – NW 26-21-15W – request has been submitted to the Manitoba Assessment Office at Minnedosa Office. CAO will follow up.

Survey N of 20-20-14W and NW 17-20-14W has not been completed.

To date no response from Glen Turko respecting his request for survey and minor clean out at 35-19-14W & 26-19-14W and for culvert 23-20-14W & cleanout 27-20-14W.

To date no response from John Puhach respecting his request as per Resolution ##2014/246.

Village of McCreary – request of August 26, 2014 regarding sale proceeds of the 1989 Ford Fire Van. Council indicated they would like to receive 50% of the sale proceeds in the amount of \$125.00 which then will be placed back into the Fire Reserve Account for the Rural Municipality of McCreary.

Approved Municipal Minor Water Control Works for existing culvert replacements and access crossing – the following work orders are to be completed for the fall of 2014:

- SW 14-20-15W – 18” galvanized with extension;
- ½ mile between NE & SE 11-20-15W – 18” galvanized;
- ½ mile between SW and SE of 2-20-15W – 18” galvanized with extension;
- West half 30-20-14W for relocation of approach to ½ mile and install 450 mm plastic culvert and
- SW 8-20-14W – install a 450 mm x 18 meters plastic approach culvert.

The following work orders are to be held off until the spring of 2015

- Between NE 5-20-14W and SE 8-20-14W – 30” galvanized; and
- SE 21-21-14W minor ditch cleanout and lower of approach culvert.

GENERAL BUSINESS

Damaged culvert in approach at Kirk Mutch’s property on Rosamond Road in the Village of McCreary was reviewed. The Public Works Department will be asked to assess the damage and to repair the culvert as per instructions by Council.

- #2014/298 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does accept the proposal of Gold Business Solutions to supply one Kyocera TA 3051ci photocopier with stapler on a leased basis for a 36 month lease billed quarterly at a rate of \$281.60 per month, with a service and toner rate of \$0.01 rate fixed for 2 years then increase maximum 7% per year with a full 3 year performance guarantee on parts and service, plus applicable taxes. CARRIED.

A request for brushing of the drain ½ mile from Norgate and both side of the Turtle Drain was reviewed. Brushing Sites are to be placed on the November 12, 2014 Agenda and consideration will be given to the brushing sites pending upon the brushing budget as per the 2014 Financial Plan.

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The 2nd Annual Christmas Gala is scheduled for December 6, 2014. No cost has been determined yet – TABLED.

Disposal of surplus office furniture – Council authorized that a Poster to be posted at the Community Bulletin Board for sale of the surplus office furniture with open to offers.

Reba Keele, SEO request for a Greeter for a cost of \$130.00 to direct voters during the regular polls for the Municipal Election scheduled for October 22, 2014 was presented to the council for their consideration. Council felt that appropriate signage at the voting polls would be helpful, therefore the request was denied.

COMMITTEE REPORTS – All Reports are placed on File.

McCreary Recreation Commission – Meeting Minutes for July 7, 2014 and July 30, 2014.
Turtle River Watershed Conservation District #2 – Meeting Minutes for July 17, 2014.

Burrows Trail Arts Council – Agenda and Meeting Minutes for September 9, 2014
Burrows Trail Arts Council Annual Report for 2014-2015

Neepawa Veterinary Board (Shawn Buchanan)

- Attend the meeting of

Westlake Veterinary Board (Gordon Evenson)

- Attended Meeting of October 6, 2014; quotes for porch of the Clinic – still ongoing.

Turtle River Watershed Conservation District #2 – subdistrict #44 (Gordon Evenson)

- Held Watershed Tour on October 2, 2014 and the subdistrict meeting followed the tour.
- 4 locations in the R.M. of McCreary had shale cleanouts and this was a budgeted project.

McCreary Recreation Commission (Dennis Battershell)

- The 2nd Annual Christmas Gala – plans are ongoing.
- McCreary Golf Course – land lease is ongoing.

Agassiz Planning District – MLA-Monthly Expense Claim for September 30, 2014 – COPIED.

Development Permits – None.

Building Permit - None.

PUBLIC WORKS REPORTS & COMMITTEE

Dragging map for August and September, 2014 submitted by Public Works Department.

Scheduled Date for new grader is October 14, 2014.

The nose on the plow will need to be repaired at a cost of \$200.00

Weather stripping for around the shed door has installed.

Scrap Metal at the yard at the Municipal Shed to be cleaned up. Councillor Battershell and the Public Works Department to determine what is no longer needed and to make arrangements for the scrap metal dealer to pick up.

RECEPTION OF PETITIONS

None.

REEVE/COUNCILLOR/ADMINISTRATOR REMARKS

Councillor Remarks

Administrator:

Provided the Q & A from the Amalgamation Session in Dauphin, MB on September 5, 2014.

NOTICE OF MOTION:

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PERSONNEL:

Joey Bond – Completion of Probationary Period ends November 12, 2014. Necessary forms will be provided for completion in order to comply with the Rural Municipality of McCreary Employees Benefits Package as per By-Law #2014/01.

#2014/299 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize Margaret I. Roncin, Chief Administrative Officer to have the afternoon off on October 8, 2014 from 2:30 p.m. – 4:30 p.m. and the morning of October 10, 2014 from 8:30 a.m. to 12:00 Noon for personal appointments. CARRIED.

IN CAMERA:

None.

RECEPTION OF DELEGATIONS:

None.

ADJOURNMENT

#2014/300 BE IT RESOLVED THAT this regular meeting of Council now adjourns to meet again on November 12, 2014 at 9:00 a.m. for the Regular Meeting to follow or at the call of the Reeve. Time: 12:15 p.m. CARRIED.

THE RURAL MUNICIPALITY OF McCREARY

LARRY McLAUHLAN, Reeve

MARGARET I. RONCIN, Chief Administrative Officer