

MUNICIPALITY OF McCREARY

Minutes of the Regular Council Meeting of the Municipality of McCreary held on October 28, 2015 in the Municipality of McCreary Council Chambers located at 432 First Avenue in McCreary, Manitoba.

Reeve McLauchlan called this regular meeting to order at 7:29 p.m.

PRESENT:

<p>Reeve Deputy Reeve Councillor Councillor Councillor Chief Administrative Officer</p>	<p>Larry McLauchlan Linda Cripps Shawn Buchanan Dave Smith Allan Whyte Wendy Turko</p>
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Councillor Clayton Kohlman and Councillor Coreen Roy were unable to attend.

#427/2015 BE IT RESOLVED THAT the Agenda for the October 28, 2015 Regular Meeting be adopted as prepared by the Chief Administrative Officer.

CARRIED.

#428/2015 BE IT RESOLVED THAT the Minutes of the October 14, 2015 Regular Meeting be approved as presented.

CARRIED.

DELEGATIONS and REPORTS:

None.

PETITIONS AND CORRESPONDENCE:

DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
Oct. 15/15	Oak Ridge Meats Ltd.	Request for Water Testing Reports – COPIED;	Reports for 1055 Boundary Road have been provided. Filed Requests.
Oct. 16/15	Frank Gamache	Request for Culvert Repair/Replacement and Flood Gate Repair/Replacement – COPIED;	Gate and Collar have been attended to. Jurisdiction was discussed. Filed 2016 Budget and Drainage Requests.
Oct. 22/15	Lawrence Zapshala	Request for Clean Out – COPIED;	This area is to be added to sites for the upcoming municipal tour. Watershed projects were discussed. Filed 2016 Budget and Drainage Requests.
Oct. 22/15	Cynthia Bray	Condition of Road – COPIED;	The site has been viewed. A letter is to be sent. Filed Requests.

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DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
Oct. 23/15	McCreary Recreation Commission	Invitation to Christmas Gala – COPIED;	Numbers will be confirmed prior to the Nov. 13/15 deadline. Filed McCreary Recreation Commission.
Oct. 15/15	McCreary District Economic Development Board Inc.	Clarification of Dissolution – COPIED;	Filed McCreary District Economic Development Board.
Oct. 22/15	Dead Ox Trailblazers Inc.	Request to Accept Donations Through the Municipality – COPIED;	This does not fall within municipal authority. Filed Dead Ox Trailblazers.
Oct. 9/15	Toromont CAT	Invitation to Breakfast, Nov. 24/15 – COPIED;	RSVP to be sent. Filed AMM Convention.
Oct. 20/15	Riding Mountain Biosphere Reserve	Accept Invitation to Attend Nov. 10/15 Regular Meeting – COPIED;	Attendance at 8:00 p.m. on Nov. 10/15 will be added to the Agenda. Filed Riding Mountain Biosphere Reserve.
Oct. 9/15	The Royal Canadian Legion – Manitoba/NW Ontario Command	Support of Military Service Recognition Board – COPIED;	Reeve McLauchlan declared an interest, vacated the chair and left the Chambers. Deputy Reeve Cripps assumed the chair. Resolution #431/2015 Financial. Reeve McLauchlan was invited to re-join the meeting, Deputy Reeve Cripps vacated the chair and Reeve McLauchlan assumed the chair. Filed Requests.
Oct. 21/15	Rural Economic Development Steering Committee	Request Input – COPIED;	Filed Association of Manitoba Municipalities.
Oct. 13/15	Mountain View School Division	Request Representation at Community Forum – COPIED;	Filed Mountain View School Division.
Oct. 22/15	Ground Force Training	Training Programs – COPIED;	Filed Ground Force Training.
Oct. 16/15	Dauphin Lake Integrated Watershed Management	Plan Draft – EMAIL COPIED;	Filed Turtle River Watershed Conservation District.

The Chronological Correspondence File was made available for review with no questions raised or items brought forward.

The Information File Listing and Information File were provided for review by Council with no items brought forward for the attention of Council.

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FINANCIAL:

#429/2015 BE IT RESOLVED THAT the following accounts be paid from the General Operating Fund:

Comfort Inn	Nights of Nov 23 & 24/15 AMM Convention:	\$1,336.00
Municipalities Trading Company Of Manitoba Ltd.	Fuel Office Supplies	\$1,416.69 <u>\$ 133.46</u> <u>\$1,550.15</u>
Roncin Electric, Plumbing, Heating, Refrigeration & A.C.	Hot Water Tank McCreary Arena Insurable Claim	\$ 724.73
Coreen Roy	Per Diem – Parkland Regional Library	\$ 62.50
Wendy Turko	Administration/Finance Workshop – Clear Lake Mileage	\$ 80.00
Wayne Taylor & Son Ltd.	Crushing and Graveling	\$67,708.11

CARRIED.

#430/2015 BE IT RESOLVED THAT the General Operating Fund List of Accounts numbered #666 to #705 totalling \$62,549.03 and the Utility Operating Fund List of Accounts numbered #3431 to #3436 totalling \$1,732.31 be hereby approved.

CARRIED.

Outstanding Taxes as of today total \$799,860.31 with \$29,119.79 outstanding for 2014 and \$770,740.52 outstanding for 2015. The due date for 2015 is October 31, 2015.

Outstanding Water and Sewer Utility Accounts as of today total \$15,365.60 with \$2,789.24 being past due and \$12,585.36 due on or before October 31, 2015.

Review of Investments – Municipality of McCreary – TABLED.

#431/2015 BE IT RESOLVED THAT the Municipality of McCreary purchase a business card size advertisement in the Military Service Recognition Book at a cost of \$195.00 including taxes.

CARRIED.

BY-LAWS:

By-Law #14/2015 – Approval of Emergency Plan Update: TABLED.

Annual Review of Organizational By-Law and Procedural By-Law: TABLED.

UNFINISHED BUSINESS:

- a) **Insurance Claim – McCreary Centennial Arena:**
The claim will be finalized once final invoice received.
- b) **Municipal Land Lease for NE 28-21-14W and SE 28-21-14W:**
This matter can now be removed from the agenda.
- c) **Association of Manitoba Municipalities:**
Accommodations will be confirmed. Registrations will be confirmed.
- d) **Regional By-Law Review and Contract:**
There is nothing new to report at this time.
- e) **Rain Event – July 28, 2015 – Disaster Financial Assistance:**
We have not yet received a decision from Manitoba Emergency Measures Organization concerning our application for Disaster Financial Assistance.
- f) **Municipal Amalgamation:**
The costs of amalgamation are being revised as requested by Council for submission to the Association of Manitoba Municipalities.
- g) **Contracts Review:**
The information is being gathered for consideration by Council.
- h) **I-Net Link Incorporated:**

Statutory Easement and Rental Agreement:
There is nothing new to report at this time.
- i) **Comparison of Municipal Program’s Grant Funding 2014 to 2015:**
The funding received from the Province of Manitoba for this program for 2015 is the same as the combined total of what was received in 2014 for both the former Village of McCreary and Rural Municipality of McCreary.

GENERAL BUSINESS:

None.

STANDING COMMITTEES OF COUNCIL:

- a) **Legislative, Finance, Personnel and Policy (Roy-Cripps-Kohlman-McLauchlan):**

Weekend/On Call Coverage Policy: TABLED.

#432/2015 BE IT RESOLVED THAT a Committee of the Whole of the Municipality of McCreary go in camera for the purpose of discussing a matter in its preliminary stages as provided for in Subsection 142(3) of The Municipal Act.

CARRIED.

#433/2015 BE IT RESOLVED THAT the Municipality of McCreary close its in camera discussion and re-open the meeting to the public.

CARRIED.

b) Protective Services (Buchanan-McLauchlan-Smith):

**Development and Building Permit Applications Review:
There was nothing new to report.**

Setting of a Date for a Table Top Exercise: TABLED.

c) Transportation and Drainage (Buchanan-Cripps-McLauchlan-Smith):

**Bridge Structure Crossing Norgate Drain:
Nothing new at this time.**

Highway Contract Subsidy for #462 – Detail Confirmation:

#434/2015 WHEREAS it is the understanding of the Municipality of McCreary that Manitoba Infrastructure and Transportation (MIT) will allow municipalities that have entered into a Gravel Road Initiative Agreement to request a grant of up to 10% of the annual value of that contract for improvements to provincial roads with the municipality's jurisdiction;

AND WHEREAS the Municipality of McCreary would like to proceed with repair to PR #462 between Road #78W and Road #79W by installing 600 Feet of geotextile cloth and adding fill and a gravel top at an estimated cost of \$5,500.00.

AND WHEREAS the 2015 Annual Contract Price is \$54,070.00 with 10% being approximately \$5,407.00;

THEREFORE BE IT RESOLVED THAT the Municipality of McCreary hereby requests approval to proceed with this project and the 10% grant to fund the proposed road project for 2015 on the understanding that the project will proceed as soon as possible upon approval of funding being confirmed.

CARRIED.

Site Tour:

The municipal site tour is planned for November 4, 2015 at 9:00 a.m. The Operations Foreman is to be asked to book the Ste. Rose HandiVan for the municipal tour. Sites for the municipal tour were discussed.

#435/2015 BE IT RESOLVED THAT one tender for the Used Utility Trailer be received.

CARRIED.

#436/2015 BE IT RESOLVED THAT the Municipality of McCreary accept the Tender of Shaun Petillion for sale of the Used Utility Trailer in the amount of \$185.00 on the condition that the used utility trailer is being sold in “As Is – Where Is” condition.

BE IT FURTHER RESOLVED THAT the Reeve and the CAO be authorized to proceed with signing the necessary documents to complete this sale.

CARRIED.

Beaver Program:

Once funds have been exhausted the Committee Chairperson is to be advised.

Back Lane Signs:

Posts will be installed as soon as possible and the signs will be installed once they are received.

Pesticide Use Permit Annual Reports:

Reports will be completed as soon as possible.

Map and miles covered for the gravelling program was discussed. Amount crushed and amount inventoried was discussed. Input into the program was discussed. Washboard and other problem spots on roads are to receive immediate attention in preparation for Winter.

d) Buildings (Kohlman-McLauchlan-Whyte):

Building Security and Insurance Claim (Both Office Buildings):

Quotes are to be received shortly.

436 Second Avenue Tenants:

A response has not yet been received from our insurer. A response has not yet been received from the proposed tenant.

e) Environmental Health Services (McLauchlan-Buchanan-Whyte):

Nothing to report.

f) Public Health and Welfare Services (Smith-McLauchlan-Whyte):

Nothing to report.

g) Environmental Development Services (Roy-Cripps-McLauchlan):

Nothing to report.

h) Economic Development Services (Roy-McLauchlan-Smith):

Nothing to report.

i) Recreation, Culture, Parks, Playgrounds (Kohlman-McLauchlan-Whyte):

Placement of Fletcher Park Bronze Plaque:

The plaque will be put up with the sign as soon as possible.

Use of Campsites for Storage of Camper Trailers:

Possible interest was discussed.

j) Water and Sewer Utility (Cripps-Kohlman-McLauchlan-Roy):

Sewer Subsidy Back-Up Program:

Completed applications for funding have not yet been received. Projects are to be complete and applications made to our office prior to December 31, 2015.

The electric actuator valve is to be installed next week.

ORGANIZATIONS:

- a) Planning Services (McLauchlan-Whyte):
Nothing new to report.**
- b) McCreary & District HandiVan (Cripps-Roy):
The next meeting is in November, 2015.**
- c) McCreary District Library (Roy-Buchanan):
No report.**
- d) Parkland District Library (Roy-Buchanan):
No report.**
- e) McCreary Recreation Commission (Kohlman-Whyte):
The Minutes of the September 21, 2015 Regular Meeting were received, reviewed and filed.**
- f) Turtle River Watershed Conservation District #2 – Sub-District #44
(Buchanan-Smith):
There have been no meetings to report on.**
- g) Riding Mountain Liaison (Smith-Cripps):
There have been no meetings to report on.**
- h) Riding Mountain Biosphere (Smith-Cripps):
A delegation will attend at 8:00 p.m. on November 10, 2015 concerning the Gardening Project.**
- i) Whitemud Watershed Conservation District – Big Grass Sub-District:
(Smith-Buchanan):
The next meeting is scheduled for November 9, 2015.**
- j) Inter-Ridge Veterinary Services (Kopytko-Buchanan):
On October 24, 2015 an open house was held to introduce Kevin Anderson, the new Veterinarian.**
- k) Westlake Veterinary Board (Buchanan-Whyte):
There have been no meetings to report on.**

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l) Neepawa & Area Veterinary Board (Buchanan-Smith):

#437/2015 BE IT RESOLVED THAT the Municipality of McCreary hereby acknowledges receipt of and accepts the 2014 Audited Financial Statements of the Neepawa Veterinary Service District as prepared by Chambers Fraser Professional Accountants.

CARRIED.

Veterinary services were discussed.

m) McCreary Golf Course Development (Roy-Kohlman):
The Fundraising Supper is planned for October 30, 2015 at the golf club.

Notice of Motion:

None.

Remarks:

The Association of Manitoba Municipalities Handbook for its 17th Annual Convention – Creating Legendary Leadership was provided to each member of Council.

The next Regular Meeting is scheduled for November 10, 2015 at 7:30 p.m.

Committee of the Whole - Confidential - In Camera:

Nothing.

#438/2015 BE IT RESOLVED THAT this regular council meeting do now adjourn.

Time of Adjournment: 10:01 p.m.

CARRIED.

MUNICIPALITY OF McCREARY

LARRY McLAUCHLAN, Reeve

WENDY L. TURKO, Chief Administrative Officer