

MUNICIPALITY OF McCREARY

Minutes of the Regular Council Meeting of the Municipality of McCreary held on October 14, 2015 in the Municipality of McCreary Council Chambers located at 432 First Avenue in McCreary, Manitoba.

Reeve McLauchlan called this regular meeting to order at 7:29 p.m.

PRESENT:

Reeve	Larry McLauchlan
Deputy Reeve	Linda Cripps
Councillor	Shawn Buchanan
Councillor	Clayton Kohlman
Councillor	Coreen Roy
Councillor	Dave Smith
Councillor	Allan Whyte
Operations Foreman	Tyler McFadyen (7:30 to 7:55 p.m.)
Chief Administrative Officer	Wendy Turko

#408/2015 BE IT RESOLVED THAT the Agenda for the October 14, 2015 Regular Meeting be adopted as prepared by the Chief Administrative Officer.

CARRIED.

#409/2015 BE IT RESOLVED THAT the Minutes of the September 23, 2015 Regular Meeting be approved as presented.

CARRIED.

DELEGATIONS and REPORTS:

7:35 p.m. Tyler McFadyen, Operations Foreman, presented his written Public Works Report. The report was reviewed, discussed and filed Public Works – Reports to Council.

8:00 p.m. Christina Law and Nicole Musgrave attended representing McCreary Fitness Centre Inc. to discuss the content of their letter received October 13, 2015 requesting that the fitness centre become a recreational facility. Concerns of the committee include insurance costs and monthly rental fees. Clause #5 of the proposed Lease Agreement concerning rent increase with written notice is also a concern. Operating structures of fitness centres in other communities was discussed. Commission based rent based on memberships was discussed as an option and is to be considered by McCreary Fitness Centre Inc. and a decision provided. The building's structure and use of space was discussed. Recreation facilities being responsible for operating costs and the calculation of rent to cover them was discussed. Umbrella funding being for capital costs based upon five year facility plans was also discussed. Grant applications have been made by McCreary Fitness Centre Inc. Researching cost to insure the McCreary Fitness Centre Inc. through the municipal policy was requested. The committee members were thanked for attending and departed at 8:15 p.m.

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PETITIONS AND CORRESPONDENCE:

DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
Oct 1/15	Allan Krieser	Request Change to Zoning By-Law and/or Development Plan – COPIED;	While Council has no objection, Mr. Krieser is to be advised that the application is to be made by the property owner as per Subsection 80(1) of The Planning Act. Number of Animal Units is to be researched. Filed Zoning By-Law Amendments.
Oct 9/15	John Terrick	Request Minor Clean-Out NW 4-20-14 – COPIED;	The property owner is to be asked to make the application for Drainage License. Filed Drainage Requests.
Sept 23/15	McCreary Recreation Commission	Christmas Gala Information – COPIED;	Ticket Cost has not been confirmed at this time. Filed McCreary Recreation Commission.
Oct/15	McCreary Golf & Country Club	Fundraiser Supper – COPIED;	Resolution #414/2015 Financial. Filed McCreary Golf & Country Club Inc.
Oct 7/15	McCreary Alpine Manor Inc.	Use of Area on the North Side of Building and Ditch South of Parking Lot – COPIED;	Resolution #422/2015 General Business. The drain cannot be filled but is to be viewed by the Operations Foreman. Filed McCreary Alpine Manor Inc.
Sept 21/15	Gilbert Plains Municipality	Request Support RE: Beavers and Riding Mountain National Park – COPIED;	Resolution #423/2015 General Business. Filed Requests, Riding Mountain National Park and Beaver Program.
Oct 2/15	Association of Manitoba Municipalities	Partner 4 Growth Application Intake Deadline – Nov 2/15 – COPIED;	Filed Partners for Growth Program.
Sept 18/15	E911/Police Emergency Communications	Fees for 2016 – COPIED;	Filed 911 and 2016 Budget.
Oct 2/15	Manitoba Municipality Government	Meetings with Cabinet Ministers – AMM Convention – COPIED;	Filed Manitoba Municipal Government.
Sept 30/15	Honourable Drew Caldwell, Minister of Manitoba Municipal Government	Mobility Disadvantages Transportation Program – COPIED.	Resolution #415/2015 Financial. Filed McCreary & District HandiVan.

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DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
Sept 30/15	Honourable Drew Caldwell, Minister of Manitoba Municipal Government	Municipal Programs Grant – COPIED;	Funding levels in comparison to previous years is to be confirmed prior to the AMM convention. Filed Municipal Government – Municipal Program Grant.
Sept 30/15	Royal Canadian Mounted Police	September, 2015 Statistics Report – COPIED;	Filed Royal Canadian Mounted Police.

The Chronological Correspondence File was made available for review with no questions raised or items brought forward.

The Information File Listing and Information File were provided for review by Council with no items brought forward for the attention of Council.

FINANCIAL:

#410/2015 BE IT RESOLVED THAT the following accounts be paid from the General Operating Fund:

Association of Manitoba Municipalities	Convention Registration	\$1,575.00
Shawn Buchanan	Mileage & Per Diems	
	Sept 10 – Neepawa Vet Board	\$ 127.50
	Sept 24 – Neepawa Vet Board	\$ 127.50
	Oct. 5 – Ste. Rose Vet Board	<u>\$ 97.50</u>
		<u>\$ 352.50</u>
Five & Fifty Sales & Service	Public Works & Fire Dept. Tractor Tire	\$ 531.06 <u>\$1,757.45</u> <u>\$2,288.51</u>
I.C.E. Marketing & Consulting Ltd.	Insurance Claim - Arena Rubber Flooring	\$22,096.29
Manitoba Jobs & the Economy	2015 Municipal Levy - Income Assistance	\$2,210.56
Municipalities Trading Company of Manitoba	Fuel	\$1,410.55
Portage & District Recycling	September, 2015	
	Curbside	\$1,004.10
	Depot	<u>\$1,021.51</u>
		<u>\$2,025.61</u>
Dave Smith	Mileage & Per Diems	
	Aug 25 – Community Gardens	\$ 129.50
	Sep 24 – Riding Mountain Biosphere Meeting	<u>\$ 129.50</u>
		<u>\$ 259.00</u>
		CARRIED.

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#411/2015 BE IT RESOLVED THAT the General Operating Fund List of Accounts numbered #605 to #665 totalling \$64,973.61 and the Utility Operating Fund List of Accounts numbered #3419 to #3430 totalling \$2,760.48 be hereby approved.

CARRIED.

Outstanding Taxes as at October 9, 2015 total \$1,296,007.56 with \$37,297.80 being past due and outstanding for 2014 and \$1,258,709.76 outstanding for 2015 and due on or before October 31, 2015.

Outstanding Water and Sewer Utility Accounts as at October 9, 2015 total \$28,170.76 with \$3,374.93 being past due and \$24,795.83 being due on or before October 31, 2015.

#412/2015 BE IT RESOLVED THAT the Village of McCreary Consolidated Financial Statements for the Year Ended December 31, 2014 as prepared by MNP be accepted as provided.

BE IF FURTHER RESOLVED THAT the Reeve and the Chief Administrative Officer be hereby authorized to sign any and all documents necessary to accept/approve the above mentioned Financial Statements.

AND BE IT FURTHER RESOLVED THAT the Notice indicating availability of the said Statements for inspection be published in one issue of the Neepawa Banner.

CARRIED.

Review of Investments – Municipality of McCreary – TABLED.

#413/2015 WHEREAS upon the amalgamation of the Rural Municipality of McCreary and the Village of McCreary the Agassiz Planning District was no longer able to exist due to both of its members becoming one municipality;

AND WHEREAS all outstanding banking issues for the Agassiz Planning District have now been completed;

THEREFORE BE IT RESOLVED THAT Agassiz Planning District Bank Account #100-030-6 now be closed and the funds held in the amount of approximately \$3,901.84 be transferred to Municipality of McCreary General Account #100-044-7.

CARRIED.

#414/2015 BE IT RESOLVED THAT the Municipality of McCreary make a donation of \$100.00 towards the silent auction at the October 30, 2015 Fundraiser Supper being hosted by the McCreary Golf & Country Club.

CARRIED.

#415/2015 BE IT RESOLVED the Municipality of McCreary pay the sum of \$7,506.37 to McCreary & District HandiVan being the interim operating grant for 2015 for the Mobility Disadvantaged Transportation Program as received from Manitoba Municipal Government.

CARRIED.

BY-LAWS:

#416/2015 BE IT RESOLVED THAT By-Law #13/2015 being a By-Law to Record the Disposition of Records of the Municipality of McCreary, Rural Municipality of McCreary, Village of McCreary and the Committees thereof be given third and final reading.

CARRIED UNANIMOUSLY.

#417/2015 BE IT RESOLVED THAT By-Law #14/2015 being a By-Law to adopt the provisions of the Manitoba Emergency Measures Act and the Municipality of McCreary Revised Emergency Plan be given first reading.

CARRIED.

#418/2015 BE IT RESOLVED THAT By-Law #14/2015 being a By-Law to adopt the provisions of the Manitoba Emergency Measures Act and the Municipality of McCreary Revised Emergency Plan be given second reading.

CARRIED.

UNFINISHED BUSINESS:

a) Insurance Claim – McCreary Centennial Arena:

#419/2015 BE IT RESOLVED THAT the Municipality of McCreary proceed with finalizing its insurance claim #59403 – McCreary Centennial Arena after receipt of final invoices.

CARRIED.

b) Municipal Land Leases:

The term and content of the 2016 Land Lease for NE 28-21-14W and SE 28-21-14W was confirmed.

c) Association of Manitoba Municipalities:

Accommodations and Registration for Convention:

Accommodations have not yet been found. Registrations will be completed.

October 7, 2015 Visit:

This meeting was reported on verbally with topics including requests concerning Provincial Sales Tax exemptions and/or sharing; Municipal Bridges Program; shale and drains; amalgamation costs. It is to be acknowledged that lunch was very good.

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- d) **McCreary Centennial Arena Land Consolidation:**
There is nothing new to report. This item can be removed from the agenda until further information is received.
- e) **Regional By-Law Review and Contract – COPIED:**

#420/2015 BE IT RESOLVED THAT the Municipality of McCreary enter an agreement with Gilbert Plains Municipality, Grandview Municipality, Mossey River Municipality, Municipality of Ethelbert, Rural Municipality of Lakeshore, Municipality of Ste. Rose, Municipality of Roblin and Jack Bremner for the provision of By-Law Enforcement Services by Jack Bremner for the term July 1, 2015 to December 31, 2016 at a minimum quarterly fee of \$400.00 with an hourly rate of \$25.00 per hour and mileage at \$0.43/km beyond a cumulative total of \$400.00 per quarter.

CARRIED.

Review of Draft By-Law – Maintain Property, Regulate Nuisances, Derelict, Abandoned and Unsightly Property:
No concerns were raised by Council.

- f) **Insurance Coverages:**
The information requested by the insurer has been provided concerning Golf Course Golf Carts and Trike and the Museum – School House and Train Station. This matter is to be removed from the agenda until further information is received.
- g) **Rain Event – July 28, 2015 – Disaster Financial Assistance:**
Our request to be considered for Disaster Financial Assistance is before the Minister for consideration.
- h) **Winding Up of McCreary & District Economic Development Board:**
Nothing new to report. This matter can also be removed from the agenda until further information is received.
- i) **MTS:**
The E-911 Agreement signed by MTS Inc. has now been received.

Municipal Rights-of-Way Application #9121975:
This authorized project can be removed from the agenda until further information is received.
- i) **Municipal Amalgamation:**
Projected Costs are to include additional costs from 2013 and 2014.
- j) **Appointee to Parkland Tourism Board of Directors:**
The interested person is to be thanked. Council will be leaving the position vacant for the remainder of this term and will re-evaluate Council appointments at a later date.
- k) **Contracts Review:**
Contracts are being gathered for review by Council.

l) I-Net Link Incorporated:

#421/2015 BE IT RESOLVED THAT the Municipality of McCreary negotiate a Rental Agreement for a five year term and Statutory Easement with I-Net Link Incorporated operating as Net Set at annual rental of \$500.00 for the tower location on municipality property and on the understanding that a Commercial Interest Connection (Home Accelerator Plan together with Data Plus 100 Plan) be provided to the Municipality of McCreary at no cost.

CARRIED.

m) Name Tags – COPIED:

Council would like the larger size name tag in the silver and black color choice.

GENERAL BUSINESS:

a) Manitoba Hydro – McCreary Office:

This matter was discussed with no further action to be taken at this time.

#422/2015 BE IT RESOLVED THAT the Municipality of McCreary agrees to authorize McCreary Alpine Manor Inc. the use of municipally owned property to the North of McCreary Alpine Manor Inc., legally described as Parcel A, Plan 5797 for small barbeque area moveable features to include patio blocks, benches and chairs for use of the tenants of McCreary Alpine Manor Inc. on the understanding that:

- 1. All costs associated with the use of this space, preparing the site for use, and all future maintenance will be at the cost of McCreary Alpine Manor Inc.;**
- 2. All liability associated with this barbeque area and its use will be that of McCreary Alpine Manor Inc. and evidence of insurance will be required by the Municipality of McCreary.**

CARRIED.

#423/2015 BE IT RESOLVED THAT the Municipality of McCreary supports Gilbert Plains Municipality in its position concerning lack of management of beaver within Riding Mountain National Park and its damage to municipal infrastructure, crop loss and soil erosion and agrees to provide a letter of support to the Gilbert Plains Municipality with copies to all levels of government as well as government agencies concerned.

CARRIED.

STANDING COMMITTEES OF COUNCIL:

a) Legislative, Finance, Personnel and Policy (Roy-Cripps-Kohlman-McLauchlan):

Weekend/On Call Coverage Policy:

A policy is to be developed as per the recommendations of the Personnel Committee for consideration by Council at its next regular meeting.

#424/2015 BE IT RESOLVED THAT THE Municipality of McCreary acknowledges the successful completion of the probationary period of employment by Tyler McFadyen, Operations Foreman, and hereby agrees to extend to Tyler McFadyen the full benefit package in accordance with its Personnel Policy effective October 7, 2015 with approval of the providers being Municipal Employee Benefits Program and Western Financial Group.

CARRIED.

- b) Protective Services (Buchanan-McLauchlan-Smith):
Development and Building Permit Applications were provided verbally.**

Approval of Emergency Plan Updates:

See Resolution #417/2015 and #418/2015 – By-Laws earlier in these minutes.

Replacement of soffit, fascia and eavestroughing at the fire hall is to be considered further during 2016 financial planning.

Concerns raised about a post on social media were brought forward. A letter is to be sent to the Fire Chief.

- c) Transportation and Drainage (Buchanan-Cripps-McLauchlan-Smith):**

Bridge Structure Crossing Norgate Drain:

A follow up letter is to be sent to Manitoba Infrastructure and Transportation as this matter has not been resolved.

Highway Contract Subsidy for #462 – Detail Confirmation:

This project is to be detailed and estimated as quickly as possible to make application for funding for 2015.

Highway Contract Areas of Responsibility:

This matter was discussed and can be removed from the agenda.

License Application to Construct Minor Control Works:

Receipt of the Applications by Manitoba Conservation and Water Stewardship has been acknowledged and some approved.

Site Tour:

A date has not been set.

Utility Trailer – For Sale by Tender:

The tender has been posted as directed by Council with a closing date of Friday, October 23, 2015 at Noon.

Beaver Program:

Details of beaver control in the surrounding municipalities and watersheds was discussed.

Back Lane Signs:

The Operations Foreman is to ensure signs are installed as quickly as possible.

Gravelling Program maps as well as Grader Rotation Maps are available by contacting the Operations Foreman. Any concerns about gravel roads that need attention are to be referred to the Operations Foreman.

d) Buildings (Kohlman-McLauchlan-Whyte):

Building Security and Insurance Claim (Both Office Buildings):

Quotes requested are required immediately. Alternate alarm system providers were discussed.

436 Second Avenue Tenants:

Commission based rent based on memberships was discussed as an option and is to be considered by McCreary Fitness Centre Inc. and a decision provided. Researching cost to insure the McCreary Fitness Centre Inc. through the municipal policy was requested. McCreary Fitness Centre Inc. as a recreation facility was discussed.

Internet Services – NetSet1, MTS, Westman Communications:

See Resolution # 421/2015 – Unfinished Business.

e) Environmental Health Services (McLauchlan-Buchanan-Whyte):

Letters of concern received were discussed. The Operations Foreman is to seek solutions to this matter and report to the Committee. Short term storage of volumns accumulating is a concern.

e) Public Health and Welfare Services (Smith-McLauchlan-Whyte):

Nothing to report at this time.

g) Environmental Development Services (Roy-Cripps-McLauchlan):

Nothing to report at this time.

h) Economic Development Services (Roy-McLauchlan-Smith):

Nothing to report at this time.

i) Recreation, Culture, Parks, Playgrounds (Kohlman-McLauchlan-Whyte):

Placement of the Fletcher Park Bronze Plaque is to take place shortly.

Use of Campsites for Storage of Camper Trailers:

We await input from our insurer.

j) Water and Sewer Utility (Cripps-Kohlman-McLauchlan-Roy):

Rip Rap – Sewage Lagoon:

This matter can be removed from the Agenda.

Repair Projects:

Five projects have now been completed.

Sewer Subsidy Back-Up Program:

Several enquiries have been received but no applications have been received.

#425/2015 BE IT RESOLVED THAT the Municipality of McCreary authorizes the Operations Foreman to proceed with having a new Electric Actuator Valve installed at the McCreary Water Treatment Plant on an urgent basis at an approximate cost of \$2,500.00 with work to be completed as soon as possible and the cost to be born by the Utility Operating Fund.

CARRIED.

ORGANIZATIONS:

- a) **Planning District (McLauchlan-Whyte):**
The September, 2015 Report from the Development Officer was received, reviewed and filed.
- b) **McCreary & District HandiVan (Cripps-Roy):**
The next meeting is scheduled for November, 2015.
- c) **McCreary District Library (Roy-Buchanan):**
There have been no further meetings to report on.
- d) **Parkland District Library (Roy-Buchanan):**
The September 21, 2015 Minutes were received, reviewed and filed.
- f) **McCreary Recreation Commission (Kohlman-Whyte):**

June 17, 2015 Minutes were received, reviewed and filed.

A copy of a Memo from the McCreary Recreation Commission to the Recreation Facilities dated September 25, 2015 confirming Capital Funding Allocations was received, reviewed and filed.

Fundraisers are scheduled with the Texas HoldEm Tournament planned for Saturday, October 17, 2015 and the Bingo planned for Sunday, October 18, 2015.

- f) **Turtle River Watershed Conservation District #2 – Sub-District #44 (Buchanan-Smith):**
The Fall Tour was held on October 13, 2015. Riding Mountain National Park had been invited to attend. Larger ravines and shale amounts were noted. Bridge Project and funding for 2016 was discussed. Projects were discussed. Mowing was discussed.
- g) **Riding Mountain Liaison (Smith-Cripps):**
Minutes of March 5, 2015 were received, reviewed and filed.

The Agenda and Minutes for October 1, 2015 were received, reviewed and filed.

2015 Annual Membership Invoices: TABLED.

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- h) **Riding Mountain Biosphere (Smith-Cripps):**
The letter stating interest in the Gardening Project, including an invitation to attend as a delegate at a regular council meeting has now been sent. Testing of elk is being done again. A presentation was received on invasive species. Weed Districts were discussed.
- i) **Whitemud Watershed Conservation District – Big Grass Sub-District (Smith-Buchanan):**
The September 17, 2015 Agenda, Minutes and Manager’s Report were received, reviewed and filed. A meeting is scheduled for November 9, 2015.
- j) **Inter-Ridge Veterinary Services (Kopytko-Buchanan):**
No report at this time.
- k) **Westlake Veterinary Board (Buchanan-Whyte):**
Renovations should be completed. Levies were discussed.
- l) **Neepawa & Area Veterinary Board (Buchanan-Smith):**
The Board will be advertising for a Veterinarian.
- m) **McCreary Golf Course Development (Roy-Kohlman):**
A Fundraiser Supper is planned for October 30, 2015. The golf course is still open.

Notice of Motion:

None.

Remarks:

Funds held by the McCreary Beautification Committee were discussed and are to be followed up on again.

The next Regular Meeting is scheduled for October 28, 2015 at 7:30 p.m.

Committee of the Whole - Confidential - In Camera:

Nothing.

#426/2015 **BE IT RESOLVED THAT** this regular council meeting do now adjourn.

Time of Adjournment: 11:26 p.m.

CARRIED.

MUNICIPALITY OF McCREARY

LARRY McLAUHLAN, Reeve

WENDY L. TURKO, Chief Administrative Officer