

MUNICIPALITY OF McCREARY

Minutes of the Regular Council Meeting of the Municipality of McCreary held May 27, 2015 in the Municipality of McCreary Council Chambers located at 432 First Avenue in McCreary, Manitoba.

Reeve McLauchlan called this regular meeting to order at 7:18 p.m.

PRESENT:

Reeve Councillor Councillor Councillor Councillor Councillor Chief Administrative Officer	Larry McLauchlan Shawn Buchanan Linda Cripps Clayton Kohlman Coreen Roy Dave Smith Wendy Turko
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All members of Council and the CAO met with Glen Bell, Assessment Officer, Manitoba Municipal Government, Assessment Services, immediately prior to the regular meeting at 7:00 p.m. to receive the 2016 Preliminary Assessment Roll for the Municipality of McCreary, the Impact Report, Board of Revision date and application deadline for receipt of appeals to the Board of Revision. It was confirmed that the 2016 Real Property Assessment Notices for the Municipality of McCreary will be mailed by Manitoba Municipal Government, Assessment Services, on May 28 and/or 29, 2015. Mr. Bell asked that property owners with questions respecting assessment be referred to his office for discussion with the property owner. The nearest location for an Open House with Manitoba Municipal Government, Assessment Services will be held in Neepawa on July 3, 2015 from 10:00 a.m. until 2:00 pm. at the Neepawa Town Office.

#266/2015 BE IT RESOLVED THAT the Agenda for the May 27, 2015 Regular Meeting be adopted with the following addition:

**General Business:
 9(b) CN Crossings.**

CARRIED.

#267/2015 BE IT RESOLVED THAT the Minutes of the May 13, 2015 Regular Meeting; May 14, 2015 Special Meeting; May 19, 2015 Special Meeting and the May 21, 2015 Special Meeting be approved as presented.

CARRIED.

DELEGATIONS and REPORTS:

None.

PETITIONS and CORRESPONDENCE:

DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
May 12/15	Ruth Mulligan for The Marshall Family	Grass Mowing – COPIED;	Resolution #276/2015 General Business. Filed Grass Mowing – Cairns, Museum.

**Municipality of McCreary Regular Meeting
May 27, 2015**

DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
May 14/15	Vince Musgrave and Fred Lesawich	Drain Along NE 29-20-15 and SE 29-20-15 – COPIED;	This project has been included in the 2015 Public Works Plan and has been referred to the Operations Foreman for attention. This is to be confirmed with the property owners. Filed Municipal Road Program and Drainage Licenses.
May 19/15	McCreary Heritage Advisory Committee	Requesting Financial Assistance – COPIED;	Resolution #275/2015 Unfinished Business. Filed McCreary Heritage Advisory.
May 12/15	Rural Municipality of Alonsa	Public Notice RE: Development Plan By-Law #1501 and Zoning By-Law No. 1502 – COPIED;	The Notices were received and have been posted. Filed Planning Services.
May 20/15	Parkside Gardens	Quote for Hanging Baskets, Tubs and Planters – COPIED;	Resolution #277/2015 General Business. Filed Beautification.
May 22/15	Turtle River Watershed Conservation District	2015 Problem Beaver Management Program – COPIED;	Resolution #278/2015 General Business. Filed Beaver Program.
May 20/15	Riding Mountain Biosphere Reserve	Invoice for Membership Dues and Fees – COPIED;	Resolution #279/2015 General Business. Filed Riding Mountain Biosphere.
May 19/15	R. M. of Pipestone	Prairie Mountain Health Committee Notice/Agenda of Meeting, Minutes and Update – COPIED;	Resolution #280/2015 General Business. Filed Prairie Mountain Municipal Health Committee.
May 22/15	Western Financial Group	Insurance Renewal Certificate – COPIED;	Resolution #281/2015 General Business. Filed Insurance.
May 21/15	Association of Manitoba Municipalities	2014 PST Paid – COPIED;	Resolution #282/2015 General Business. Filed Association of Manitoba Municipalities.
May 15/15	Manitoba Infrastructure and Transportation	Speed Limit Change – P.T.H. #50 – COPIED;	Filed Manitoba Infrastructure and Transportation.
May 8/15	Honourable Drew Caldwell, Minister of Manitoba Municipal Government	Approval of Extension – Municipal Road Improvement Program – COPIED;	Filed Municipal Road Program.
May 13/15	Royal Canadian Mounted Police	April 2015 Monthly Policing Report – COPIED;	Filed Royal Canadian Mounted Police.
May 13/15	Canada-Manitoba Infrastructure Programs	Provincial Administration of Gas Tax Funds in Manitoba – COPIED;	Filed Gas Tax Funding.

Municipality of McCreary Regular Meeting
May 27, 2015

The Chronological Correspondence File was made available for review with no questions raised or items brought forward.

The Information File Listing and Information File were provided for review by Council with no items brought forward for the attention of Council.

FINANCIAL:

#268/2015 BE IT RESOLVED THAT the following accounts be paid from the General Operating Fund:

McCreary Golf and Country Club Inc.	Donation	\$1,000.00
Municipalities Trading Company Of Manitoba	Election Supplies	\$ 64.96
	Fuel	<u>\$1,113.81</u>
		<u>\$1,178.77</u>
Roncin Electric, Plumbing, Heating, Refrigeration and A.C.	Fletcher Park Hot Water Tank	\$ 477.52
	Office - 2 Electronic Ballasts	<u>\$ 43.89</u>
		<u>\$ 521.41</u>
Coreen Roy	Parkland Regional Library Meeting	\$ 62.00
McCreary Community Centre	Rental – Westman Communications	\$ 625.00

CARRIED.

#269/2015 BE IT RESOLVED THAT the General Operating Fund List of Accounts numbered #285 to #327 totalling \$98,743.84 and the Utility Operating Fund List of Accounts numbered #3369 to #3377 totalling \$13,933.27 be hereby approved.

CARRIED.

Outstanding Taxes as at May 22, 2015 total \$50,430.10 including \$11,408.68 outstanding for 2013, \$42,219.02 outstanding for 2014 and credits of \$3,197.60 applicable to 2015 property taxes.

Outstanding Utility Accounts as at May 22, 2015 total \$6,216.78 including \$1,241.76 outstanding against 11 properties which are two quarters behind and subject to disconnection plus \$4,885.02 which was due on April 30, 2015.

#270/2015 BE IT RESOLVED THAT the Rural Municipality of McCreary Financial Statements as at December 31, 2014 be approved by Council as prepared by the Chief Administrative Officer of the Rural Municipality of McCreary on the understanding that these financial statements have been audited by SENSUS but do not include consolidated entities.

#270/2015 CONTINUED

AND BE IT FURTHER RESOLVED THAT these Financial Statements be provided to Manitoba Local Government in accordance with The Municipal Act.

CARRIED.

2015 Financial Planning:

The Financial Plan for 2015 has been adopted at a special meeting held May 26, 2015 following the required Public Hearing held on May 26, 2015, as advertised in the May 8 and May 15, 2015 issues of The Neepawa Banner.

Tax Sale:

The final courtesy letter will be sent out early in June, 2015 to confirm that Council has directed that the Tax Sale process will begin in July, 2015 by registration of the Notice of Tax Sale against the Certificate of Titles for properties with taxes owing for 2013.

RBC Express Information – TABLED.

BY-LAWS:

#271/2015 BE IT RESOLVED THAT By-Law #9/2015 being a By-Law to govern the organization of the Municipality of McCreary and the Committees thereof be given third and final reading.

CARRIED UNANIMOUSLY.

#272/2015 BE IT RESOLVED THAT By-Law #11/2015 being a By-Law of the Municipality of McCreary to levy taxes for the year 2015 be given third and final reading.

CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS:

- a) **Insurance Claim – McCreary Centennial Arena:
This claim is on-going.**
- b) **Municipality of McCreary Signs – COPIED:**

#273/2015 BE IT RESOLVED THAT the quote of Airmaster Signs for a Municipal Sign for replacement of the sign at the McCreary Centennial Area as well as print set up of all Municipal Signs previously ordered be accepted in the amount of \$479.60 plus taxes.

CARRIED.

- c) **Municipal Land Leases:
The CAO is to contact the applicant by telephone to determine the status of the proposed land lease and condition imposed by Council.**

**Municipality of McCreary Regular Meeting
May 27, 2015**

- d) **2015 Graveling Program:**
We are waiting for receipt of the paper copy of the Right of Entry to complete the documents required to proceed with the graveling program.

- e) **Dust Control Program:**
Maps are being worked on. The deadline to apply for Dust Control by residents has been extended to Friday, May 29, 2015.

- f) **McCreary Swimming Pool:**

#274/2015 BE IT RESOLVED THAT the Municipality of McCreary make a grant in kind to the McCreary Swimming Pool Committee as follows for 2015:

1. **Gravel and Equipment with Operator to improve and expand the parking area at the McCreary Swimming Pool;**
2. **Use of Space at the Grader Shed for temporary storage of construction materials;**
3. **Equipment and Operator to level dirt piles.**

BE IT FURTHER RESOLVED THAT the Municipality of McCreary confirms that the services it will provide to the McCreary Swimming Pool Committee, as provided by its Public Works Department, for the 2015 Season will be:

1. **Testing of the water for chemical levels in the morning of regular work days of the Public Works Department and on weekends during regular water plant and Fletcher Park duties of the Public Works Department;**
2. **Changing of chemical barrels as required;**
3. **Weed control outside of the fenced area;**
4. **Mowing and trimming except inside the fenced area;**
5. **Check the Swimming Pool in the event of a power outage after completion of Municipality of McCreary required checks of the well, lift stations, lagoon, etc. only when the pool is not open to the public to ensure breakers are turned back on if necessary and the chlorine pumps are operating;**
6. **Maintaining the chemical balance and establishing procedures for the water in the pool, ordering the chemicals, training and monitoring of pool testing with the life guards. These duties are to be performed in the morning of regular work days of the Public Works Department and on weekends during regular duties of the Public Works Department;**
7. **Back Flush training for Swimming Pool Staff;**
8. **Contact as a resource for trouble shooting of problems.**

AND BE IT FURTHER RESOLVED THAT the Municipality of McCreary commit a grant of \$7,600.00 to the McCreary Swimming Pool Committee towards its operating costs for 2015 to be paid on or about July 3, 2015.

CARRIED.

**Municipality of McCreary Regular Meeting
May 27, 2015**

- g) 2015 Brush Control and Leafy Spurge Control Program:**
The Operations Foreman is working on the maps for use for the 2015 program.
- h) By-Election:**
The Advanced Poll is scheduled for June 13, 2015 in the Council Chambers. The By-Election is scheduled for June 17, 2015 in the Council Chambers. Application to vote by sealed envelope will be accepted by Reba Keele, Senior Election Official, until June 12, 2015.
- i) Request for “School Bus Stop” Signs:**
Reeve McLauchlan will speak with the Operations Foreman about attending to this matter.
- j) McCreary Heritage Advisory Committee Request for Funding:**

#275/2015 BE IT RESOLVED THAT the Municipality of McCreary make a grant in kind to the McCreary Heritage Advisory Committee as follows for 2015:

- 1. Grass mowing at the Museum at 200 Railway Street;**
- 2. Grass mowing at the Satterthwaite Log Cabin at P.T.H. #5;**
- 3. Insurance Coverage with the Municipal Insurance Program for the Museum and Satterthwaite Log Cabin.**

BE IT FURTHER RESOLVED THAT the Municipality of McCreary is unable to provide a monetary grant in 2015 to the McCreary Heritage Advisory Committee towards its costs for infestation control of bats and carpenter ants as well as repair of damage caused by them at Satterthwaite Log Cabin.

CARRIED.

- k) Association of Manitoba Municipalities – June District Meeting:**
Registration has been made. Application for service pins has been made. Resolution #243/2015 has been provided to AMM for consideration at the Parkland District Meeting on June 16, 2015 in Ochre River, Manitoba. Councillor Cripps provided a copy of her draft presentation for consideration by Council.
- l) Retirement:**
Details and attendance were confirmed.

GENERAL BUSINESS:

- a) Sale of Municipal Land:**
This matter was discussed and may be considered further in the future.
- b) CN Crossings:**
The crossing on Road #118N is to be reported to CN as needing attention. The Public Works department is to be asked to look at all crossings in the municipality to see if there are others that are in need of attention by CN.

Municipality of McCreary Regular Meeting
May 27, 2015

#276/2015 BE IT RESOLVED THAT the Municipality of McCreary include the following locations in its 2015 municipal grass mowing program at the cost of the Municipality of McCreary:

- 1. Satterthwaite Cabin;**
- 2. McCreary Museum;**
- 3. Norgate Cairn;**
- 4. Reeve Cairn.**

CARRIED.

#277/2015 BE IT RESOLVED THAT the Municipality of McCreary accepts the quote of Parkside Gardens for planting 14 Hanging Baskets and for plants for 10 Standing Ground Tubs and 6 Cement Planters in the amount of \$762.78 plus taxes.

CARRIED.

The net cost of the Problem Beaver Program for 2014 is to be researched.

#278/2015 WHEREAS the Turtle River Watershed Conservation District #2 has authorized funding in the amount of \$1,500.00 to the Municipality of McCreary for the 2015/2016 Problem Beaver Management Program on the understanding that funding will be provided at season's end based on provision of a detailed removal report;

THEREFORE BE IT RESOLVED THAT the Municipality of McCreary hereby appoints Earl Krunek as trapper for the Municipality of McCreary to act as directed under its Problem Beaver Management Program, subject to provision of a current and valid Trapper's License.

AND BE IT FURTHER RESOLVED THAT the rate of pay per beaver be set at \$50.00 with evidence of the beavers' tail to be presented and marked.

CARRIED.

#279/2015 BE IT RESOLVED THAT the Municipality of McCreary become a member of the Riding Mountain UNESCO World Biosphere Reserve at a cost of \$200.00 for 2015.

BE IT FURTHER RESOLVED THAT the Municipality of McCreary provide a letter of support to the Riding Mountain UNESCO World Biosphere Reserve recognizing its 29 years of service to the region and current projects such as "At The Farm Gate", "Native Species Gardens", "Invasive Species Network" and "Community Gardens".

CARRIED.

#280/2015 BE IT RESOLVED THAT all members of Council be authorized to attend the Prairie Mountain Municipal Health Committee Meeting scheduled for June 15, 2015 in Souris, Manitoba on the understanding that registration fees, meals not included and mileage will be at the cost of the Municipality of McCreary.

CARRIED.

**Municipality of McCreary Regular Meeting
May 27, 2015**

#281/2015 BE IT RESOLVED THAT the Association of Manitoba Municipalities Group General Insurance Program Certificate #AMM 264P renewal certificate for April 1, 2015 through April 1, 2016 be accepted with the following revisions to be requested:

- **Remove the 2007 Schulte Mower and replace it with a 2010 Schulte Mower Serial Number C30610841004, Stock #C0000333 SC XH1500;**
- **Remove coverage for splash pool under construction;**
- **Change golf carts included from 5 to 13;**
- **Remove Cole Kopytko as additional liability insured;**
- **Amend Rural Municipality to Municipality;**
- **Amend Village to Municipality.**

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be authorized to sign the Renewal Certificate on behalf of the Municipality of McCreary.

CARRIED.

#282/2015 BE IT RESOLVED THAT the Association of Manitoba Municipalities Survey respecting P.S.T. paid in 2014 be completed as follows:

Rural Municipality of McCreary	\$16,511.69
Village of McCreary	<u>\$ 8,429.95</u>
Total:	<u>\$24,941.64</u>

CARRIED.

STANDING COMMITTEES OF COUNCIL:

**a) Legislative, Finance, Personnel and Policy (Roy-Cripps-Kohlman-McLauchlan):
Summer Student hiring and available programs were discussed. Use of the Manitoba Youth Job Centre on an “as needed” basis was discussed.**

b) Protective Services (Buchanan-McLauchlan-Smith):

**Development and Building Permit Applications Review:
There have been no new applications since the last meeting.**

c) Transportation and Drainage (Buchanan-Cripps-McLauchlan-Smith):

**Bridge Structure Crossing Norgate Drain:
Nothing further at this time.**

See Resolution #278/2015 with respect to the 2015 Problem Beaver program.

d) Buildings (Kohlman-McLauchlan):

**436 Second Avenue:
There has been no response from the second proposed tenant for the remainder of the back of the building at this time.**

**Municipality of McCreary Regular Meeting
May 27, 2015**

- e) Environmental Health Services (McLauchlan-Buchanan):**
Reeve McLauchlan advised that the Waste Disposal Site and Recycling Depot Controller would like to submit a written monthly report with the Operations Foreman's report.
- f) Public Health and Welfare Services (Smith-McLauchlan):**
Nothing new at this time.
- g) Environmental Development Services (Roy-Cripps-McLauchlan):**
Clean up at the Welcome sign and flower planting and placement is planned.
- h) Economic Development Services (Roy-McLauchlan-Smith):**
Nothing new at this time.
- i) Recreation, Culture, Parks, Playgrounds (Kohlman-McLauchlan):**
The stage repair quotes are required as quickly as possible to ensure the work is completed no later than June 24, 2015 for use for Canada Day Celebrations. If the Operations Foreman requires assistance with this matter he is to contact the Committee Chairperson.
- j) Water and Sewer Utility (Cripps-Kohlman-McLauchlan-Roy):**

Private Sewer Service 205 First Avenue and 302 Aline Drive:

The camera work report is being reviewed to determine what response will be recommended by the Operations Foreman.

#283/2015 BE IT RESOLVED THAT the Municipality of McCreary hereby identifies water and sewer projects for consideration under the Manitoba Five Year Core Infrastructure Renewal Program as follows:

- #1 Aline Drive and Beverley Avenue Water Main Line Re-Lining at a cost of approximately \$250,000.00;**
- #2 Third Avenue Sewer Main Line Re-Lining at a cost of approximately \$200,000.00;**
- #3 Sewage Lagoon Renewal at a cost of approximately \$125,000.00;**
- #4 Main Water Line Renewal at a cost of approximately \$1,200,000.00;**
- #5 Second Avenue Development at a cost of approximately \$250,000.00.**

CARRIED.

ORGANIZATIONS:

- a) Planning District (McLauchlan):**
The final audited report for 2014 has been accepted and sent back to SENSUS.

**Municipality of McCreary Regular Meeting
May 27, 2015**

- b) McCreary & District HandiVan (Cripps-Roy):
The March 17, 2015 Minutes and Unaudited Financial Statements were provided by Councillor Cripps for filing.**
- c) McCreary District Library (Roy-Buchanan):
There have been no meetings to report on since our last meeting.**
- d) Parkland District Library (Roy-Buchanan):
There have been no meetings to report on since our last meeting.**
- e) McCreary Recreation Commission (Kohlman):
McCreary Golf & Country Club Minutes of April 29, 2015 were received for filing.**

McCreary Recreation Commission Minutes of April 22, 2015 were received for filing.

These minutes can be included in the information file listing rather than copied.

Provincial funding levels have been confirmed with no changes for the next four years. The student grant has also been confirmed.

- f) Turtle River Watershed Conservation District #2 – Sub-District #44 (Buchanan-Smith):
Nothing new to report at this time.**
- g) Riding Mountain Liaison (Smith-Cripps):
No meetings to report on at this time.**
- h) Riding Mountain Biosphere (Smith-Cripps):
The last meeting was not attended due to the financial plan meeting.**
- i) Whitemud Watershed Conservation District – Big Grass Sub-District (Smith-Buchanan):
Nothing new to report at this time.**
- j) Inter-Ridge Veterinary Services (Kopytko-Buchanan):
No report received.**
- k) Westlake Veterinary Board (Buchanan):
To meet on June 1, 2015.**
- l) Neepawa & Area Veterinary Board (Buchanan-Smith):
Nothing new to report at this time.**
- m) McCreary Golf Course Development (Roy-Kohlman):
The Ladies Open is scheduled for June 6, 2015. The weekly Seniors League has 43 golfers.**

Notice of Motion:

None.

Municipality of McCreary Regular Meeting
May 27, 2015

Remarks:

The next Regular Meeting is scheduled for June 10, 2015.

Committee of the Whole - Confidential - In Camera:

Nothing.

#284/2015 BE IT RESOLVED THAT this regular council meeting do now adjourn.

Time of Adjournment: 9:10 p.m.

CARRIED.

MUNICIPALITY OF McCREARY

LARRY McLAUHLAN, Reeve

WENDY L. TURKO, Chief Administrative Officer