

MINUTES OF THE REGULAR MEETING OF THE  
COUNCIL OF THE RURAL MUNICIPALITY OF McCREARY,  
WEDNESDAY, MARCH 12, 2014

**PRESENT:**

Reeve	Larry McLauchlan
Councillor	Allan Whyte
Councillor	Shawn Buchanan
Councillor	Dennis Battershell
Councillor	Gordon Evenson

Chief Administrative Officer      Margaret I. Roncin

**CALL TO ORDER**

Reeve Larry McLauchlan called the Meeting to order at 9:00 a.m.

**IN CAMERA**

#2014/54      BE IT RESOLVED THAT a Committee of the Whole of the Rural Municipality of McCreary go in camera for the purpose of discussing a personnel matter as per Clause 152 (3)(b)(ii) of the Municipal Act.      CARRIED.

#2014/55      BE IT RESOLVED THAT the Rural Municipality of McCreary close it's in camera discussion and re-open the meeting to the public.      CARRIED.

Refer to Public Works Reports and Committees.

#2014/56      BE IT RESOLVED THAT a Committee of the Whole of the Rural Municipality of McCreary go in camera for the purpose of discussing a personnel matter as per Clause 152(3)(b)(ii) of the Municipal Act.      CARRIED.

#2014/57      BE IT RESOLVED THAT the Rural Municipality of McCreary close it's in camera discussion and re-open the meeting to the public.      CARRIED.

**ADOPTION OF AGENDA**

#2014/58      BE IT RESOLVED THAT the Agenda be adopted as presented or with the following amendments:

**Correspondence:**

Mar.11/14	Sandra Deslauriers	Invitation to attend announcement by Robert Sopuck at the McCreary Drop-in Centre on March 19, 2014 concerning the Drop-in Centre & the Burrows Arts Council – COPIED.
Mar. 11/14	MazerGroup – Neil Roy Business Manager	Receipt of signed lease for One New Holland Tractor and Loader.
Mar 7/14	Parkland Regional Library	Parkland Regional Library's Audited Financial Statements for 2013 – COPIED.
Mar. 11/14	McCreary District Economic Development Board	Request to have the Manitoba Maple Syrup Festival added to the Insurance Policy
Mar.11/14	McCreary Community Centre	RE: invoice for spring cleaning – COPIED.

**Finance**

Unaudited 2013 Financial Statements subject to audit entries – COPIED.

**General Business -**

Mustang Sallies Ladies Hockey Club requesting a donation for the March 15, 2014 Event. Municipal Shed – heat circulation.      CARRIED.

**CONFIRMATION OF MINUTES**

#2014/59      BE IT RESOLVED THAT the Minutes of the Regular Meeting of February 12, 2014, Special Meeting of February 19, 2014 and the Special Meeting of February 28, 2014 of the Rural Municipality of McCreary be adopted as presented.      CARRIED.

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**CORRESPONDENCE**

<b>DATE</b>	<b>FROM</b>	<b>SUBJECT</b>	<b>HOW DEALT WITH</b>
Feb. 28/14	McCreary District Economic Development Board	Request for use of office space for 2014 for the MYJC – COPIED.	Res. #2014/60. Filed McCreary District Economic Development Board.
Mar. 3/14	Association of Manitoba Municipalities	2014 Municipal Officials Seminar and MTCML Trade Show – April 16 & 17, 2014 – COPIED.	Res. #2014/61. Filed AMM.
Mar.10/14	Manitoba Municipal Administrators' Association	83 <sup>rd</sup> Annual M.M.A.A. Conference – April 27-30/14 – Winnipeg, MB – COPIED.	Res. #2014/62. Filed MMAA.
Mar./14	Manitoba Conservation and Water Stewardship	2014 Pesticide Use Permit for Municipality and Golf Course - \$250.00 – COPIED.	Res. #2014/63. Filed Spraying.
Mar.5/14	Taylor Law Office	Confirmation for no outstanding claims – COPIED.	Res. #2014/64. Filed Audit.
Mar. 11/14	McCreary District Economic Development Board	Request to have the Manitoba Maple Syrup Festival added to the Insurance Policy	Res. #2014/65 Filed McCreary District Economic Development Board.

- #2014/60 BE IT RESOLVED THAT the Rural Municipality of McCreary does hereby support the McCreary District Economic Development Board request to provide office space and the use of office equipment for the Manitoba Youth Job Centre for 2014 subject to office complex renovations.  
AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer is authorized to provide supervision. CARRIED.
- #2014/61 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does authorize members of Council and the Chief Administrative Officer to attend the Municipal Officials Seminar and Trade Show in Brandon, MB on April 16 and April 17, 2014.  
AND FURTHER BE IT RESOLVED THAT registration, mileage, meals, per diem and accommodations shall be the responsibility of the Municipality. CARRIED.
- #2014/62 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize the Chief Administrative Officer to attend the 83rd Manitoba Municipal Administrators' Association Annual Conference in Winnipeg, MB from April 27, 2014 to April 30, 2014,  
AND FURTHER BE IT RESOLVED THAT the registration fee of \$349.00, meals, accommodations and mileage shall be the responsibility of Municipality. CARRIED.
- #2014/63 BE IT RESOLVED THAT the Rural Municipality of McCreary does authorize to make application for a 2014 Pesticide Use Permit from Manitoba Conservation for a fee of \$250.00.  
AND FURTHER BE IT RESOLVED THAT the public notification for the Municipality and the McCreary Golf and Country Club Inc. intends to conduct the Pesticide Control Program during 2014 be published in one issue of the Neepawa Press. CARRIED.
- #2014/64 BE IT RESOLVED THAT the Rural Municipality of McCreary authorizes to make payment to Taylor Law Office in the amount of \$94.85 respecting our request for if the R.M. of McCreary has any outstanding claims as per a 2013 Audit requirement. CARRIED.

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#2014/65 BE IT RESOLVED THAT the event for the Manitoba Maple Syrup Festival being held on April 12, 2014 hosted by the McCreary District Economic Development Board be added to the Rural Municipality of McCreary Insurance Policy. CARRIED.

#2014/66 BE IT RESOLVED THAT the following correspondence be dealt with as necessary:

DATE	FROM	SUBJECT	HOW DEALT WITH
Feb.13/14	Office of the Fire Commissioner to Manitoba Association of Fire Chiefs	Amendments to the Highway Traffic Act – COPIED.	Filed McCreary Volunteer Fire Department.
Feb. 14/14	R.M. of Dauphin – Laura Murray	Meeting with Stan Struthers re: Municipal By-Law Enforcement Acts – COPIED.	Filed By-Law Enforcement Officer.
Feb. 14/14	AMM	Member Advisory – New Building Canada Plan – COPIED.	Filed AMM.
Feb. 12/14	Village of McCreary to Parkland Regional Library	2013 Operational Expenses – McCreary & District Library – COPIED.	Filed McCreary & District Library.
Feb. 5/14	Manitoba Agriculture, Food and Rural Initiatives	Reporting of Municipal Weed Inspectors – COPIED.	Filed Spraying/Brushing Programs.
Feb. 10/14	Parkland Regional Library	Budget Estimates for 2014 – COPIED.	Filed Parkland Regional Library. Refer to the 2014 Financial Planning. Unfinished Business.
Feb. 18/14	Village of McCreary	McCreary Waste Disposal Site – Waste Disposal Permits – COPIED.	Filed Village of McCreary and Landfill. Agreeable with the fees for the Residents and for the Non-Residents and all Contractors as stated in the Draft By-Law #7-2014.
Feb. 10/14	Office of the Fire Commissioner	Building Inspection Services Contract – 2013 – COPIED.	Filed Building Code Enforcement/Permits.
Feb. 12/14	Canadian Union of Postal Workers	Update for Postal Services Charter and acknowledges municipality's support – COPIED.	Filed Canada Post.
Jan. 20/14	TAXervice	Property Tax Recovery Services – COPIED.	Filed Office/Taxes.
Feb. 20/14	Manitoba Emergency Measures Organization – M.K. Gagne	Flood Seminars for March 17, 18, & 20, 2014 – COPIED.	Filed MEMO.
Feb./14	Heppner's Hoe & Hauling Contracting Services – Scott Heppner	2014 Equipment Listing – COPIED.	Filed Public Works.

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Feb.24/14	Bill Walker	Receipt of signed Janitorial Contract for April 1, 2014 – March 31, 2015 for the Office Complex – COPIED.	Filed Office/Janitorial.
Feb. 18/14	Riding Mountain Biosphere Reserve	Request to meet with Council – COPIED.	Filed Riding Mountain Biosphere Reserve. Refer to 2014 Financial Planning. Unfinished Business.
Feb. 18/14	Riding Mountain Biosphere Reserve	Request for participation in a research project – COPIED.	Filed Riding Mountain Biosphere Reserve. Do not wish to participate.
Feb. 18/14	McCreary Alpine Manor Inc.	Invitation to attend Open House on March 22, 2014 – COPIED.	Filed McCreary Alpine Manor Inc.
Feb. 27/14	McCreary Community Centre – Crystal Ryzner	RE: Invoice for caretaker's spring cleaning & Meeting Minutes for February 27, 2014 – COPIED.	Filed McCreary Community Centre. TABLED - waiting for description of the spring cleaning.
Dec.420/14	CN to William Roncin, Fire Chief McCreary Volunteer Fire Department	Providing information for Protective Direction NO. 32 – COPIED.	Filed: CN/Emergency Planning and McCreary Volunteer Fire Department
Feb. 25/14	Minister of Municipal Government – Stan Struthers, Minister	Approved Regulations and Order in Council to form new Municipality of McCreary – COPIED.	Filed Amalgamation.
Feb. 28/14	Garey Tereck and Shauna Scott	Concerns with road conditions on Road 85W – COPIED.	Filed Requests. Has been dealt with.
Feb. 26/14	Manitoba Conservation and Water Stewardship – Darren Nicklin	Amendment to Exhibit "A" Drainage Licence #11-WCW-2175 – SE 29-20-15W- COPIED.	Filed Drainage Licence. Exhibit "A" to be signed and returned by the CAO.
Mar. 5/14	Manitoba Maple Syrup Festival – McCreary District Economic Development Board	Request for support for the festival April 12, 2014 – COPIED.	Filed McCreary District Economic Development Board. Promotional items to be donated.
Feb. 27/14	Manitoba Conservation and Water Stewardship – Darren Nicklin	RE: Drainage Application NW 26 & NW 27-21-15W – require TRWS approval – COPIED.	Filed Drainage Licence. TRWS to be contacted requesting their approval to accompany the application.
Feb. 27/14	Manitoba Infrastructure and Transportation Highway Traffic Board	Hearing – March 26, 2014 at Brandon, MB re: Change of Use of Access Driveway at SW 9-21-15W – COPIED.	Filed Manitoba Infrastructure and Transportation/Permits.

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Feb. 28/14	Balchen and Kuchycki Surveys	Plan of Subdivision – NE 30-19-15W – COPIED.	Filed Subdivisions.
Mar. 3/14	Dauphin Regional Airport Authority Inc.	2014 Funding Request – COPIED.	Filed Dauphin Regional Airport. Refer to the 2014 Financial Planning. Unfinished Business.
Mar.10/14	Tina Stanley – R.M. of Pipestone	Upcoming Prairie Mountain Municipal Health Committee Meeting for April 7, 2014 – COPIED.	Filed Prairie Mountain Health. Request an update from January 30, 2014 Meeting. Unfinished Business.
Feb. 28/14	Manitoba Public Insurance to Doug Dobrowolski, AMM	2014 MPI Firefighter rates – COPIED.	Filed AMM and McCreary Fire Dept.
Mar.11/14	Sandra Deslauriers	Invitation to attend announcement by Robert Sopuck at the McCreary Drop-in Centre on March 19, 2014 concerning the Drop-in Centre & the Burrows Arts Council – COPIED.	Filed McCreary Drop-in and Burrows Trail Arts. Council.
Mar. 11/14	MazerGroup – Neil Roy Business Manager	Receipt of signed lease for One New Holland Tractor and Loader.	Filed Equipment.
Mar 7/14	Parkland Regional Library	Parkland Regional Library's Audited Financial Statements for 2013 – COPIED.	Filed McCreary District Library.
Mar.11/14	McCreary Community Centre	RE: invoice for spring cleaning – COPIED.	Filed McCreary Community Centre.

CARRIED.

Information Correspondence Listing for February 11, 2014 to March 10, 2014 was provided to Council with no concerns raised or items brought forward at this time.

**FINANCE**

#2014/67 WHEREAS THE ACCOUNTS for the Rural Municipality of McCreary for the period of February 28, 2014 have been examined and found to be in order. THEREFORE BE IT RESOLVED THAT the List of Accounts, including general cheque #8239 - 8281 in the amount of \$53,299.86 be approved as presented. CARRIED.

#2014/68 BE IT RESOLVED THAT the Unaudited Draft Financial Statement for December 31, 2013 as prepared by the Chief Administrative Officer which is still subject to any auditors entries by SENSUS PARTNERSHIP CHARTERED ACCOUNTANTS and the statements does not include the capital amortizations or the consolidated entities. AND BE IT FURTHER RESOLVED THAT a copy of the draft Financial Statements for December 31, 2013 be provided to Manitoba Local Government in accordance with the Municipal Act. CARRIED.

Unaudited Draft January 31, 2014 and February, 2014 Financial Statements are not completed yet.

#2014/69 BE IT RESOLVED THAT the Invoice Edit List for the period as of March 10, 2014 in the amount of \$45,581.91 be hereby approved for payment. CARRIED.

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#2014/70 BE IT RESOLVED THAT the following invoices be paid from the General Operating Account #124-292-4:

MazerGroup Neepawa, MB	1 <sup>st</sup> lease payment – Tractor	\$12,074.51
Hoes for Hire Ltd.	Cost for transporting V-Plow from Winnipeg to McCreary	\$892.50
Whitemud Watershed Conservation District	1 <sup>st</sup> 2014 Levy Payment	\$1,503.21
Manitoba Municipal Administrators' Association	2014 MMAA Membership Fees for Margaret I. Roncin, CAO	\$230.00

CARRIED.

#2014/71 BE IT RESOLVED THAT the unspent 2013 fire equipment capital budget allocation in the amount of \$6,515.77 for the McCreary Volunteer Fire Department be placed in the Fire Reserve.  
CARRIED.

#2014/72 BE IT RESOLVED THAT the Chief Administrative Officer be authorized to transfer \$30,784.09 from the Federal Gas Tax Reserve Fund #100-291-4 for the 2013 Gas Tax Project – for Municipal Road Improvements upon receipt of confirmation from Manitoba Local Government for the 2013 Municipal Road Improvement Program Claim.  
CARRIED.

**BY-LAWS:**

None.

**UNFINISHED BUSINESS**

Municipal Amalgamation – Special Joint Meeting scheduled for March 25, 2014 at 7:30 p.m. at the Rural Municipality of McCreary Council Chambers.

Water Rights Licence Application – NE 34-20-14W – Waiting for response from Manitoba Conservation and Water Stewardship and Gerald Walker.

McCreary Community Centre – Board of Directors is in place as per Meeting Minutes of February 27, 2014.

Survey at NW 12-21-15W – CAO has been asked to further research this issue.

Community Well Research – ongoing.

#2014/73 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize an order for galvanized or HDPE culverts for 2014 with the Turtle River Watershed Conservation District #2 as follows:

HDPE – 3 – 450 mm x 6 meters  
6 – 450 mm x 9.5 meters  
8 – 450 mm couplers.

CARRIED.

#2014/74 BE IT RESOLVED THAT the 2014 Gravel Quotes received now be opened.  
CARRIED,

Gravel Quotes were received from Ken Beatty Construction Ltd, John Tucker Trucking Ltd., Hoes for Hire Ltd. and F. Kozak & Sons Ltd.

#2014/75 BE IT RESOLVED THAT the Rural Municipality of McCreary awards the 2014 Gravel Quote to Hoes for Hire Ltd. in accordance with the quote dated March 10, 2014.  
CARRIED.

**GENERAL BUSINESS**

#2014/76 BE IT RESOLVED THAT quotes be obtained from Toromont Cat, Brandt Tractor Ltd. and Komatsu – Distributor – 188013 for one motor grader equivalent to or better than the existing 2011 Caterpillar 140 M. with a deadline of March 21, 2014 at 4:30 p.m.  
CARRIED.

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It was agreeable by everyone to meet on March 25, 2014 at 6:30 p.m. at the Rural Municipality of McCreary Council Chambers to open and review the grader quotes.

2014 Financial Planning Meeting Date – TABLED.

#2014/77 BE IT RESOLVED THAT in accordance with the Municipal Act the date and time to hold the Public Hearing to present the 2014 Financial Plan be set for May 8, 2014 at 9:00 a.m. in the Rural Municipality of McCreary Council Chambers with notice to be published in two issues of the Neepawa Banner. CARRIED.

#2014/78 BE IT RESOLVED THAT quotes be obtained for Application of Dust Suppression Chemical for the 2014 Municipal Dust Control Program. CARRIED.

A donation of promotional items to be made to the Mustang Sallies Ladies Hockey Club for the March 15, 2014 event to be held at the McCreary Centennial Arena.

#2014/79 BE IT RESOLVED THAT a quote be obtained from McCreary Plumbing and Electrical and Roncin Electric to supply and install two circulating ceiling fans for the Rural Municipality of McCreary Public Works Municipal Shed. CARRIED.

**COMMITTEE REPORTS – All Reports are placed on File.**

McCreary Recreation Commission – Meeting Minutes for February 3, 2014.

Mount Agassiz Ski Area Mandatory Site Visit – Questions and Answers – December 18, 2013.

Mandatory Site Visit Questions and Answers for the request for proposals for the Redevelopment, Management, Operation and Maintenance of the Mount Agassiz Ski Area – December 19, 2013.

Riding Mountain Liaison (Allan Whyte)

- Reported on the March 6, 2014 meeting.
- A meeting has not been scheduled with by Parks Canada to meet with Turtle River Watershed, Municipality and local landowners with east escarpment drains to review shale removal from drains.

Neepawa Veterinary Board (Shawn Buchanan)

- Meeting scheduled for Friday, March 14, 2014.

Agassiz Planning District – MLA February, 2014 Expenses Report

- Development and Building Permits File – no permits for February, 2014.

**PUBLIC WORKS REPORTS & COMMITTEE**

Lorne McNarland met with Council to make a quarterly report for the period of January, 2014 – March, 2014. Provided some suggestions for snow clearing and grass mowing to assist with future snow plowing procedures. Removal of the long grass from around hydro poles and bridges would assist with snow removal. Blowing the snow from the intersections was discussed. Status of the grass and brush on the south side of the Glencairn Road on the 2<sup>nd</sup> mile off of #5 was discussed. Equipment suggestions for snow clearing and grass mowing will be referred to the 2014 Financial Planning. Lorne departed at 9:40 a.m.

#2014/80 BE IT RESOLVED THAT By-Law #2012-01 to authorize entering into an agreement with Municipal Employees respecting conditions of employment and benefits to employees be amended as follows:

- That Schedule "B" – Part –Time Equipment Operator/Labourer be eliminated;
- That Schedule "A" – Full –Time Equipment Operator/Labourer become Schedule "B" – Full Time Equipment Operator/Labourer; and
- That a new Schedule "A" – as a Full-time Equipment Operator/Labourer be drafted.

AND BE IT FURTHER RESOLVED THAT the Job Posting for the new Schedule "A" – Full Time Equipment Operator/Labourer be placed in the Neepawa Banner, Neepawa Press

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and the Parkland Shopper for two consecutive weeks with a closing date of April 4, 2014 at 12:00 Noon and that the applications will be accepted by mail, fax or e-mail.

CARRIED.

CAO asked to research Rogers for cell phone plans for the Municipal Grader and Tractor. A request has been placed with the Municipality's Insurance Company to add the V-Plow to the insurance policy.

2014 Quarry Permit for the NW 17-19-15W has been received.

**RECEPTION OF PETITIONS**

None.

**REEVE/COUNCILLOR/ADMINISTRATOR REMARKS**

**Councillor Remarks**

**Administrator:**

**NOTICE OF MOTION:**

**PERSONNEL:**

#2014/81 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize Margaret I. Roncin, Chief Administrative Officer vacation request for March 28, 2014 and March 31, 2014 inclusive leaving a balance of 5.5 days for the 2013 Vacation Leave. CARRIED.

**IN CAMERA:**

**RECEPTION OF DELEGATIONS:**

None.

**ADJOURNMENT**

#2014/82 BE IT RESOLVED THAT this regular meeting of Council now adjourns to meet again on March 25, 2014 at 6:30 p.m. for special council meeting and March 25, 2014 at 7:30 p.m. for the Special Joint Council Meeting or at the call of the Reeve. Time: 1:05 p.m. CARRIED.

THE RURAL MUNICIPALITY OF McCREARY

\_\_\_\_\_  
LARRY McLAUHLAN, Reeve

\_\_\_\_\_  
MARGARET I. RONCIN, Chief Administrative Officer