

MUNICIPALITY OF McCREARY

Minutes of the Regular Council Meeting of the Municipality of McCreary held June 24, 2015 in the Municipality of McCreary Council Chambers located at 432 First Avenue in McCreary, Manitoba.

Reeve McLauchlan called this regular meeting to order at 7:30 p.m.

PRESENT:

Reeve	Larry McLauchlan
Councillor	Shawn Buchanan
Councillor	Clayton Kohlman
Councillor	Coreen Roy
Councillor	Dave Smith
Councillor	Allan Whyte
Chief Administrative Officer	Wendy Turko

Linda Cripps, Councillor, was unable to attend.

#302/2015 BE IT RESOLVED THAT the Agenda for the June 24, 2015 Regular Meeting be adopted as prepared by the Chief Administrative Officer.

CARRIED.

#303/2015 BE IT RESOLVED THAT the Minutes of the June 10, 2015 Regular Meeting be approved as presented.

CARRIED.

The Oath of Office and the Statement of Assets and Interests for Councillor Allan Whyte elected at the June 17, 2015 By-Election were acknowledged as having been received.

DELEGATIONS and REPORTS:

7:45 p.m. Marjorie Hucalak and Roger Schroeder, Riding Mountain National Park of Canada, attended to make a presentation to update Council regarding recent actions relating to the escarpment of Riding Mountain Area Strategy, Mount Agassiz and the East Gate National Historic Site. Council's feedback on a project to improve the East Gate National History Site was requested. Copies of the publications entitled "A Guide to Working with Parks Canada"; "Escarpment of Riding Mountain Area Strategy"; and "New Future for Mount Agassiz and Escarpment of Riding Mountain" were provided and briefly reviewed. An update on the demolition at the Agassiz Ski Hill site was discussed. Parks Canada's goal for this site is to have it re-opened as a day use site by September Long Weekend, 2015. Re-development of the East Gate is in the planning stages which may require municipal road access. Development at the Agassiz Ski Hill site is the preference of Council if the intent is to encourage traffic to communities bordering RMNP. East Gate Development is to be the hub of the trail system with activities, etc. Mountain biking was discussed. It was confirmed that the current designation of the Agassiz Ski Hill site is Outdoor Recreation Area in the Management Plan. Biosphere funding has been lost. The suggestion that RMNP offer free fishing and free passes in conjunction with the Province of Manitoba was made. The report presented is to be provided by RMNP in writing for filing. Marjorie and Roger were thanked for attending and then left the meeting.

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8:00 p.m. McCreary Gym Committee:

Council agreed with this committee's written request to attend the July 8, 2015 regular meeting rather than this regular meeting as per the invitation of Council. This is to be confirmed with the committee and included on the July 8, 2015 Agenda at 8:00 p.m.

PETITIONS AND CORRESPONDENCE:

DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
June 10/15	McCreary Recreation Commission	Request to Work Hot Dog Concession, Reeve to give Introductory Speech, Donation of Product or Funds – COPIED;	Resolution #316/2015 Organizations – McCreary Recreation Commission. Filed McCreary Recreation Commission.
June 11/15	McCreary Recreation Commission	Copy of Letter to McCreary Volunteer Fire Department to Invite Participation in Canada Day – COPIED;	Resolution #316/2015 Organizations – McCreary Recreation Commission. Filed McCreary Recreation Commission and Fire Department.
June 12/15	McCreary Recreation Commission	Request for Meeting Room Chairs – COPIED;	Six Burgundy Board Room Chairs are to be delivered to 436 Second Avenue by Public Works for use in the board room. Two office chairs for 432 First Avenue are to be purchased to a maximum cost of \$100.00 or less each. Filed McCreary Recreation Commission.
June 16/15	David Thomson	Interest in 423 Second Avenue – COPIED;	The interested party is to be advised this property is zoned Commercial Central and residences are not permitted. Filed Requests.
June 15/15	SENSUS	Agassiz Planning District 2014 Audited Financial Statements – COPIED;	See Resolution #251/2015. Copies are to be signed and distributed to municipal auditors as necessary. Filed Agassiz Planning District, R.M. of McCreary 2014 Audit, Village of McCreary 2014 Audit.

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DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
June 18/15	Westlake Veterinary Services Board	2014 Audited Financial Statements – COPIED;	Resolution #317/2015 Organizations – Westlake Veterinary Services Board. Filed Westlake Veterinary Services Board.
June 18/15	Munisoft	30 TH Anniversary Loyalty Savings Discounts – COPIED;	To be researched for consideration during 2016 Financial Planning. Filed 2016 Budget and Munisoft.
June 8/15	MTS	Municipal Rights-of-Way Application – COPIED;	Resolution #310/2015 General Business. Filed MTS – Municipal Rights of Way.
June 16/15	Manitoba Conservation and Water Stewardship	LiDAR Acquisition and Flood Mapping Project – COPIED;	Filed Manitoba Conservation and Water Stewardship.

The Chronological Correspondence File was made available for review with no questions raised or items brought forward.

The Information File Listing and Information File were provided for review by Council with no items brought forward for the attention of Council.

FINANCIAL:

#304/2015 BE IT RESOLVED THAT the following accounts be paid from the General Operating Fund:

Dauphin Ochre Weed Control District Board	Chemical Purchase	\$2,305.00
Hoes for Hire Ltd.	Bailing of Gravel	\$4,410.00
Office of the Fire Commissioner	2015 Municipal Retainer Fee	\$2,986.20
Dianne Unrau, Voting Official	2015 Advance Poll and By-Election	\$ 370.00
Norma Windle, Voting Official	2015 Advance Poll and By-Election	\$ 370.00
Reba Keele, Senior Election Official	Mileage – Neepawa 2015 By-Election	\$ 65.00 <u>\$1,000.00</u> <u>\$1,065.00</u>
Shawn Buchanan	June 1/15 Westlake Veterinary Board Mileage and ½ Day	\$ 97.50
Linda Cripps	June 16/15 June District Meeting Mileage and Per Diem	\$ 178.50

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#304/2015 CONTINUED:

Dave Smith	Feb. 5/15 Riding Mountain Liaison Mileage and 1/2 Day Per Diem	\$ 142.50	
	Feb. 26/15 Riding Mountain Biosphere Mileage and 1/2 Day Per Diem	\$ 129.50	
	Mar. 5/15 Riding Mountain Liaison Mileage and 1/2 Day Per Diem	\$ 144.50	
	Mar. 26/15 Riding Mountain Biosphere Mileage and 1/2 Day Per Diem	\$ 129.50	
	Apr. 2/15 Riding Mountain Liaison Mileage and 1/2 Day Per Diem	\$ 142.50	
	June 16/15 June District Meeting Mileage and Per Diem	<u>\$ 188.00</u>	
		<u>\$ 876.50</u>	
	Sea Hawk	Fire Truck Inspection, Pump Test and Pump Packing	\$1,188.78

CARRIED.

#305/2015 BE IT RESOLVED THAT the General Operating Fund List of Accounts numbered #356 to #397 totalling \$139,505.62 and the Utility Operating Fund List of Accounts numbered #3383 to #3386 totalling \$393.54 be hereby approved.

CARRIED.

Outstanding Property Taxes as at June 22, 2015 total \$49,690.05 with \$10,717.33 outstanding for 2013, \$42,170.32 outstanding for 2014 and credits of \$3,197.60 applicable to the 2014 taxes.

Outstanding Sewer and Water Utility Accounts as at June 22, 2015 total \$35,473.27 with \$4,329.57 being past due and \$31,143.70 being due July 31, 2015 for the quarterly billing March 1 to May 31, 2015.

2014 Audited Financial Statements:

The 2014 Audited Financial Statements of the R.M. of McCreary and the Village of McCreary are being worked on by each municipal auditor but cannot be completed until the 2014 Audited Statements of the McCreary Recreation Commission are received. The McCreary Recreation Commission is again following up on this matter.

Tax Sale – Request:

The Tax Sale policy was not amended. The tax sale process will begin early in July, 2015 with the Notice of Intent to Realize on Security followed by filing the Notice of Tax Sale against individual properties if necessary. Four properties have property taxes outstanding for 2013 which qualifies them for tax sale.

#306/2015 BE IT RESOLVED THAT Municipality of McCreary request a quote for municipal auditing services for the fiscal year 2015 from the 2014 auditors for the two amalgamation partners specifically being Meyers Norris Penny and SENSUS with a closing date of August 7, 2015.

CARRIED.

BY-LAWS:

None at this time. A by-law to authorize destruction of documents as provided for in Regulation is being compiled as the records of the two amalgamation partners are reviewed.

UNFINISHED BUSINESS:

a) **Insurance Claim – McCreary Centennial Arena:**

#307/2015 BE IT RESOLVED THAT the Municipality of McCreary pay Day-Lys Complete Cleaning the amount of \$5,313.00 for cleaning sewer backup in the basement at the McCreary Centennial Arena.

BE IT FURTHER RESOLVED THAT an Interim Proof of Loss be requested under the Municipal Insurance Policy # AMM067 Claim.

CARRIED.

It is expected that other clean up will be complete by July 31, 2015. Cause of the sewer back up was discussed.

b) **Municipality of McCreary Signs:**

The proofs were reviewed by Council. Revisions are to be made as discussed with a new proof requested. Disposal of former municipal signs was discussed.

c) **Municipal Land Leases:**

Notice has been given as directed by Council with a response to be received on or before July 13, 2015.

d) **By-Election:**

Allan Whyte was elected as Councillor at the June 17, 2015 By-Election. The report of Reba Keele, Senior Election Official will be available for the next regular meeting.

e) **Association of Manitoba Municipalities:**

Councillor Roy and Councillor Smith verbally reported on attendance at the June District Meeting in Ochre River on June 16, 2015 and the election of district directors. The presentations provided at the meeting are available on the AMM website and have been printed for reference. It is not too late to submit Amalgamation Costs to AMM. Amalgamation costs are averaging at \$55,000.00. By-Law Enforcement workshop is upcoming. Rail Safety #32 Protection Directive was discussed. Funding available through a Manitoba Hydro pilot project was discussed. A further intake for grant applications is to be expected in late Summer or early Fall, 2015. The Resolution presented was defeated. Claims for costs of Fire Department response to accidents was discussed.

GENERAL BUSINESS:

a) **Thomas Sill Foundation:**

The Thomas Sill Foundation is providing funding to recognize the military service of the Cantin Family as coordinated by the McCreary Heritage Advisory Committee. A plaque is to be installed at the Cantin family home at 411 First Avenue. A memorial stone will also be placed at Wasagaming at the Memorial Wall. A request to recognize the Cantin family's contribution by street naming in McCreary is to be researched.

b) **Letter of Support – McCreary Centennial Arena:**

#308/2015 BE IT RESOLVED THAT the Municipality of McCreary provide a letter of support in principle to the McCreary Centennial Area to accompany its application to the Canada 150 Community Infrastructure Program for funding towards it Zamboni Room Replacement and Change Room proposed project.

CARRIED.

c) **McCreary Centennial Arena Addition – Zamboni and Change Room/Fire Hall:**
This matter and funding of capital projects was discussed. Previous discussions concerning a recreational multiplex and closure of a portion of Rosamond Road were discussed. Use of current fire hall as a municipal shop was discussed. Having all municipal equipment in one location only was discussed. The future of community recreational facilities and use was discussed. Sale of municipal land, use of reserves, use of funding from other levels of government, as a source of funding was discussed. Land consolidation has been followed up on and will be again. Costs of this project are estimated at \$400,000.00 with an estimated start date in 2017 if the project proceeds. It was agreed that a quote to have the existing plans, as obtained by the McCreary Centennial Arena, revised to include a fire hall addition is to be requested by the McCreary Centennial Arena for consideration the Council.

d) **Review of Committee Appointments:**

#309/2015 BE IT RESOLVED THAT Councillor Allan Whyte be appointed to Standing Committees of Council as indicated below effective immediately until December 31, 2015:

Buildings	Appointee;
Environmental Health Services	Appointee;
Public Health and Welfare	Appointee;
Recreation, Culture, Parks, Playgrounds	Appointee.

BE IT FURTHER RESOLVED THAT Councillor Allan Whyte be appointed to the Board of Directors of the following Organizations effective immediately until December 31, 2015:

Planning District	Alternate;
McCreary Recreation Commission	Alternate;
Westlake Veterinary Services	Alternate.

CARRIED.

#310/2015 WHEREAS MTS Allstream has provided a MTS Municipal Rights-of-Way Application Form #9121975-APPROVAL to install a section of cable by directional drill to replace existing aerial cable from the Manitoba Hydro Pole at the rear of 200 Mountainview Drive beside the pad-mount transformer to the Northwest on Easement; then cross Jonasson Crescent and install a pedestal on the West side of Jonasson Crescent three meters onto the road allowance by use of a backhoe or hydrovac; then install a dip cable up the existing Manitoba Hydro Pole to access existing aerial cable to service 200 Mountainview Drive on the understanding that MTS will use a hydrovac truck to install a guy and anchor and expose the buried Hydro Line to 200 Mountainview Drive for safety reasons.

THEREFORE BE IT RESOLVED THAT the Municipality of McCreary reject the MTS Municipal Rights-Of-Way Application Form File #9121975-APPROVAL for the following reasons:

1. Location of existing water and sewer lines;
2. Location of the Sewer Lift Station;
3. Location of Fire Hydrant and Curb Stop;

and recommends that the existing service be lifted rather than buried or that a revised plan is provided for consideration by Council.

CARRIED.

STANDING COMMITTEES OF COUNCIL:

- a) Legislative, Finance, Personnel and Policy (Roy-Cripps-Kohlman-McLauchlan):

#311/2015 BE IT RESOLVED THAT the Letter of Resignation of Russell Vivier be accepted with regret by the Municipality of McCreary with his last day of work to be June 25, 2015.

CARRIED.

#312/2015 BE IT RESOLVED THAT the Personnel Committee be hereby authorized to proceed with advertising the Labourer position with a closing date of July 3, 2015 at 4:00 p.m.

BE IT FURTHER RESOLVED THAT a Committee to include the Personnel Committee and the Operations Foreman, be hereby authorized to open applications, interview applicants and contact references for the position of Labourer to prepare and provide its recommendation to Council as quickly as possible.

CARRIED.

The Committee would like to interview and prepare its recommendation for consideration of Council at the next regular meeting.

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#313/2015 BE IT RESOLVED THAT Tyler McFadyen be authorized to take unpaid time off as follows:

August 24, 25, 26, 27, 28, 2015.

CARRIED.

Council was made aware of Joey Bond's successful completion of the Ground Force Operator Training. The report is to be filed.

- b) Protective Services (Buchanan-McLauchlan-Smith):
The pump certification for the fire truck was requested for filing.**
- c) Transportation and Drainage (Buchanan-Cripps-McLauchlan-Smith):**

Bridge Structure Crossing Norgate Drain:

Councillor Smith volunteered to arrange an on-site meeting and will advise the other committee members of the date and time.

Dust Control Program:

Application of dust control was completed on June 16, 2015. Costs to property owners was discussed.

Gravelling Program:

Cost Sharing with Municipality of Ste. Rose for Boundary Roads is to be arranged as in the past.

Map for Gravelling:

Input from the committee members has been requested by June 25, 2015 to finalize the gravelling plan for 2015.

Leafy Spurge, Brush Control, Etc.:

Locations are to be identified with spraying by Dauphin Ochre Weed District to take place as quickly as possible.

Road Grading Rotation is being worked on and is to be given priority. Concerns raised by rate payers were discussed and are to receive attention.

- d) Buildings (Kohlman-McLauchlan-Whyte):
The request of the Perspective Tenant for rear of 436 Second Avenue will be considered by Council after having met with them on July 8, 2015.**
- e) Environmental Health Services (McLauchlan-Buchanan-Whyte):
Shredding started today. Metal in the household garbage has broken teeth in the shredder which is at the cost of municipality. Down time for repair of the shredder due to broken teeth is also at the cost of the municipality. A reminder that there is to be no metal in the household garbage inside the biotech is to be included with the Tax Statements. Further regulation by Council may be implemented if necessary. Random checks of garbage and closer inspections were also discussed.**
- f) Public Health and Welfare Services (Smith-McLauchlan-Whyte):
Nothing to report at this time.**

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- g) Environmental Development Services (Roy-Cripps-McLauchlan):
Flowers and Welcome to McCreary Sign landscaping improvements are doing well.**
- h) Economic Development Services (Roy-McLauchlan-Smith):
Nothing to report at this time.**
- i) Recreation, Culture, Parks, Playgrounds (Kohlman-McLauchlan-Whyte):
Fletcher Park Stage Repair has been completed.**

#314/2015 BE IT RESOLVED THAT Tyler McFadyen be authorized to attend the Public Playground Safety Awareness Course being held in Minnedosa, Manitoba on July 3, 2015 from 10:00 a.m. to 2:30 p.m., on the understanding that the registration fee of \$36.75 and a meal, if not included in the registration fee, will be at the cost of the Municipality of McCreary.

BE IT FURTHER RESOLVED THAT the municipal Ford Ranger truck be used to travel to and from Minnedosa, Manitoba.

CARRIED.

- j) Water and Sewer Utility (Cripps-Kohlman-McLauchlan-Roy):**

Private Sewer Services of 205 First Avenue and 302 Aline Drive have been visually recorded.

#315/2015 BE IT RESOLVED THAT Tyler McFadyen, Operations Foreman, be authorized to attend the Western Canada Water, 2015 Annual Conference and Exhibition in Winnipeg, Manitoba on September 15, 16, 17, 18, 2015 on the understanding that the registration fee of \$545.00 plus tax, Pumps and Force Mains course fee of \$160.00 plus tax, meals not included in registration fees and accommodations for the nights of September 15, 16, 17, 2015 will be at the cost of the Municipality of McCreary Water and Sewer Utility.

BE IT FURTHER RESOLVED THAT the municipal Ford Ranger truck be used to travel to and from Winnipeg, Manitoba.

CARRIED.

ORGANIZATIONS:

- a) Planning District (McLauchlan-Whyte):**

Development and Building Permit Applications received for a patio door and a detached garage were reviewed.

- b) McCreary & District HandiVan (Cripps-Roy):
Nothing to report at this time.**
- c) McCreary District Library (Roy-Buchanan):
Nothing to report at this time.**

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- d) Parkland District Library (Roy-Buchanan):
Nothing to report at this time.**
- e) McCreary Recreation Commission (Kohlman-Whyte):
Councillor Kohlman was unable to attend the most recent meeting which was dealing with the Canada Day Celebration.**

#316/2015 BE IT RESOLVED THAT the Municipality of McCreary provide 20 yards of gravel towards the 2015 Canada Day Celebrations.

BE IT FURTHER RESOLVED THAT those members of Council who are available agree to work at the Hot Dog Concession for the 2015 Canada Day Celebrations.

AND BE IT FURTHER RESOLVED THAT the Reeve will speak on behalf of the Municipality of McCreary.

AND BE IT FURTHER RESOLVED THAT the McCreary Volunteer Fire Department be authorized to assist during the Fireworks.

CARRIED.

- f) Turtle River Watershed Conservation District #2 – Sub-District #44 (Buchanan-Smith):
2015 projects were discussed.**
- g) Riding Mountain Liaison (Smith-Cripps):
Nothing to report at this time.**
- h) Riding Mountain Biosphere (Smith-Cripps):
Nothing to report at this time.**
- i) Whitemud Watershed Conservation District – Big Grass Sub-District (Smith-Buchanan):
Citizen Representation on the Board was discussed and is to be confirmed by the CAO.**
- j) Inter-Ridge Veterinary Services (Kopytko-Buchanan):
A veterinary is to be in place shortly.**
- k) Westlake Veterinary Board (Buchanan-Whyte):**

#317/2015 BE IT RESOLVED THAT the Municipality of McCreary hereby acknowledges receipt of and accepts the 2014 Audited Financial Statements of the Westlake Veterinarian Services District Board Inc. as adopted by the Westlake Veterinarian Services District Board Inc.

CARRIED.

- l) Neepawa & Area Veterinary Board (Buchanan-Smith):
Nothing to report at this time.**

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- m) **McCreary Golf Course Development (Roy-Kohlman):**
The serial numbers necessary for insurance coverage will be followed up on.

Notice of Motion:

None.

Remarks:

The next Regular Meeting is scheduled for July 8, 2015.

Committee of the Whole - Confidential - In Camera:

Nothing at this time.

#318/2015 BE IT RESOLVED THAT this regular council meeting do now adjourn.

Time of Adjournment: 10:41 p.m.

CARRIED.

MUNICIPALITY OF McCREARY

LARRY McLAUHLAN, Reeve

WENDY L. TURKO, Chief Administrative Officer