

MUNICIPALITY OF McCREARY

Minutes of the Regular Council Meeting of the Municipality of McCreary held June 10, 2015 in the Municipality of McCreary Council Chambers located at 432 First Avenue in McCreary, Manitoba.

Reeve McLauchlan called this regular meeting to order at 7:30 p.m.

PRESENT:

<p>Reeve Deputy Reeve Councillor Councillor Councillor Councillor Operations Foreman Chief Administrative Officer</p>	<p>Larry McLauchlan Linda Cripps Shawn Buchanan Clayton Kohlman Coreen Roy Dave Smith Tyler McFadyen (7:35 p.m. – 8:05 p.m.) Wendy Turko</p>
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#287/2015 BE IT RESOLVED THAT the Agenda for the June 10, 2015 Regular Meeting be adopted as prepared by the Chief Administrative Officer.

CARRIED.

#288/2015 BE IT RESOLVED THAT the Minutes of the May 26, 2015 Public Hearing to Present the 2015/2016 Financial Plan; May 26, 2015 Special Meeting; May 27, 2015 Regular Meeting and the June 5, 2015 Special Meeting be approved as presented.

CARRIED.

DELEGATIONS and REPORTS:

Tyler McFadyen, Operations Foreman, attended to review his written report to Council. The rotational gravel road maintenance schedule will be available to Council at its next regular meeting. Quotes are to be obtained for a new weed trimmer. The photographs of the landfill are to be filed for future reference. Storage space offered to McCreary School is not going to be used for shopping bag storage. Unauthorized landfill access was discussed. Dust control is to be applied on June 16, 2015 weather permitting. Shredding date is to be by the end of June but has not been confirmed. Scheduling shredding twice yearly at six month intervals was discussed. Date for completion of installation of pipe at Jonasson and Mountainview is to be confirmed. Gravel road traffic count and maintenance was discussed. Tyler was thanked for his report and departed at 8:05 p.m. The report was filed under Public Works – Reports to Council.

PETITIONS and CORRESPONDENCE:

DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
May 26/15	Roxanne Lodge	Request for Drainage Improvements at Burrows and Fletcher – COPIED;	Operations Foreman is to attend to having this completed. Filed Drainage Requests.

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DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
June 3/15	Green for Life Environmental Corp.	Auto Rebate Service Agreement – COPIED;	Resolution #297/2015 Standing Committee – Environmental Health. Filed Waste Disposal Grounds - Green for Life.
May 25/15	Prairie Mountain Health	Invitation to Community Stakeholders Meetings – COPIED;	Resolution #292/2015 General Business. Filed Prairie Mountain Health.
May 25/15	Association of Manitoba Municipalities	2015 Salary Survey;	Filed Association of Manitoba Municipalities – Salary Survey.
May 25/15	Honourable Drew Caldwell, Minister of Manitoba Municipal Government	Handi Transit Bus Purchase – COPIED;	Resolution #300/2015 Organizations – McCreary & District HandiVan. Filed McCreary & District HandiVan.
June 2/15	Manitoba Infrastructure and Transportation, Emergency Measures Organization	2015 Sewer Back-Up Subsidy Program – COPIED;	Resolution #299/2015 Standing Committee – Water and Sewer Utility. Filed Sewer Back-Up Subsidy Program.
May 29/15	Manitoba Municipal Government, Assessment Services	2016 Real Property Assessment Notices for Municipal Properties;	Filed Municipality of McCreary – Assessment Notices.
June 5/15	Royal Canadian Mounted Police	May, 2015 Statistical Report – COPIED;	Filed Royal Canadian Mounted Police.

The Chronological Correspondence File was made available for review with no questions raised or items brought forward.

The Information File Listing and Information File were provided for review by Council with no items brought forward for the attention of Council.

FINANCIAL:

#289/2015 BE IT RESOLVED THAT the following accounts be paid from the General Operating Fund:

Association of Manitoba Municipalities	Diesel Fuel	\$ 669.86
Burrows Trail Arts Council	2015 Operating Grant	\$ 1,000.00
Dauphin Regional Airport Authority Inc.	2015 Per Capita Grant	\$ 2,341.56

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#289/2015 CONTINUED:

Five & Fifty Sales and Service	Gas Gas & Oil One Ton Safety One Ton Safety One Ton Safety Various	\$ 8.98 \$ 8.84 \$ 1,667.23 \$ 773.49 \$ 1,329.09 <u>\$ 120.75</u> <u>\$ 3,908.38</u>
McCreary Recreation Commission	2015 Operating Budget 2015 Capital Budget	\$43,588.00 <u>\$12,500.00</u> <u>\$56,088.00</u>
Mountainview Lakeshore Agassiz Planning Board	2015 Levy	\$ 5,000.00
Parkland Regional Library	2015 Municipal Levy	\$ 7,584.00
Portage & District Recycling Inc.	May, 2015 Curbside Recycling Recycling Depot	\$ 2,066.10 <u>\$ 1,120.16</u> <u>\$ 3,186.26</u>
Wendy Turko	Patmore Nursery Sales Reimburse Roncin Retirement Agassiz Park Lodge Reimburse Roncin Retirement	\$ 500.00 <u>\$ 158.56</u> <u>\$ 658.56</u>
Turtle River Watershed Conservation District #2	30 % - 2015/16 Levy	\$17,109.18
Westlake Vet Services Board	50% 2015 Levy	\$ 1,660.31

CARRIED.

#290/2015 BE IT RESOLVED THAT the General Operating Fund List of Accounts numbered #328 to #355 totalling \$21,817.44 and the Utility Operating Fund List of Accounts numbered #3378 to #3382 totalling \$1,593.59 be hereby approved.

CARRIED.

Outstanding Taxes as at June 5, 2015 total \$50,839.92 including \$11,517.33 outstanding for 2013, \$42,520.19 outstanding for 2014 and credits of \$3,197.60 applicable to the 2015 property taxes.

Outstanding Utility Accounts as at June 5, 2015 total \$45,448.95 with \$5,370.64 being past due including 9 accounts subject to disconnection and the remaining \$40,078.07 being for the quarter March 1 to May 31, 2015 which are due on or before July 31, 2015.

**2014 Audited Financial Statements:
The Agassiz Planning District 2014 Audited Financial Statements and the McCreary Recreation Commission 2014 Audit Financial Statements have not been received. These statements are required to allow municipal auditors to complete the 2014 Consolidated Audited Financial Statements for both**

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amalgamation partners. The deadline for Council's receipt of 2015 audited consolidate statements from the municipal auditors is June 30, 2015, however without receipt of these necessary statements meeting the deadline is unlikely.

Tax Sale:

Four properties with property taxes outstanding for 2013 qualify for tax sale. The final courtesy letter has been sent. The formal tax sale process will begin early in July, 2015 with our registration of the Notice of Tax Sale against the properties. Costs associated with tax sale will also begin to accumulate and must also be paid to remove the property from tax sale if not paid before the Notice of Tax Sale is registered.

RBC Express Information:

After discussion it was agreed that paper bank statements be obtained for all bank accounts at this time. Electronic banking will be considered further at a later date after 2015 audit of the amalgamated municipality has been completed in 2016.

BY-LAWS:

None at this time.

UNFINISHED BUSINESS:

- a) **Insurance Claim – McCreary Centennial Arena:**
Cleaning of floors is scheduled for next week with completion of the claim within approximately one month.
- b) **Municipality of McCreary Signs:**
Acceptance of quotes has been confirmed. A proof has been requested and not yet received.
- c) **Municipal Land Leases:**
A letter is to be sent to the former Lessee concerning the improvements to the SE 28-21-14W.
- d) **2015 Graveling Program:**
The Operations Foreman is working with the Operators and Committee on the particulars of this program for 2015.
- e) **Dust Control Program:**
The Operations Foreman is also working with the Operators and Committee on finalizing the details of this program for 2015 with application of dust control scheduled for Tuesday, June 16, 2015, weather permitting.
- f) **2015 Brush Control and Leafy Spurge Control Program:**

#291/2015 BE IT RESOLVED THAT the Municipality of McCreary make application for a Work Permit to CN Design and Construction concerning the performance of vegetation control along the CN Rail Line by spraying of chemical for the Noxious Weed Leafy Spurge by Dauphin Ochre Weed Control and in accordance with Municipality of McCreary Pesticide Use Permit #2015-40-1.

CARRIED.

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The application will be made to CN for the necessary work permit immediately.

- g) By-Election:**
The advanced voting for the By-Election to elect one Councillor for the Rural Ward is being held at the Municipality of McCreary Council Chambers on Saturday, June 13, 2015 from 8:00 a.m. until 8:00 p.m. The By-Election is being held in the Council Chambers as well on Wednesday, June 17, 2015 from 8:00 a.m. to 8:00 p.m.
- h) Association of Manitoba Municipalities – June District Meeting:**
Registrations have been made, service pins have been requested and the Resolution of Council has been submitted for consideration at the June District Meeting.
- i) McCreary School Graduation – Presentation of Scholarship:**
Reeve McLauchlan or Deputy Reeve Cripps will attend to make the presentation of the Municipality of McCreary scholarship.
- j) Prairie Mountain Health - Request for Funding of \$40,401.00 for Dauphin Regional Health Centre Redevelopment of Emergency Room and Special Care Unit and Magnetic Resonance Imaging Building Addition:**
This matter was discussed and may be considered further at a later date.

GENERAL BUSINESS:

#292/2015 BE IT RESOLVED THAT all members of Council be authorized to attend the Prairie Mountain Health Stakeholders Meeting on June 25, 2015 in Ste. Rose du Lac, Manitoba at 12:30 p.m. on the understanding that mileage will be at the cost of the Municipality of McCreary.

CARRIED.

STANDING COMMITTEES OF COUNCIL:

- a) Legislative, Finance, Personnel and Policy (Roy-Cripps-Kohlman-McLauchlan):**

#293/2015 BE IT RESOLVED THAT Jillian Wasylynka be authorized to take unpaid time off as follows:

**July 6, 2015;
September 2, 3 and 4, 2015;
September 8, 9, 10 and 11, 2015.**

CARRIED.

Revisions to vacation dates approved with no change to the number of vacation day entitlement being taken are to be at the discretion of the appropriate Department Head and will not require further approval of Council.

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**b) Protective Services (Buchanan-McLauchlan-Smith):
Nothing new to report at this time.**

c) Transportation and Drainage (Buchanan-Cripps-McLauchlan-Smith):

Bridge Structure Crossing Norgate Drain:

This matter is being attended to with reporting expected at a later date.

Stakes on Public Property:

A letter is to be sent to owner of private property immediately adjacent requesting removal of the stakes and/or twine from public property.

Removal of a tree from the back lane between Lindsay Avenue and Fourth Avenue is to be arranged by the Operations Foreman as per the 2015 Financial Plan.

Trees overhanging sidewalks located on public property are to be trimmed by Public Works as time permits.

#294/2015 BE IT FURTHER RESOLVED THAT the Municipality of McCreary hereby authorizes Tyler McFadyen to attend the Gravel Road Design and Maintenance Seminar being hosted by Manitoba Good Roads Association on June 25 and 26, 2015 in Swan River, Manitoba on the understanding that the registration fee of \$400.00 per person, meals and two nights' accommodation will be at the cost of the Municipality of McCreary.

AND BE IT FURTHER RESOLVED THAT the Municipality of McCreary Ford Ranger be used to travel to and from this seminar.

CARRIED.

d) Buildings (Kohlman-McLauchlan):

#295/2015 BE IT RESOLVED THAT a Committee of the Whole of the Municipality of McCreary go in camera for the purpose of discussing security of documents or premises.

CARRIED.

#296/2015 BE IT RESOLVED THAT the Municipality of McCreary close its in camera discussion and re-open the meeting to the public.

CARRIED.

A letter is to be sent to a perspective tenant inviting the Committee to attend the June 24, 2015 regular meeting at 8:00 p.m. to discuss its business plan and start date.

e) Environmental Health Services (McLauchlan-Buchanan):

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#297/2015 BE IT RESOLVED THAT the Municipality of McCreary enter an agreement with Green for Life Environmental Corp. for the term June 3, 2015 to June 3, 2017 for its provision of Used Oil, Oil Filters, Oil Containers and Used Glycol Collection Services on a rebate payable.

AND BE IT FURTHER RESOLVED THAT the Municipality of McCreary enter an agreement with Green for Life Environmental Corp for the term June 3, 2015 to June 3, 2017 for its pick up and disposal of aerosol cans at a cost of \$155.00 per drum.

AND BE IT FURTHER RESOLVED THAT the Reeve and the CAO be authorized to sign this agreement on behalf of the Municipality of McCreary.

CARRIED.

- f) Public Health and Welfare Services (Smith-McLauchlan):
Nothing new to report at this time.**
- g) Environmental Development Services (Roy-Cripps-McLauchlan):
Flower baskets are in place and planting of barrels is planned for tomorrow morning. Trimming of trees in back lanes was discussed and is to be considered further upon receipt of a written request.**
- h) Economic Development Services (Roy-McLauchlan-Smith):
Nothing new to report at this time.**
- i) Recreation, Culture, Parks, Playgrounds (Kohlman-McLauchlan):**

#298/2015 BE IT RESOLVED THAT the quote of Lewis Blake Construction to repair the stage at Fletcher Park be accepted in the amount of \$1,400.00 plus taxes on the understanding that the work will be completed on or before June 24, 2015.

CARRIED.

- j) Water and Sewer Utility (Cripps-Kohlman-McLauchlan-Roy):

Private Sewer Service 205 First Avenue and 302 Aline Drive:
The reports and video are to be reviewed and action necessary planned.

Clarification is to be obtained to determine if the Sewer Back-Up Subsidy Program includes rural private sewer systems.**

#299/2015 WHEREAS Manitoba Infrastructure and Transportation, Emergency Measures Organization, has developed a cost-sharing program with municipalities to subsidize the purchase and installation of in-line backwater valves and sump pumps/pits to run throughout 2015 in an effort to reduce the risk of private property flooding due to back-up of either municipal sewer systems or home drainage systems such as weeping tiles.

AND WHEREAS this Subsidy Program pays up to 60% of the cost of installing a sewer/drain back-up system to a maximum of \$3,000.00 and up to \$2,000.00 towards the installation of a sump pump and pit drainage system per household with appropriate permits and as installed by a licensed plumber.

#299/2015 CONTINUED:

AND WHEREAS the costs of this Subsidy Program are shared equally by the Province of Manitoba and the Municipality of McCreary.

THEREFORE BE IT RESOLVED THAT the Municipality of McCreary hereby makes application for this Subsidy Program and agrees to administer the program as well as make a financial commitment up to a maximum of \$7,500.00 to cover half of the costs of the program for private property located within the Municipality of McCreary as provided for in its 2015 Utility Financial Plan previously approved on May 26, 2015.

CARRIED.

ORGANIZATIONS:

- a) **Planning District (McLauchlan):**
Development and Building Permit Applications Review:
Nothing new to report.

The MLA Planning Region Monthly Report was reviewed and filed under MLA Regional Planning Service.

- b) **McCreary & District HandiVan (Cripps-Roy):**

#300/2015 BE IT RESOLVED the Municipality of McCreary pay the sum of \$12,780.00 to McCreary & District HandiVan being 50% of the Handi Transit Bus Purchase Grant for the Mobility Disadvantaged Transportation Program as received from Manitoba Municipal Government.

CARRIED.

- c) **McCreary District Library (Roy-Buchanan):**
A meeting was held Monday night. Diana Neuman is now the alternate Librarian. Taps are being replaced.

- d) **Parkland District Library (Roy-Buchanan):**
Nothing new to report at this time.

- e) **McCreary Recreation Commission (Kohlman):**
Canada Day celebrations are being finalized. 44 Acres at the Golf Course has been sowed to Canola as a fundraiser for 2015 for the McCreary Recreation Commission.

- f) **Turtle River Watershed Conservation District #2 – Sub-District #44 (Buchanan-Smith)**
Citizen Appointments were discussed. A letter of explanation and apology is to be sent to the former appointee.

- g) **Riding Mountain Liaison (Smith-Cripps):**
Nothing new to report at this time.

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- h) Riding Mountain Biosphere (Smith-Cripps):
Nothing new to report at this time.**
- i) Whitemud Watershed Conservation District – Big Grass Sub-District (Smith-Buchanan):
Nothing new to report at this time.**
- j) Inter-Ridge Veterinary Services (Kopytko-Buchanan):
Nothing new to report at this time.**
- k) Westlake Veterinary Board (Buchanan):
Renovations to the building are planned and are to be funding by an extension of the term of the existing borrowing.**
- l) Neepawa & Area Veterinary Board (Buchanan-Smith):
Nothing new to report at this time.**
- m) McCreary Golf Course Development (Roy-Kohlman):
Participation has improved.**

Notice of Motion:

None.

Remarks:

Reeve McLauchlan reported on the Thomas Sill Foundation projects being planned as well as a request for a street name change. This matter is to be discussed further at the next regular meeting.

The next Regular Meeting is scheduled for June 24, 2015.

Committee of the Whole - Confidential - In Camera:

Nothing further.

#301/2015 BE IT RESOLVED THAT this regular council meeting do now adjourn.

Time of Adjournment: 9:55 p.m.

CARRIED.

MUNICIPALITY OF McCREARY

LARRY McLAUHLAN, Reeve

WENDY L. TURKO, Chief Administrative Officer