

# MUNICIPALITY OF McCREARY

**Minutes of the Regular Council Meeting of the Municipality of McCreary held July 8, 2015 in the Municipality of McCreary Council Chambers located at 432 First Avenue in McCreary, Manitoba.**

**Reeve McLauchlan called this regular meeting to order at 7:34 p.m.**

**PRESENT:**

<p><b>Reeve</b>  <b>Deputy Reeve</b>  <b>Councillor</b>  <b>Councillor</b>  <b>Councillor</b>  <b>Councillor</b>  <b>Operations Foreman</b>  <b>Chief Administrative Officer</b></p>	<p><b>Larry McLauchlan</b>  <b>Linda Cripps</b>  <b>Shawn Buchanan</b>  <b>Clayton Kohlman</b>  <b>Coreen Roy</b>  <b>Allan Whyte</b>  <b>Tyler McFadyen (7:35 to 8:20 p.m.)</b>  <b>Wendy Turko</b></p>
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**Dave Smith, Councillor, was unable to attend.**

**#319/2015 BE IT RESOLVED THAT the Agenda for the July 8, 2015 Regular Meeting be adopted as prepared by the Chief Administrative Officer.**

**CARRIED.**

**#320/2015 BE IT RESOLVED THAT the Minutes of the June 24, 2015 Regular Meeting be approved as presented.**

**CARRIED.**

**DELEGATIONS and REPORTS:**

**7:35 p.m. Tyler McFadyen, Operations Foreman, attended to review his written Public Works Report with Council. Tyler was thanked for this report which was filed under Public Works - Reports to Council.**

**8:00 p.m. McCreary Gym Committee:  
 Council agreed with this committee’s verbal request to attend the July 22, 2015 regular meeting rather than as per the invitations of Council. This is to be confirmed with the committee, included on the July 22, 2015 Agenda for 8:00 p.m. This committee is to be asked to provide a copy of the Business Plan that they have indicated is available.**

**PETITIONS AND CORRESPONDENCE:**

DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
June 23/15	Taylor Fletcher	615 First Avenue – COPIED;	A Building Location Certificate is to be requested prior to Council considering this matter any further. Filed Requests.
June 29/15	Millie McLuckie	Concern about Municipal Cemetery – COPIED;	Weekly mowing of the cemetery has been suggested as a priority by Council. Mrs. McLuckie is to be thanked for her concern. Filed Cemetery.

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<b>DATED</b>	<b>RECEIVED FROM</b>	<b>CONCERNING</b>	<b>HOW DEALT WITH</b>
July 2/15	Murray Slawinski	424 First Avenue – COPIED;	Council is not interested in proceeding with rental of property. Development of Parking on municipally owned property is to be filed for consideration during 2016 Financial Planning Filed Requested.
June 30/15	McCreary Recreation Commission	2014 Audited Financial Statements – COPIED;	Resolution #333/2015 Organizations – McCreary Recreation Commission. Filed McCreary Recreation Commission.
June 25/15	Neepawa Natives Junior “A” Hockey Club	Sponsorship Opportunities – COPIED;	Filed Requests.
June 26/15	Susan Boyachek, CAP, Gilbert Plains Municipality	By-Law Enforcement Officer Contract – COPIED;	Resolution #332/2015 Standing Committees – Public Health and Welfare. Filed By-Law Enforcement Services.
June 22/15	Manitoba Emergency Measures Organization	Contribution Agreement – Backwater Valve and/or Sump Pump/Pit Subsidy Program – COPIED;	Resolution #325/2015 and #326/2015 By-Laws. Filed Sewer Back Up Subsidy Program.

The Chronological Correspondence File was made available for review with no questions raised or items brought forward.

The Information File Listing and Information File were provided for review by Council with no items brought forward for the attention of Council.

**FINANCIAL:**

**#321/2015 BE IT RESOLVED THAT the following accounts be paid from the General Operating Fund:**

<b>Linda Cripps</b>	<b>Mileage Regional Health Stakeholders Meeting</b>	<b>\$ 50.00</b>
<b>Environmental Waste Reduction &amp; Management (Manitoba) Ltd.</b>	<b>17 Hours Grinding 24 Teeth Replaced</b>	<b>\$4,462.50 \$ 630.00 <u>\$5,092.50</u></b>
<b>Green Manitoba</b>	<b>January – June, 2015 Waste Reduction and Recycling Support Program Landfill Levy</b>	<b>\$3,128.40</b>

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**#321/2015 CONTINUED**

<b>Lewis Blake Construction Repair Fletcher Park Stage</b>	<b>\$1,470.00</b>
<b>Municipalities Trading Fuel June 1-15, 2015</b>	<b>\$1,111.14</b>
<b>Company Fuel June 15– 30, 2015</b>	<b><u>\$1,840.74</u></b>
	<b><u>\$2,951.88</u></b>
<b>Dust Control – Applied</b>	<b>\$9,683.10</b>

**CARRIED.**

**#322/2015 BE IT RESOLVED THAT the following accounts be paid from the Utility Operating Fund:**

<b>Dave’s Septic Service</b>	<b>Cleaning Water Valves</b>	<b>\$ 567.00</b>
	<b>Water Break Repair</b>	<b>\$ 378.00</b>
	<b>Lift Station Retrofit</b>	<b>\$ 189.00</b>
	<b>Lift Station Cleaning</b>	<b><u>\$ 567.00</u></b>
		<b><u>\$1,701.00</u></b>

**CARRIED.**

**#323/201 BE IT RESOLVED THAT the General Operating Fund List of Accounts numbered #398 to #428 totalling \$43,238.53 and the Utility Operating Fund List of Accounts numbered #3387 to #3391 totalling \$1,386.20 be hereby approved.**

**CARRIED.**

**Outstanding Taxes as at July 3, 2015 total \$42,591.74 with \$7,100.99 outstanding for 2013, \$38,998.35 outstanding for 2014 and credits of \$3,507.60 applicable to the 2015 taxes. The 2015 Tax Statements will be mailed out on or before July 31, 2015.**

**Outstanding Utility Accounts as at July 3, 2015 total \$24,986.66 with \$3,695.42 being past due and \$21,291.24 due on July 31, 2015 for the March 1 to May 31, 2015 quarter.**

**#324/2015 BE IT RESOLVED THAT the Rural Municipality of McCreary Draft Consolidated Financial Statements for the Year Ended December 31, 2014 as prepared by SENSUS, be accepted as provided.**

**BE IF FURTHER RESOLVED THAT the Reeve and the Chief Administrative Officer be hereby authorized to sign any and all documents necessary to accept/approve the above mentioned Draft Financial Statements.**

**AND BE IT FURTHER RESOLVED THAT the Notice indicating availability of the said Statements for inspection be published in one issue of the Neepawa Banner upon receipt of the finalized copy of the 2014 Audited Financial Statements.**

**CARRIED.**

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**Tax Sale:**

**Farm Remediation Documents have been sent out by registered mail as required.**

**Quotes for 2015 Audit Services for the Municipality of McCreary:**

**The documents are being worked on and will be sent out as soon as possible.**

**BY-LAWS:**

**#325/2015 BE IT RESOLVED THAT By-Law #12/2015 being a By-Law to authorize entering an agreement with the Government of Manitoba to subsidize homeowner's for installation of in-line backwater valves and sump pumps/pits to reduce private property flooding due to back-up of either municipal sewer systems or home drainage systems/weeping tiles as provided for under the Sewer Back Up Subsidy Program be given first reading.**

**CARRIED.**

**#326/2015 BE IT RESOLVED THAT By-Law #12/2015 being a By-Law to authorize entering an agreement with the Government of Manitoba to subsidize homeowner's for installation of in-line backwater valves and sump pumps/pits to reduce private property flooding due to back-up of either municipal sewer systems or home drainage systems/weeping tiles as provided for under the Sewer Back Up Subsidy Program be given second reading.**

**CARRIED.**

**UNFINISHED BUSINESS:**

- a) **Insurance Claim – McCreary Centennial Arena:  
This matter is ongoing.**
- b) **Municipality of McCreary Signs:  
New logos were approved and signs are to be ordered immediately.**
- c) **Municipal Land Leases:  
The notice period expires July 13, 2015.**
- d) **Association of Manitoba Municipalities:**

**Accommodations for Convention:**

**We are included on the waiting list and follow up phone calls to individual hotels will be done in August, 2015.**

- e) **Thomas Sill Foundation – Street Name:**

**#327/2015 BE IT RESOLVED THAT the Municipality of McCreary co-name and sign Railway Street between P.T.H. #50 and Third Avenue as “Cantin Drive” in recognition of the sacrifice made by the Cantin Family of McCreary, Manitoba of Immediate family members to Canada's effort in World War II.**

**CARRIED.**

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- f) McCreary Centennial Arena Addition—Zamboni and Change Room/Fire Hall; Zoning, grant applications, property consolidation, alternate locations, public consultation, was discussed.**
- g) 2015 Municipal By-Election:  
The report of Reba Keele, Senior Election Officials Report was received, discussed and filed under 2015 Municipal By-Election.**
- h) Municipal Amalgamation Progress Report:  
Progress report was provided to Council.**

**GENERAL BUSINESS:**

- a) New Photograph for Website:  
The new photograph of Council for use on the website is to be taken at the next regular meeting.**

**STANDING COMMITTEES OF COUNCIL:**

- a) Legislative, Finance, Personnel and Policy (Roy-Cripps-Kohlman-McLauchlan):**

**#328/2015 BE IT RESOLVED THAT the Personnel Committee be authorized to make an Offer of Employment to the person selected by the Personnel Committee for the Labourer position, with the understanding that the position be filled as soon as possible.**

**CARRIED.**

**#329/2015 BE IT RESOLVED THAT Lorne McNarland, Equipment Operator/Labourer, be changed to Summer Hours effective immediately at the discretion of the Operations Foreman.**

**CARRIED.**

**#330/2015 BE IT RESOLVED THAT Tyler McFadyen, Operations Foreman, be authorized to proceed with youth hires through the Manitoba Youth Job Centre as per the Job Order to obtain gate keepers for the gravelling program as well as grass mowing and trimming until such time as the Labourer position is filled, upon approval of any required permits with pay to be at minimum wage rate of \$10.70 per hour.**

**CARRIED.**

- b) Protective Services (Buchanan-McLauchlan-Smith):  
Development and Building Permit Applications were reviewed.**
- c) Transportation and Drainage (Buchanan-Cripps-McLauchlan-Smith):**

**Bridge Structure Crossing Norgate Drain:  
There has been nothing new to report.**

**Gravelling Program:  
The Youth Hires will be used to cover gate keeping. Gravelling is to start July 13, 2015 weather permitting.**

**Leafy Spurge, Brush Control, Etc.:**

Spraying is to be done tomorrow by Dauphin Ochre Weed District, weather permitting.

**Road Grading Rotation:**

The plan was reviewed and discussed. Kilometers covered, length of shifts, 10 day cycle, coverage of areas, etc. was discussed. The rotation is repetitive to allow for review to see how it works. Time to complete rotation may vary dependent upon conditions. Traffic statistics for #19 are to be researched.

**Verbal Request for Fill on Approach:**

This request will be reviewed by the Committee Chairperson and the Operations Foreman for attention as time permits and as may be necessary.

**#331/2015 BE IT RESOLVED THAT** grass mowing services be obtained from Kelvin Code, on a contract basis at a rate of \$35.00 per hour, for mowing of the McCreary Municipal Cemetery as well as Cairn Sites until such time as the Labourer position is filled.

**CARRIED.**

Mowing of ditches by neighbouring property owners is to be completed by August 15, 2015. An extension to September 1, 2015 can be requested by contacting the office. Municipal mowing will start approximately August 15, 2015.

Dust Control is complete. A new product, new supplier, width of application, more accurate measurements, has created some costing issues in comparison to previous years. Any concerns are to be brought back to Council for consideration. Suggestions for 2016 were discussed.

- d) Buildings (Kohlman-McLauchlan-Whyte):**  
**Perspective Tenant for Rear of 436 Second Avenue Requests:**  
A copy of the Business Plan is to be requested prior to the meeting with the Committee.
- e) Environmental Health Services (McLauchlan-Buchanan-Whyte):**  
Metal in the household garbage is a concern and causes damage to shredding equipment and additional costs to the municipality. Acquiring a quad for use by the Waste Disposal Site was discussed and is to be included in the 2016 Budget file for further consideration at that time.
- f) Public Health and Welfare Services (Smith-McLauchlan-Whyte):**  
Nothing to report at this time.
- g) Environmental Development Services (Roy-Cripps-McLauchlan):**  
Condition of the flowers was discussed.
- h) Economic Development Services (Roy-McLauchlan-Smith):**  
Nothing to report at this time.

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- i) **Recreation, Culture, Parks, Playgrounds (Kohlman-McLauchlan-Whyte):**  
**Canada Day Celebrations held at Fletcher Park and hosted by the McCreary Recreation Commission were very enjoyable with beautiful weather, very few mosquitoes and excellent entertainment and fireworks.**

**The Operations Foreman is to research prices for garbage bins for Fletcher Park for consideration by Council.**

**Playground maintenance was discussed. The current location of the skateboard park and alternate locations were discussed.**

- j) **Water and Sewer Utility (Cripps-Kohlman-McLauchlan-Roy):**

**Private Sewer Service 205 First Avenue and 302 Aline Drive:**

**An opinion is being requested and a deadline is to be imposed to ensure that any work required is completed as soon as possible. Repair of a leaking valve was also discussed and is to be coordinated at the same time if possible.**

**ORGANIZATIONS:**

- a) **Planning District (McLauchlan-Whyte):**

**#332/2015 BE IT RESOLVED THAT all members of Council and the Chief Administrative Officer be authorized to attend a meeting in Gilbert Plains, Manitoba on Wednesday, July 15, 2015 at 1:30 p.m. concerning the By-Law Enforcement Officer Contract on the understanding that mileage be at the cost of the Municipality of McCreary.**

**CARRIED.**

- b) **McCreary & District HandiVan (Cripps-Roy):**  
**Next meeting is scheduled for July 21, 2015.**

- c) **McCreary District Library (Roy-Buchanan):**  
**There are no meetings scheduled until September, 2015.**

- d) **Parkland District Library (Roy-Buchanan):**  
**There are no meetings scheduled until September 2015.**

- e) **McCreary Recreation Commission (Kohlman-Whyte):**  
**There are no meetings scheduled for July, 2015.**

**#333/2015 BE IT RESOLVED THAT the Municipality of McCreary hereby acknowledges receipt of and accepts the 2014 Audited Financial Statements of the McCreary Recreation Commission as adopted by the McCreary Recreation Commission.**

**CARRIED.**

- f) **Turtle River Watershed Conservation District #2 – Sub-District #44 (Buchanan-Smith):**  
**Nothing to report at this time.**

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- g) Riding Mountain Liaison (Smith-Cripps):  
Nothing to report at this time.**
- h) Riding Mountain Biosphere (Smith-Cripps):  
Nothing to report at this time.**
- i) Whitemud Watershed Conservation District – Big Grass Sub-District  
(Smith-Buchanan):  
  
Representation:  
An answer with respect to representation is to be available next week.**
- j) Inter-Ridge Veterinary Services (Kopytko-Buchanan):  
A Veterinarian is to be in place for Fall, 2015.**
- k) Westlake Veterinary Board (Buchanan-Whyte):  
Nothing to report at this time.**
- l) Neepawa & Area Veterinary Board (Buchanan-Smith):  
An advertisement is out for office staff.**
- m) McCreary Golf Course Development (Roy-Kohlman):  
Seniors Tournament was held today.**

**Notice of Motion:  
None.**

**Remarks:  
The next Regular Meeting is scheduled for July 22, 2015.**

**Committee of the Whole - Confidential - In Camera:  
Nothing at this time.**

**#334/2015 BE IT RESOLVED THAT this regular council meeting do now adjourn.**

**Time of Adjournment:            10:05 p.m.**

**CARRIED.**

**MUNICIPALITY OF McCREARY**

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**LARRY McLAUHLAN, Reeve**

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**WENDY L. TURKO, Chief Administrative Officer**