

MUNICIPALITY OF McCREARY

Minutes of the Regular Council Meeting of the Municipality of McCreary held on December 17, 2015 in the Municipality of McCreary Council Chambers located at 432 First Avenue in McCreary, Manitoba.

Reeve McLauchlan called this regular meeting to order at 7:30 p.m.

PRESENT:

<p>Reeve Councillor Councillor Councillor Councillor Assistant Chief Administrative Officer</p>	<p>Larry McLauchlan Shawn Buchanan Clayton Kohlman Coreen Roy Dave Smith Allan Whyte Jillian Petillion</p>
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Linda Cripps, Deputy Reeve, was unable to attend.

#494/2015 BE IT RESOLVED THAT the Agenda for the December 17, 2015 Regular Meeting be adopted as prepared by the Assistant Chief Administrative Officer.

CARRIED.

#495/2015 BE IT RESOLVED THAT the Minutes of the November 25, 2015 Regular Meeting and December 7, 2015 Special Meeting be approved as presented.

CARRIED.

DELEGATIONS and REPORTS:

None.

PETITIONS AND CORRESPONDENCE:

DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
Nov 24/15	McCreary Golf & Country Club	October 15, 2015 Meeting Minutes - COPIED.	Filed McCreary Golf & Country Club
Nov 26/15	McCreary Recreation Commission	October 20, 2015 - COPIED.	Filed McCreary Recreation Commission
Nov 26/15	Mike's Woodworking	Safe - COPIED.	Filed Building Security
Nov 26/15	Grand & Toy	Safe – COPIED.	Resolution #496/2015 Financial Filed Grand & Toy
Nov 26/15	McCreary & District Library	September 14, 2015 Meeting Minutes – COPIED.	Filed McCreary District Library
Dec 1/15	Whitemud Watershed Conservation District	November 19, 2015 Meeting Minutes – COPIED.	Filed Whitemud Conservation District
Dec 4/15	Green Manitoba Rebate (WRARS)	January 1-June 30, 2015 Rebate – COPIED.	Filed Green Manitoba (WRARS)
Dec 4/15	RCMP	November 2015 Policing Report – COPIED.	Filed Royal Canadian Mounted Police

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DATED	RECEIVED FROM	CONCERNING	HOW DEALT WITH
Dec 8/15	Workers Compensation Board of Manitoba	2016 Assessment Rate – COPIED	Filed Workers Compensation & 2016 Budget
Dec 11/15	Minister of Municipal Government	Amalgamation Costs Funding Support – COPIED	Filed Manitoba Municipal Government – Amalgamation
Dec 18/15	Western Financial	Blue Cross Health & Dental Premiums – COPIED	Resolution #497/2015 Financial Filed Blue Cross and 2016 Budget.
Dec 18/15	MEBP	Disability Rate Change - COPIED	Resolution #498/2015 Financial Filed MEBP and 2016 Budget.

The Chronological Correspondence File was made available for review with no questions raised or items brought forward.

The Information File Listing and Information File were provided for review by Council with no items brought forward for the attention of Council.

FINANCIAL:

#496/2015 BE IT RESOLVED THAT the Municipality of McCreary accepts the quote from Grand & Toy for a safe in the amount of \$829.99.

CARRIED.

#497/2015 BE IT RESOLVED THAT the Municipality of McCreary hereby agrees to pay and be responsible for 50% of premiums payable to Western Financial to provide its employees with the full benefit package including Health & Dental Plan at premiums as set by Western Financial for 2016.

CARRIED.

#498/2015 BE IT RESOLVED THAT the Municipality of McCreary hereby agrees to pay and be responsible for 50% of premiums payable to Municipal Employee Benefits Program to provide its employees with full benefit package including Pension Plan, Disability Income Plan, and Group Insurance Plan at premiums as set by Municipal Employee Benefit Program for 2016.

CARRIED.

#499/2015 BE IT RESOLVED THAT the following accounts be paid from the General Operating Fund:

Shawn Buchanan	2015 AMM Meals	\$ 40.00
	2015 AMM Mileage	\$ 135.00
	2015 AMM Per Diem	\$ 125.00
	Neepawa Vet Board	\$ 127.50
	Westlake Vet Board	<u>\$ 97.50</u>
		\$ 525.00

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#499/2015 CONTINUED:

Cascade Restoration	Arena Insurance Claim Damage Containment	\$ 1,542.24
Country Oasis Spa & Florals	Flowers for Wendy	\$ 56.50
Linda Cripps	2015 AMM Meals	\$ 95.00
	2015 AMM Mileage	\$ 135.00
	2015 AMM per Diem	\$ 375.00
		\$ 605.00
Hoes for Hire	Culvert Install Musgraves, Francis, Road 115N	\$ 5,037.38
	Brushing Lagoon	\$ 1,470.00
	Gravel & Shale Hauled	\$13,534.50
	Ditch clean out 88W	\$ 7,329.00
	Landfill – Shale	\$ 1,522.50
		\$28,893.38
Larry McLauchlan	2015 AMM Meals	\$ 95.00
	2015 AMM Mileage	\$ 135.00
	2015 AMM per Diem	\$ 375.00
		\$ 605.00
Municipalities Trading Company	Office Supplies	\$ 261.99
	Arena & Comm. Centre	\$ 514.05
	Fuel	\$ 570.27
		\$ 1,346.31
Mountainview School Division	2015 Levy – 2nd Payment	\$ 191.44
Murrays Fire Extinguishers Sales and Service Ltd.	1 Year Inspection Library	\$ 590.99
	1 Year Inspection Recycle	
	1 Year Inspection Fire Dept.	
	1 Year Inspection Office	
	Test & Recharge Extinguishers	
	Recreation Office	
	1 Year Inspection Rural Shop	
	1 Year Inspection Town Shop	
	1 Year Inspection Hall	
	1 Year Inspection Curling Rink	
	1 Year Inspection Arena	\$ 334.48
	1 Year Inspection Water Plant	\$ 79.10
		\$ 1,004.57
Portage & District Recycling Inc.	Nov 2015 Curbside Recycle	\$ 1,090.42
	Nov 2015 Depot Recycle	\$ 1,010.76
		\$ 2,101.18
Public Schools Finance Board	2015 Levy – 2nd Payment	\$ 1,091.87
Rick Scott	2015 Landfill Work (35 hrs)	\$ 2,940.00
Coreen Roy	2015 AMM Meals	\$ 115.00
	2015 AMM Mileage	\$ 135.00
	2015 AMM per Diem	\$ 375.00
		\$ 562.50
Turtle River School Division	2015 Levy – 2nd Payment	\$ 18,873.04

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#499/2015 CONTINUED:

Dave Smith	2015 AMM Meals	\$ 120.00
	2015 AMM Mileage	\$ 135.00
	2015 AMM per Diem	\$ 375.00
	R.M.B.R. Mileage	\$ 67.00
	R.M.B.R. per Diem	<u>\$ 62.50</u>
		\$ 759.50
Allan Whyte	2015 AMM Meals	\$ 120.00
	2015 AMM Mileage	\$ 405.00
	2015 AMM per Diem	<u>\$ 375.00</u>
		\$ 900.00

CARRIED.

#500/2015 BE IT RESOLVED THAT the following accounts be paid from the Utility Operating Fund:

Dave's Septic Service	July 28/15 Flood	\$ 2,409.75
	Sept 25/15 Water Break Across from Town Shop	\$ 283.50
	Sept 30/15 Arena Water Break	\$ 189.00
	Oct 2/15 Cantin	\$ 189.00
	Nov 9/15 Turko	\$ 210.00
	Nov 9/15 Cleaning Valves	<u>\$ 592.00</u>
		\$ 3,873.25
Hoes for Hire Ltd.	Lagoon – Shale	\$ 346.50
	Gravel & Sand Used	\$ 283.50
	Mowat's-Trenching for Water & Sewer Connection	<u>\$ 590.63</u>
		\$ 1,220.63

CARRIED.

#501/2015 BE IT RESOLVED THAT the General Operating Fund List of Accounts numbered #770 to #819 totalling \$421,096.87 and the Utility Operating Fund List of Accounts numbered #3448 to #3450 totalling \$8,386.40 be hereby approved.

CARRIED.

Outstanding Taxes as at December 15, 2015 total \$190,890.12 with \$24,454.76 owing for 2014 against 31 properties and \$166,435.36 owing for 2015 with interest now accumulating on all amounts outstanding at 1% per month until paid.

Outstanding Water and Sewer Utility Accounts as at December 15, 2015 total \$47,895.70 with 11 accounts outstanding totaling \$571.27 for the quarter ended May 31, 2015, \$5,239.17 outstanding for the quarter ended August 31, 2015 and \$41,998.94 owing for the current quarter with a due date of January 31, 2016.

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#502/2015 BE IT RESOLVED THAT the following sewer and water account, plus any applicable interest, be added to property taxes effective December 31, 2015 if they remain unpaid:

Water/Sewer Bill #134200.000	\$172.30
Water/Sewer Bill#134100.0030	\$172.30
Water/Sewer Bill#145400.0060	\$103.45
Water/Sewer Bill#110700.0080	\$347.60

CARRIED.

BY-LAWS:

#503/2015 BE IT RESOLVED THAT By-Law #15/2015 being a By-Law to govern the organization of the Municipality of McCreary and the Committees thereof be given third reading.

CARRIED UNANIMOUSLY.

#504/2015 BE IT RESOLVED THAT Municipality of McCreary By-Law #16/2015 be revised prior to third reading as follows:

- 1. Revise 8.0 to read “Regular meetings of council shall be held on the third Wednesday of each month in the council chambers of the Municipality of McCreary at the hour of 7:00 p.m. A notice prior to the first council meeting each year shall be posted on the Municipal Office outlining the regular meeting schedule for that year.**
- 2. Revise 10.2 to read “There shall be no more than two (2) delegations plus the Public Works Report on the agenda for a council meeting. Receipts of delegations and reports are to begin at 7:10 p.m.**

CARRIED.

#505/2015 BE IT RESOLVED THAT By-Law #16/2015 being a By-Law of the Municipality of McCreary to regulate the proceedings and conduct of the Council and the Committees thereof be given third reading.

CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS:

- a) Insurance Claim – McCreary Centennial Arena:
Nothing new at this time.**
- b) Regional By-Law Review and Contract:
Nothing new at this time.**
- c) Rain Event – July 28, 2015 – Disaster Financial Assistance:
Letter was received from Emergency Measures Organization Disaster Financial Assistance Program to advise that no DFAA program will be established by the Government of Manitoba with respect to the request and therefore no assistance is available.**
- d) Municipal Amalgamation: Tabled.**

GENERAL BUSINESS:

#506/2015 BE IT RESOLVED THAT the schedule of regular meeting dates for 2016 be as follows:

**January 20
February 18
March 16
April 20
May 18
June 15
July 20
August 17
September 21
October 19
November 16
December 15**

CARRIED.

STANDING COMMITTEES OF COUNCIL:

a) Legislative, Finance, Personnel and Policy (Roy-Cripps-Kohlman-McLauchlan):

#507/2015 BE IT RESOLVED THAT a Committee of the Whole of the Municipality of McCreary go in camera for the purpose of discussing a matter in preliminary stages as provided for in Subsection 152(3) of The Municipal Act.

CARRIED.

#508/2015 BE IT RESOLVED THAT the Municipality of McCreary close its in camera discussion and re-open the meeting to the public.

CARRIED.

Performance Appraisals: Nothing new at this time.

#509/2015 BE IT RESOLVED THAT Jillian Petillion, Assistant Chief Administrative Officer, be reimbursed upon purchase of textbooks for Introduction to Financial Accounting for Municipal Managers course through the University of Manitoba Continuing Education Program with the understanding that the books remain the property of the Municipality of McCreary.

CARRIED.

#510/2015 BE IT RESOLVED THAT the Indemnity and Per Diem rates for Elected Officials be as follows effective January 1, 2016:

Reeve	\$7,800.00/Year
Councillors	\$7,200.00/Year
Per Diem	\$ 150.00/Day

#510/2015 CONTINUED:

BE IT FURTHER RESOLVED THAT rates of pay for employees be as follows effective January 1, 2016:

Jeannie Hoggins	\$14.68/Hour
Jillian Petillion	\$16.48/Hour
Wendy Turko	\$29.04/Hour

CARRIED.

b) Protective Services (Buchanan-McLauchlan-Smith):

Development and Building Permits were reviewed.

The Table Top Exercise of the Emergency Plan, held on November 30, 2015 at McCreary School was informative and talked about having generators to run a communication center and shelter in a state of emergency.

Letter to be sent to the Fire Chief notifying him that if an individual is not appointed to the Fire Department, they are not entitled to indemnity for practice and call outs, and liability concerns.

c) Transportation and Drainage (Buchanan-Cripps-McLauchlan-Smith):

Bridge Structure Crossing Norgate Drain: Nothing new.

Notification will be sent to proper contacts in regards to bridge on Road 89W from Road 123N to W. Jackson's lane being closed. Barricades will be set up by Public Works.

#511/2015 **BE IT RESOLVED THAT the Municipality of McCreary grant permission to the Ste Amelie Ridge Riders to clear road allowance to the SW 21-21-16W for snowmobile trail linking Laurier to McCreary.**

CARRIED.

d) Buildings (Kohlman-McLauchlan-Whyte):

Building Security and Insurance Claim (Both Office Buildings) has been approved for all except Estimate #664 which includes dead bolt locks.

**Exterior Electrical Outlets and Light
Nothing to report**

**e) Environmental Health, Landfill, Recycling (McLauchlan-Buchanan-Whyte):
Nothing to report.**

**f) Public Health and Welfare, Cemetery, Health Care:
(Smith-McLauchlan-Whyte):
Send a letter to Prairie Mountain Health in regards to having a generator to run for backup/emergencies.**

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- g) Environmental Development, Planning, Beautification, Weed Control:
(Roy-Cripps-McLauchlan):
Nothing to report.**
- h) Economic Development, Tourism, Vets, Watersheds:
(Roy-McLauchlan-Smith):
Nothing to report.**
- i) Recreation, Culture, Parks, Playgrounds (Kohlman-McLauchlan-Whyte):
Nothing to report.**
- j) Water and Sewer Utility (Cripps-Kohlman-McLauchlan-Roy):

Sewer Subsidy Back-Up Program: No applications received to date.**

#512/2015 BE IT RESOLVED THAT Tyler McFadyen, is authorized to register for MWWA 2016 Annual Conference and Trade Show for the cost of \$414.75.

CARRIED.

11. ORGANIZATIONS:

- a) Planning District (McLauchlan-Whyte):
Nothing new to report.**
- b) McCreary & District HandiVan (Cripps-Roy):
Nothing new to report.**
- c) McCreary District Library (Roy-Buchanan):
Nothing new to report.**
- d) Parkland District Library (Roy-Buchanan):
Nothing new to report.**
- e) McCreary Recreation Commission (Kohlman-Whyte):
Nothing new to report.**
- f) Turtle River Watershed Conservation District #2 – Sub-District #44
(Buchanan-Smith):
S. Greer is the contact for Ducks Unlimited. He has been contacted and awaiting response on direction for Ducks Unlimited drains.**
- g) Riding Mountain Liaison (Smith-Cripps):
Nothing new to report.**
- h) Riding Mountain Biosphere (Smith-Cripps):
Community Garden Project: Follow up letter/plan to be sent out.**
- i) Whitemud Watershed Conservation District – Big Grass Sub-District:
(Smith-Buchanan):
Nothing new to report.**

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- j) Inter-Ridge Veterinary Services (Buchanan):
Nothing new to report.**
- k) Westlake Veterinary Board (Buchanan-Whyte):
Nothing new to report.**
- l) Neepawa & Area Veterinary Board (Buchanan-Smith):
A new Vet has been hired and is to start January 1, 2016 along with a new assistant also.**
- m) McCreary Golf Course Development (Roy-Kohlman):
Nothing new to report.**

Notice of Motion:

None.

Remarks:

The next Regular Meeting is scheduled for January 20, 2016 at 7:00 p.m.

Committee of the Whole - Confidential - In Camera:

Nothing.

#513/2015 BE IT RESOLVED THAT this regular council meeting do now adjourn.

Time of Adjournment: 10:20 p.m.

CARRIED.

MUNICIPALITY OF McCREARY

LARRY McLAUHLAN, Reeve

JILLIAN E. PETILLION, Assistant Chief Administrative Officer