

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE RURAL MUNICIPALITY OF McCREARY,
WEDNESDAY, APRIL 9, 2014

PRESENT:

Reeve	Larry McLauchlan
Councillor	Allan Whyte
Councillor	Shawn Buchanan
Councillor	Dennis Battershell
Councillor	Gordon Evenson

Chief Administrative Officer Margaret I. Roncin

CALL TO ORDER

Reeve Larry McLauchlan called the Meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

#2014/92 BE IT RESOLVED THAT the Agenda be adopted as presented or with the following amendments:

Correspondence

Additional information for item #12 dated March 13, 2014
April 4, 2014 – Western Financial Group – April 1, 2014 Insurance Renewal – COPIED.

Finance:

Tereck Repair – hydraulic Oil – \$591.21
Larry McLauchlan – mileage on April 7, 2014 repairs of cylinder for V-Plow - \$45.00

Unfinished Business

Date for next budget meeting
Rocky Mountain Equipment – Repairs to 2011 Case Puma – PDI Claim.
Ag shield

Public Works

Full Time Equipment Operator/Labourer – set a date for Interviews.

Personnel

April 8, 2014 – Robin Cripps – Letter of Resignation – COPIED. CARRIED.

CONFIRMATION OF MINUTES

#2014/93 BE IT RESOLVED THAT the Minutes of the Regular Meeting of March 12, 2014, Special Meeting of March 25, 2014, Special Joint Meeting of March 25, 2014 and the Special Meeting of April 7, 2014 of the Rural Municipality of McCreary be adopted as presented. CARRIED.

CORRESPONDENCE

DATE	FROM	SUBJECT	HOW DEALT WITH
Mar. 17/14	Ferme Saquet Inc. – René Saquet	RE: Drainage Licence East ½ of 25-21-16W & SW 19-21-15W - COPIED.	Res. #2014/94. File Drainage.

#2014/94 BE IT RESOLVED THAT the Rural Municipality of McCreary grants permission to Jean L. Saquet, Rene Saquet and Joël Saquet of Ferme Saquet Inc. for maintenance of existing on farm drains and installation of drainage tile at East ½ of 25-21-16W and SW of 19-21-15W subject to the approval of an Application for a Drainage Licence from Manitoba Conservation and Water Stewardship.
FURTHER BE IT RESOLVED THAT all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Water Stewardship. CARRIED.

#2014/95 BE IT RESOLVED THAT the following correspondence be dealt with as necessary:

DATE	FROM	SUBJECT	HOW DEALT WITH
Mar. 4/14	Minister of Municipal Government – Stan Struthers, Minister.	Amendment to Single Lot Subdivisions - COPIED.	Filed Subdivisions.

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Mar. 12/14	Turtle River School Division	Budget Information – 2014 notice of tax requirements, copy of the 2014 portioned school assessment, copy of the 2014 calculation of Special Levy & comparison of the 2013-2014 Levy - COPIED.	Filed Turtle River School Division.
Mar. 6/14	The Public Utilities Board – Jennifer Dubois, CMA	RE: Merger of utilities - COPIED.	Filed Amalgamation & Public Utilities Board. R.M. of McCreary does not have water and or sewer utilities.
Mar. 13/14	McCreary Fire Dept. – Marc Pelletier to the Village of McCreary	Request to purchase Rescue van from Alonsa Fire Dept. - 3,500.00 - COPIED.	Filed McCreary Fire Department. Recertification of existing Fire Truck to be researched. Refer to 2014 Financial Planning. Unfinished Business.
Mar. 17/14	Ste. Rose du Lac RCMP – Bob Vachon	February, 2014 Monthly Statistic Report - COPIED.	Filed RCMP.
Mar. 13/14	Mountain View School Division	2014 notice of tax requirements - COPIED.	Filed Mountain View School Division.
Mar. 18/14	Stacie Cardy, PHEc	RE: Request for funding for Junior Achievement program delivery in Rural Manitoba - COPIED.	Filed Requests.
Mar. 17/14	Dauphin-Swan River-Marquette – Robert Sopuck, MP	Proposed improvements to Rural Broadband and Internet Services - COPIED.	Filed Dauphin-Swan River – Marquette.
Mar. 17/14	Dauphin-Swan River-Marquette – Robert Sopuck, MP	Building Canada Infrastructure Fund Program - COPIED.	Filed Dauphin-Swan River – Marquette.
Mar. 17/14	Liquor and Gaming Authority of Manitoba	MB Gaming Control Commission and the MB Liquor Commission will combine to become a single regulator agency – COPIED.	Filed Liquor and Gaming Authority of Manitoba (LGA).
Mar. 13/14	Minister of Municipal Government – Stan Struthers, Minister	2014 Municipal Road Improvement Program - COPIED.	Filed Municipal Road Improvement Program. Refer to 2014 Financial Planning. Unfinished Business.
Mar. 21/14	AMM	Draft Agenda Municipal Officials Seminar – April 16 & 17/14 - COPIED.	Filed AMM.

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Mar. 12/14	AMM	AMM Amalgamation Challenge Update - COPIED.	Filed AMM & Amalgamation.
Mar. 12/14	Office of the Fire Commissioner	RE: Effective December 1, 2014 New Regulations respecting energy efficiency in the construction of large buildings - COPIED.	Filed Office of the Fire Commissioner.
Mar. 12/14	AMM – Joe Masi	Responses to AMM 2013 resolutions - COPIED.	Filed AMM.
Mar. 14/14	Diane Reese	Requesting support for the National Health and Fitness Day- COPIED.	Filed Requests.
Mar. 16/14	Manitoba EMO - Ryan Schenk	Regional Manager Update - COPIED.	Filed MB EMO.
Mar. 24/14	Village of McCreary	RE: By-Law #7/2014 - McCreary Waste Disposal Site – Waste Disposal Permits - COPIED.	Filed Village of McCreary and Landfill.
Mar. 24/14	Manitoba Conservation & Water Stewardship	David Borne - SW 24-20-14W – Water Rights Application to construct Drainage Works Assessment Report- COPIED.	Filed Drainage. Tabled until further information can be obtained. Wes Pankratz of MHHC to be invited to attend the May 14, 2014. Unfinished Business.
Mar. 27/14	Merlin Scott	RE: Concerns regarding the Drainage Management Project on SE 23 & SW 24-20-14W - COPIED.	Filed Drainage. See note above.
Mar. 24/14	Village of McCreary to McCreary Community Centre	RE: Janitorial Services – January, 2014 - COPIED.	Filed Village of McCreary and McCreary Community Centre.
Mar. 20/14	Turtle River Watershed Conservation District #2 – Bobby Bennett, Manager	Have no concerns regarding the Water Rights Licence Application for NW 26-21-15W – COPIED.	Filed Drainage. To be forwarded to Darren Nicklin to accompany the R.M. of McCreary Application.
Mar. 25/14	Village of McCreary to Green Manitoba – WRARS Program	Municipal Rebate Summary July – December, 2013 - COPIED.	Village of McCreary and Recycling.

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Mar. 24/14	McCreary Community Centre	2014 Request funding for Operational Expenses - COPIED.	Filed McCreary Community Centre. To research if invoices for the hydro and MTS can be directly forwarded to the municipality for payment. Refer to 2014 Financial Planning. Unfinished Business.
Mar. 17/14	Ron Sonnenberg	RE: Snow Plowing Concerns - COPIED.	Filed Requests. To respond by letter.
Mar. 31/14	Village of McCreary to Manitoba Municipal Government Assessment Services – Jennifer Brown	Combined Board of Revision - COPIED.	Filed Village of McCreary.
Mar. 31/14	Dauphin-Swan River-Marquette – Robert Sopuck, MP	Building Canada Fund- COPIED.	Filed Dauphin – Swan River – Marquette.
April 1/14	Manitoba Municipal Government – Assessment Services – Jennifer Brown	RE: 2015 Board of Revision - COPIED.	Filed Board of Revision. The R.M. of McCreary does not wish to hold a combined Board of Revision. Tentative Date set for September 10, 2014.
Mar. 28/14	Minister of Municipal Government – Stan Struthers, Minister	Receipt of payment for the 2013 Municipal Road Improvement Program Grant - COPIED.	Filed Municipal Road Improvement Grant.
Mar. 28/14	Munisoft to Village of McCreary	RE: RM & Village of McCreary Hardware Quotes - COPIED.	Filed Village of McCreary and Munisoft. Refer to 2014 Financial Planning. Unfinished Business.
Mar. 26/14	Riding Mountain National Park of Canada/Parks Canada - Marjorie Huculak	RE: Meeting with new Superintendent -Michaela Kent of the Riding Mountain National Park - COPIED.	Filed Riding Mountain National Park of Canada & Parks Canada. Meeting has been arranged for April 25, 2014 at 2:30 p.m. at the R.M. of McCreary Office.
April 1/14	Way To Go Consulting Inc.	Information - services provided by the Company - COPIED.	Filed Office.
Mar. 28/14	Western Financial Group	RE: April 1, 2014 – April 1, 2015 - Insurance Renewal Municipal General Insurance Program - COPIED.	Filed Insurance.

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April 2/14	MAFRI – Jill Falloon,	Applications available for the Partner 4 Growth Program deadline May 31, 2014 - COPIED.	Filed MAFRI.
Mar. 31/14	AMM	Member Advisory – Legal Challenge Dismissed - COPIED.	Filed AMM and Amalgamation.
April 1/14	AMM	Workshop Schedule for April, 2014 - COPIED.	Filed AMM.
April 1/14	Prairie Mountain Health – Cheryl Peterson, Executive Secretary	Acknowledgement of our letter of March 27, 2014 - COPIED.	Filed Prairie Mountain Health.
April 4/14	Village of McCreary to Multi-Material Stewardship Manitoba	Cost Monitoring Survey 2013 - COPIED.	Village of McCreary and Recycling.
April 4/14	Riding Mountain National Park of Canada – Marjorie Huculak	Community Conversations – Open Houses – Various locations - COPIED.	Filed Parks Canada.
April 7/14	Ste. Rose du Lac RCMP – Bob Vachon	March, 2014 - Monthly Statistics Report - COPIED.	Filed RCMP.
Mar. 31/14	Minister of Municipal Government – Stan Struthers, Minister	Receipt of 1 st payment for 2014 General Assistance Grant – Building Manitoba Fund - \$10,665.76 - COPIED.	Filed General Assistance Grant Building Manitoba Fund.
Apr. 4/14	Western Financial Group	April 1, 2014- April 1, 2015 Renewal – COPIED.	Filed Insurance. Tabled. The listings for the items insured are to be reviewed with the various organizations. Unfinished Business.
Apr 8/14	R.M. of Dauphin	Resignation of By-Law Enforcement Officer Jack Bremner – COPIED.	Filed By-Law Enforcement Officer. Agreed to continue to work with the R.M. of Dauphin and other municipalities to advertise for a By- Law Enforcement Officer.

CARRIED.

Information Correspondence Listing for March 10, 2014 – April 7, 2014 was provided to Council with no concerns raised or items brought forward at this time.

FINANCE

#2014/96

WHEREAS THE ACCOUNTS for the Rural Municipality of McCreary for the period of March 31, 2014 have been examined and found to be in order.

THEREFORE BE IT RESOLVED THAT the List of Accounts, including general cheque #8283 - #8326 in the amount of \$74,284.48 be approved as presented. CARRIED.

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Year End December 31, 2013 – final Audited December 31, 2013 Financial Statements are s being finalized by SENSUS Partnership Chartered Accounts.

#2014/97 BE IT RESOLVED THAT the Unaudited Draft Financial Statements for January 31, 2014, February 28, 2014 and March 31, 2014, subject to PSAB Requirements as prepared by the Chief Administrative Officer be accepted as presented. CARRIED.

#2014/98 BE IT RESOLVED THAT the Invoice Edit List for the period as of April 7, 2014 in the amount of \$16,940.32 be hereby approved for payment. CARRIED.

Prior to approval of the following invoices – Reeve McLauchlan declared a conflict respecting invoices that he had submitted for mileage regarding the repairs to the grader and V Plow and left the Council Chambers and the meeting was then chaired by Deputy Reeve Evenson. Reeve McLauchlan was called back to rejoin the meeting. It was agreed that the mileage expenses submitted by Reeve McLauchlan would be authorized for payment as per Resolution #2014/99.

#2014/99 BE IT RESOLVED THAT the following invoices be paid from the General Operating Account #124-292-4:

Kirk Mutch	Purchase of shop towels for shed in 2013	\$20.10
Larry McLauchlan	Mileage Expenses for grader and V-Plow repairs Per Diem to attend the Mayor Reeves & CAO's Meeting on March 20, 2014	\$273.00 \$125.00
Penno's Machining & Mfg. Ltd.	Labour to repair 2 cylinders, repair wing and assemble chrome bar & materials	\$2,993.11
Turtle River Watershed Conservation District #2	2014 – 1 st payment	\$10,801.52
M.T.C.M.L.	Insurance Renewal April 1, 2014 – April 1, 2015	\$54,557.60
Tereck Repair	Inv #24, 27 & 45 – MV22 Hydraulic Oil	\$591.21
Larry McLauchlan	Mileage for repairs of cylinder for V Plow	\$45.00

CARRIED.

CNH Industrial Capital Canada Ltd. – Equipment and payment schedule for the New Holland Tractor was provided to Council for their review and reference.

BY-LAWS:

By-Law to authorize entering into an agreement with municipal employees respecting conditions of employment and benefits to employees repealing By-Law 2012-01 to be prepared by the CAO.

UNFINISHED BUSINESS

Municipal Amalgamation – moving date for the Village of McCreary to the Rural Municipality of McCreary Administration Office still to be determined.

Water Rights Licence Application – NE 34-20-14W – awaiting confirmation of drainage licence from Manitoba Conservation and Water Stewardship – CAO to follow up with Darren Nicklin, Senior Water Resources Officer.

Outstanding invoice regarding Survey at NW 12-21-15W has been dealt with nothing further.

Concerns for a Community Well were further discussed based on a Statement of Expenditures received from another municipality. Many concerns were expressed such as the maintenance and operating costs, vandalism, the feasibility of the use by the citizens. The concerned ratepayer that brought this forward will be notified in writing.

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#2014/100 BE IT RESOLVED THAT the Rural Municipality of McCreary obtain the services of Prairie Liquid Feeds (Manitoba) Ltd., Brandon, MB at a rate of \$0.27 cents per litre plus GST for the supplying and applying the product for the 2014 Dust Control Program for the Rural Municipality of McCreary. CARRIED.

Only one quote for to supply and install down draft fans was received.

#2014/101 BE IT RESOLVED THAT the Rural Municipality of McCreary accepts the quote from Roncin Electric in the amount of \$345.16 including taxes and labour to supply and install two 56 inch down draft fans with one wall control for the Municipal Shed. CARRIED.

#2014/102 BE IT RESOLVED THAT the Rural Municipality of McCreary agrees to purchase one 2014 – 140 M2 AWD Motor Grader from Toromont Cat for a cost of \$86,000.00 (Canadian) plus tire tax and P.S.T. and G.S.T. for a total amount of \$97,586.80 to replace the 2011-140 MQ Caterpillar Motor Grader.

BE IT FURTHER RESOLVED THAT the Reeve and or the Chief Administrative Officer to be authorized to endorse the Sales Agreement. CARRIED.

Dauphin Ochre River Weed District – requires number of miles for brushing; brushing sites to be determined – TABLED.

Meeting Date of April 15, 2014 at 7:00 p.m. was agreed for further discussion on the 2014 Financial Planning.

Rocky Mountain Equipment Ltd. - Physical Damage Insurance Claim for the repairs to the 2011 Case Puma has been finalized.

The Ag Shield was discussed and agreed that this will be reviewed at the Municipal Officials Trade at Brandon, MB on April 16 and 17, 2014.

GENERAL BUSINESS

#2014/103 BE IT RESOLVED THAT the Rural Municipality of McCreary set the rate for the 2014 Dust Control Program for private yard site frontage on municipal roads at \$0.40 per litre applied. CARRIED.

#2014/104 BE IT RESOLVED THAT the preparation for the 2014 dust control sites for the ratepayers and for the 3 railway crossings on PR #462 be performed as per council's recommendations. CARRIED.

Manitoba Infrastructure and Transportation McCreary Office – to enquire about their dust control program for #19 and #462 for 2014.

#2014/105 WHEREAS Manitoba Infrastructure and Transportation (MIT) will allow municipalities that have entered into a Gravel Road Initiative Agreement to request a grant of up to 10% of the annual value of that agreement for improvements to provincial roads in their jurisdiction;

AND WHEREAS the Rural Municipality of McCreary wants to repair the road on PR 462 N of 7-20-14W and 8-20-14W by capping the road for approximately 300 feet with a 2 foot lift of material and with 3:1 slopes as the second phase;

AND WHEREAS the cost for the improvement is estimated to be about \$8,500.00;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary hereby requests the 10% grant to fund the road project for 2014;

FURTHERMORE THAT the work will proceed as soon as funding approval is received. CARRIED.

Request for snow to be cleaned out of the municipal drain east of 3-20-15W and compensation for opening up of municipal road south of 3-20-15W was discussed. The

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drain east of 3-20-15W will be monitored by municipality and/or ratepayer. The municipality does not provide any compensation to ratepayers that open municipal roads.

- #2014/106 BE IT RESOLVED THAT the Rural Municipality of McCreary does hereby make an Application for Licence to Construct Water Control Works at NE 29-20-15W for a clean out of an existing municipal drain with the spoils to be spread back over on the field. CARRIED.

COMMITTEE REPORTS – All Reports are placed on File.

Riding Mountain Liaison Committee – RM of Dauphin – Meeting Minutes for February 6, 2014.

Riding Mountain Liaison Committee – RM of Park – Meeting Minutes for March 6, 2014.
Whitemud Watershed Conservation District – Agenda and Meeting Minutes for March 20, 2014 and the Manager’s Report for February, March, 2014.

Turtle River Watershed Conservation District #2 – Meeting Minutes for January 17, 2014.
Riding Mountain Biosphere Reserve – Interview Request for Fund Development and Feasibility Study Project.

McCreary Recreation Commission – 2013 Municipal Expenditures on Recreation and 2013 Annual Report.

Riding Mountain Biosphere Reserve (Allan Whyte)

- A meeting is being arranged between Manitoba Conservation and Water Stewardship and Parks Canada for review of the removal of shale.

Whitemud Watershed Conservation District (Shawn Buchanan)

- Meeting scheduled for April 10, 2014.

Neepawa Veterinary Clinic (Shawn Buchanan)

- Dr. Taylor signed an agreement for one more year.

Turtle River Watershed Conservation District #2 (Gordon Evenson)

- Meeting scheduled for April 17, 2014.

Ste. Rose Veterinary Board (Gordon Evenson)

- Reported on the April 7, 2014 meeting. Obtaining quotes for the addition to the Vet Clinic.

Agassiz Planning District – MLA (Larry McLauchlan)

- Reported on the March 27, 2014 meeting. The fees for the Development Permits and Variances have increased.

Agassiz Planning District – MLA Statement of Expenditures as Of December 31, 2013 and Financial Statements Year Ended December 31, 2013.

Development and Building Permits File – no permits for March, 2014.

PUBLIC WORKS REPORTS & COMMITTEE

April 17, 2014 was agreed upon as the interviewing date starting at 7:00 p.m.

Public Works Job Descriptions were reviewed with the change from 3 months to 6 months for the probationary period.

- #2014/107 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize payment of 111 hours of banked time to Lorne McNarland. CARRIED.

Rogers cell phone plans – ongoing.

T.I.C. Parts and Service – 2014 Mower Blades order to be reviewed with Public Works with an order placed accordingly to meet the deadline of April 11, 2014.

RECEPTION OF PETITIONS

None.

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REEVE/COUNCILLOR/ADMINISTRATOR REMARKS
Councillor Remarks

Administrator:

NOTICE OF MOTION:

PERSONNEL:

- #2014/108 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary does hereby authorize Margaret I. Roncin, Chief Administrative Officer vacation request for April 10, 2014 leaving a balance of 4.5 days for the 2013 Vacation Leave. CARRIED.
- #2014/109 BE IT RESOLVED THAT the Council of the Rural Municipality of McCreary accepts Robin Cripps's letter of resignation effective April 21, 2014. CARRIED.
- #2014/110 BE IT RESOLVED THAT the Casual Office Assistant Position be advertised locally and in the Neepawa Banner for two issues with May 9, 2014 as the closing date. AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be authorized to call in assistance when needed. CARRIED.

IN CAMERA:

RECEPTION OF DELEGATIONS:

None.

ADJOURNMENT

- #2014/111 BE IT RESOLVED THAT this regular meeting of Council now adjourns to meet again on May 8, 2014 at 9:00 a.m. for the Public Hearing for the 2014 Financial Plan or at the call of the Reeve.
Time: 12:00 Noon. CARRIED.

THE RURAL MUNICIPALITY OF McCREARY

LARRY McLAUHLAN, Reeve

MARGARET I. RONCIN, Chief Administrative Officer